PHILIPPINE POSTAL CORPORATION

RFQ# 009-02-26 (Canvass Number)

06-Feb-26 (Date)

REQUEST FOR QUOTATION

(Name of Company)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee Direct Contracting, Small Value Procurement and Negotiated Procurement invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **February 10, 2026 10:00 A.M**. at the Annex II Building, MCPO, Manila

NAME OF PROJECT: **Procurement of Subscription for Leased Line Direct Internet Access for PHLPost Central Mail Exchange Center (CMEC)**

General Conditions:

1. All entries must be typewritten or legibly written.
2. The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Income/Business Tax Return and Revised Omnibus Sworn Statement (duly Notarized) are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (duly notarized) to your designated Authorized Representative.
3. Price validity must be within 30 working days from the date of submission.
4. Delivery period shall be seven (7) calendar days commencing on the date of receipt of PO/Notice to Proceed.
5. Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
6. Quotation exceeding the ABC per item and the total ABC shall be automatically rejected.
7. Bidder/s shall submit a duly signed quotation together with the 2026 documentary requirements.
   (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

JERWIN I. ENRILE
Manager, LPMD

NOTE:
as requested by Management Information Systems Department

Item No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS		Financial Proposal	
					Unit Price	Total Amount
1	1,646,400.00	12 Months	**Subscription of Leased Line Direct Internet Access for PHLPost Central Mail Exchange Center (CMEC)**	☐ Comply	₱	₱
			Minimum Technical Specifications:			
			- 500Mbps Minimum fixed, symmetrical and dedicated bandwidth			
			- Contract Period: 12 Months effective upon receipt of Notice to Proceed			
			- 30 Useable Static Public IP /27 IP Block			
			- Service Reliability must be ensured with an overall uptime of not less than 99.6% (SLA)			
			- 24x7 Customer Service and Technical Support			
			- Provide online bandwidth graphing tool for online usage information			
			***Note**: 12%VAT is added to the estimated unit cost to reflect the average monthly recuring charges*			
			Automatic renewal subject to compliance with RA No. 12009 and its IRR			
	xxxxxxxx	**xxxxxxxx**	***xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx***			
Total	**1,646,400.00**					**PhP**

Date of Delivery: _____

_____
(Signature Over Printed Name)

Option: _____

_____
(Telephone Number/ e-mail address)

PR NO. 02-26-003 dated 4 February 2026

Accredited Service Provider/Suppliers may personally obtain the canvass forms/specifications from the Procurement Division, Logistics and Property Management Department, 4th Floor Annex II Building, MCPO, Manila on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of procurement activities, or not award the PO/Contract at any time prior to its award in accordance with Section 70 of RA 12009 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at email address, saturnino.bernales@yahoo.com.ph