Republic of the Philippines
Office of the President
Philippine Postal Corporation

PHLPOST
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OFFICE OF THE POSTMASTER GENERAL

NOTICE TO PROCEED

December 11, 2025

TEKZONE COMPUTER SALES AND SERVICES, INC.
32 Pilar Street corner Araullo Street
Barangay Addition Hills,
San Juan City

Dear Sir/Madam:

The Contract having been approved, notice is hereby given to Tekzone Computer Sales and Services, Inc. that the Procurement of 36 Units of Brand New and Branded Laptop bundled with Licensed Microsoft Office with a total contract price of One Million Four Hundred Twenty-Nine Thousand Five Hundred Twenty-Four Pesos (Php **1,429,524.00**) may commence within a period of Forty-Five (45) calendar days from receipt of this notice.

Upon receipt of this, you are hereby responsible for performing the services under the terms and conditions of the Contract and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Philippine Postal Corporation.

Very truly yours,

MAXIMO C. STA. MARIA III
Acting Postmaster General and CEO

I acknowledge receipt of this Notice on Dec. 11 2025;
Name of the Representative of Bidder: Marc Nathan C. Manuel;
Authorized Signature: _____;

ABSY/VCP/EOE