

BID BULLETIN
(December 03, 2025)

ADDENDUM NO. 2025-13

Subject: Procurement of One (1) Lot of Fuel Fleet Card Services with a total ABC of Php 19,815,544.74

TO ALL CONCERNED BIDDERS:

In connection with the above-captioned subject, please be informed that there are amendments/changes in the Bidding Documents, as follows:

1. Section IV. General Conditions of Contract Item 5 Warranty

"In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184."

- **This provision shall be retained**

2. Section V. Special Conditions of Contract. GCC Clause 1.3 Liquidated Damages

"Liquidated Damages. The amount of the liquidated damages shall be at least equal to one tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances."

- **This provision shall be retained**

3. Section V. Special Conditions of Contract. GCC Clause 1. 7 Venue of Action

"In case of litigation arising from or in connection with this contract, venue of action shall solely be in the appropriate court of Manila."

- **This provision shall be retained**

4. Section V. Special Conditions of Contract. GCC Clause 1. Delivery and Documents

"We request exemption from the clauses under Deliveries and Documents as the bulk delivery, transportation and other pertinent clauses do not apply to the fleet card



system. Fleet card affiliated service stations load the purchased fuel directly to the vehicle's fuel tank for immediate consumption."

- **Deletion of this provision is considered since PHLPOST Vehicles withdraw fuel directly from Various affiliated fuel stations.**

5. Section V. Special Conditions of Contract. GCC Clause 1. Incidental Services

"We request exemption from the clauses under Incidental Services as the products specified in the Schedule of Requirements are consumable products. Fleet card affiliated service stations load the purchased fuel directly to the vehicle's fuel tank for immediate consumption and thus, does not require start-up, assembly, operation, and maintenance, among others, to be utilized."

- **Deletion of this provision is considered since PHLPOST Vehicles withdraw fuel directly from Various affiliated fuel stations.**

6. Section V. Special Conditions of Contract. GCC Clause 1. Spare Parts

"We request exemption from the clauses under Spare Parts as the products specified in the Schedule of Requirements are consumable products. Fleet card affiliated service stations load the purchased fuel directly to the vehicle's fuel tank for immediate consumption at the start of the vehicle's engine."

- **Deletion of this provision is considered since products involved in this procurement are POL products.**

7. Section V. Special Conditions of Contract. GCC Clause 1. Packaging

"We request exemption from the clauses under Packaging as the clause pertains to bulk delivery and transportation which do not apply to the fleet card system. Fleet card affiliated service stations load the purchased fuel directly to the vehicle's fuel tank for immediate consumption."

- **Deletion of this provision is considered since PHLPOST Vehicles withdraw fuel directly from Various affiliated fuel stations.**

8. Section V. Special Conditions of Contract. GCC Clause 1. Transportation

"We request exemption from the clauses under Transportation as the clause pertains to bulk delivery and transportation which do not apply to the fleet card system. Fleet card affiliated service stations load the purchased fuel directly to the vehicle's fuel tank for immediate consumption."

- **Deletion of this provision is considered since PHLPOST Vehicles withdraw fuel directly from Various affiliated fuel stations.**

9.) **Section VII: Technical Specifications. Item 1, Scope of Work and Deliverables, Item 1**

- **Original**
Gasoline
 - a. Unleaded
 - b. Euro 4 compliant
 - c. Octane Rating of 95 maximum
 - d. Ethanol Free
 - e. Water content (%vol.); 0.1 maximum
- **Amended**
Gasoline
 - a. Unleaded
 - b. Euro 4 compliant
 - c. Octane Rating of 95 maximum
 - d. Water content (%vol.); 0.1 maximum

10.) **Section VII: Technical Specifications. Item 1, Scope of Work and Deliverables, Item 3. Expiry Date**

- **Original**
 - a. Company Name: PHILIPPINE POSTAL CORPORATION
 - b. Card Number:
 - c. Type of Vehicle
 - d. Plate Number
 - e. Product Restriction: (Type of Fuel)
 - f. Expiry Date
- **Amended**
 - a. Company Name: PHILIPPINE POSTAL CORPORATION
 - b. Card Number:
 - c. Type of Vehicle
 - d. Plate Number
 - e. Product Restriction: (Type of Fuel)

11.) **Section VII: Technical Specifications. Item 1, Scope of Work and Deliverables, Item 4. Fleet Card Security Pin**

- **This provision shall be retained**

12.) **Section VII. Technical Specifications. Item 1, VII. Scope of Work and Deliverables Item 8. Fuel Fleet Card Billing, Letter D.**

- **Original**
 - Issuance of Billing Statements to PHLPost shall be within ten (10) calendar days after the end of the applicable billing month, accompanied by a monthly report (electronic and /or signed printed copy). Billing Statement must be on a per vehicle basis,

late payment due to the delay of receipt of the Billing Statement should not be a ground for suspension of the fleet card.

- **Amended**
 - Issuance of Billing Statements to PHLPost shall be within ten (10) calendar days after the end of the applicable billing month, accompanied by a detailed monthly report (electronic and /or signed printed copy) and a copy of proof of purchase. Late payment due to the delay of receipt of the Billing Statement should not be grounded for suspension of the fleet cards.

- 13.) **Section IX. Technical Specifications. Item 1, IX. PAYMENT SCHEME/ TERMS OF PAYMENT, Number 2, Letter F. Name of Driver**
 - **Deletion of Letter F on Terms of Reference, (Name of Driver) since PHLPost is requiring Vehicle Specific Card.**

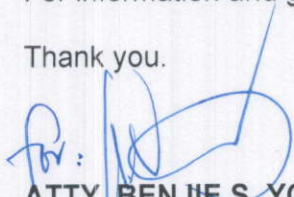
- 14.) **Section VII. Technical Specifications. Item 1, X. Liquidated Damages**
 - **This provision shall be retained**

- 15.) **“As the current POL supplier of Philippine Postal Corporation through Fleet Cards, may we respectfully inquire if the existing fleet cards currently used by your good agency, can still be used, should Petron Corporation be Awarded the project.”**
 - **If same / existing PHLPOST service / product provider is awarded of the new contract, existing fleet cards may still be used by PHLPOST vehicles to avoid delays in the mail operations, however, those fleet cards which have poor condition shall be replaced immediately without additional costs.**

- 16.) **Request to move deadline for submission of bids to Dec 17, 2025**
 - **End-user is amenable for the adjustment of submission and opening of bids to give time / chance to other prospective bidders to review and submit their bids since in the Pre-Bidding procedure, there is only one prospective bidder. Hence, NTD has invited other possible bidders for the procurement of POL products through fleet cards.**

For information and guidance of all concerned bidders.

Thank you.


ATTY. BENJIE S. YOTOKO, CPA
BAC Chairman 