

PHILIPPINE POSTAL CORPORATION

(Canvass Number)

(Date)

REQUEST FOR QUOTATION

(Name of Company)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Manufacturers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **23 June 2025 10:00 A.M.** at the Annex II Building, MCPO, Manila

NAME OF PROJECT: Procurement of one (1) lot- Supply and delivery of Industrial Fan Metal 30" and Weighing Scale

General Conditions:

- 1 All entries must be typewritten or legibly written.
The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, and Revised Omnibus Sworn Statement (duly Notarized) are
2 required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a
Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (duly notarized) to your designated
Authorized Representative.
- 3 Price validity must be within 30 working days from the date of submission.
- 4 Delivery period shall be seven (7) calendar days commencing on the date of receipt of PO/Notice to Proceed.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 6 Quotation exceeding the ABC per item and the total ABC shall be automatically rejected.
- 7 Bidder/s shall submit a duly signed quotation together with the 2025 documentary requirements.
(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

SATURNINO A. BERNALES, JR.
Acting Chief Procurement Div., LPMD

NOTE:

For issue to Airmail Mail Exchange Department

Item No.	ABC (PhP)	Qty./ Unit	DESCRIPTIONS		Financial Proposal	
					Unit Price	Total Amount
1	52,006.15	5 Units	INDUSTRIAL FAN METAL 30"	<input type="checkbox"/> Comply	P	P
			280 watts			
			30 inches diameter			
			with 2 flat pin plugs			
			three (3) blades			
			solid cross metal base			
2	22,430.85	5 Units	WEIGHING SCALE	<input type="checkbox"/> Comply	P	P
			Electronic Scale			
			Max weight: 100kg			
			With 20g graduation			
			Display: LED screen			
			Table size: 400 500mm			
			Charing voltage:220			
			240V 50/60H			
	xxxxxxx	xxxxxxxxx	xx			
Total	74,437.00					PhP

Date of Delivery: _____

(Signature Over Printed Name)

Option:

(Telephone Number)

PR NO. 04-25-034 dated 24 April 2025