

PHILIPPINE POSTAL CORPORATION

(Canvass Number)

(Date)

REQUEST FOR QUOTATION

(Name of Company)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Manufacturers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **27 May 2025 10:00 A.M.** at the Annex II Building, MCPO, Manila

NAME OF PROJECT: Procurement of one (1) lot- printing and delivery of Stamps, OFDCE and Souvenir Folder featuring "80th Founding Anniversary of the United Nations (UN)"

General Conditions:

- 1 All entries must be typewritten or legibly written.
The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, and Revised Omnibus Sworn Statement (duly Notarized) are
2 required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a
Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (duly notarized) to your designated
Authorized Representative.
- 3 Price validity must be within 30 working days from the date of submission.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 6 Quotation exceeding the ABC per item and the total ABC shall be automatically rejected.
- 7 Bidder/s shall submit a duly signed quotation together with the 2025 documentary requirements.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

SATURNINO A. BERNALES, JR.
Acting Chief Procurement Div., LPMD

NOTE:

For issue to Postshop, Philately and Museum Division, OPMG

Item No.	ABC (PhP)	Qty./ Unit	DESCRIPTIONS		Financial Proposal	
					Unit Price	Total Amount
1			80th FOUNDING ANNIVERSARY OF THE UNITED NATIONS (UN)			
			Date of Issue:			
	158,800.00	40,000 pcs	Stamp (Se-tenant pair) 40on.	<input type="checkbox"/> Comply	₱	
	38,700.00	4,500 sheets	Official First Day Cover Envelope	<input type="checkbox"/> Comply	₱	
	100,940.00	1,000 pcs	Souvenir Folder			
			Specifications:			
			1. Design - (Please see attached Lay-out).			
			2. Stamp - (Please see attached Lay-out).			
			3. OFDCE- standard size, 19mm x 11mm			
			4. Souvenir Folder - (Please see attached Lay-out).			
			5. Printing Technique - Offset lithography, four colors			
			6. Paper - security or substrate, guaranteed exclusively milled security paper, for PHLPst, 110+ -5gsm , 21% or below decaying percentage, non-curling, unwatermarked invisible phosphorescent security feature, embedded security fiber, estimated quantity, 100% utilized during printing, estimate 10% of printing errors			
			7. Ink - Special Offset Ink (Process Ink), phosphorescent ink for security feature			
			8. Packaging - 100 pieces per bundle, vacuum packed bundle			
			9. Adhesive- food grade, starch-based strength of adhesiveness			
	xxxxxxx	xxxxxxxx	xx			
Total	298,440.00				PhP	

Date of Delivery: _____

(Signature Over Printed Name)

Option: _____

(Telephone Number)