

14 February 2024

**ATTY. ROWENA CANDICE M. RUIZ**

Executive Director  
GOVERNMENT PROCUREMENT POLICY BOARD-  
TECHNICAL SUPPORT OFFICE (GPPB-TSO)  
Unit 2506, Raffles Corporate Center,  
F. Ortigas Jr. Road, Ortigas Center,  
Pasig City

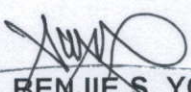
Dear Madam:

Greetings!

We are submitting to the Government Procurement Policy Board (GPPB) the approved Procurement Monitoring Report (PMR) for the Second Semester of Calendar Year 2023 of the Philippine Postal Corporation in compliance with R.A. 9184 and its 2016 Revised Implementing Rules and Regulations.

Please acknowledge receipt of the said document.

Very truly yours,

  
**ATTY. BENJIE S. YOTOKO, SPA**  
BAC Chairman

cc: Office of the Board of Directors  
Office of the Postmaster General and CEO  
Office of the APMG for Administration and Finance  
Office of the Manager, LPMD  
Office of the Manager, MIS Department  
Office of the Manager, Corporate Planning Department



## SECRETARY'S CERTIFICATE

This certifies that during the 1<sup>st</sup> Regular Meeting of the Board held on 23 January 2024, at BOD Conference Room, DAPO, CMEC Compound, Domestic Road, Pasay City, and via zoom videoconference (meeting ID: 644 838 1447), wherein a quorum was present and acted throughout, the following Resolution was adopted:

### Board Resolution No. 2024 – 14

#### **“APPROVING THE PROCUREMENT MONITORING REPORT FOR THE SECOND SEMESTER OF CALENDAR YEAR 2023 OF THE PHILIPPINE POSTAL CORPORATION, CENTRAL OFFICE”**

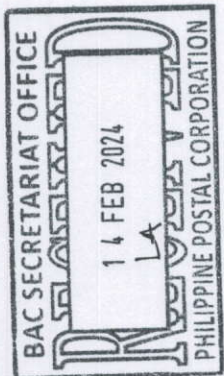
**WHEREAS**, pursuant to Section 12.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, the Procuring Entity shall prepare a Procurement Monitoring Report (PMR) in the form prescribed by Government Procurement Policy Board (GPPB);

**WHEREAS**, the PMR shall be approved and submitted by the Head of Procuring Entity to GPPB in printed and electronic format within fourteen (14) calendar days after the end of each semester;

**WHEREAS**, the Bids and Awards Committee in its Resolution No. 2023-134 dated December 27, 2023, recommended to the Board of Directors the approval of PMR of the Philippine Postal Corporation-Central Office for Second Semester of CY 2023, a copy of which is attached and made an integral part hereof as Annex “A”;

**WHEREFORE**, be it **RESOLVED**, as it is hereby **RESOLVED**, to approve the Procurement Monitoring Report for the Second Semester of Calendar Year 2023 (July to December 2023) of the Philippine Postal Corporation, Central Office pursuant to Section 12.2 of the 2016 Revised IRR of Republic Act No. 9184.

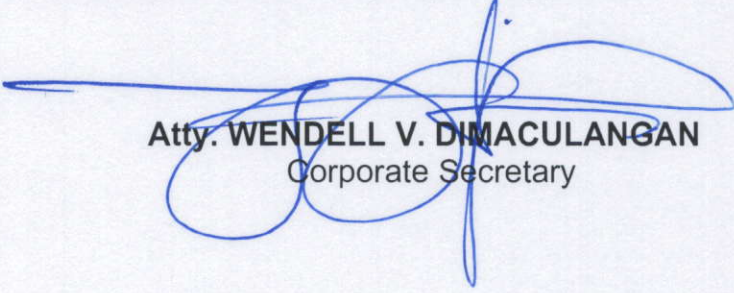
**RESOLVED FINALLY**, that the Bids and Awards Committee and the Office of the Government Procurement Policy Board be furnished copies of this resolution.



A handwritten signature in blue ink, consisting of a stylized, circular scribble.

Subject : Secretary's Certificate containing Board Resolution No. 2024-14  
Date : 12 February 2024

Issued this 12<sup>th</sup> day of February 2024 in Pasay City, Philippines.



**Atty. WENDELL V. DIMACULANGAN**  
Corporate Secretary

CERTIFIED TRUE COPY  
 I am the Original  
 MARIA ADELIZA C. BARCELONA  
 AGENDA / MINUTES OFFICER III  
 Date: 2-14-24

**PHILIPPINE POSTAL CORPORATION**  
**BIDS AND AWARDS COMMITTEE (BAC)**  
**Procurement Monitoring Report from July - December 2023 (Second Semester of CY 2023)**

Code (PAP)	Procurement / Program/Project	PNO/ End-User	Mode of Procurement	Actual Procurement Activity										Source of Funds	ABC (PHP)			Contract Cost (PHP)			Date Receipt of Invitation						Remarks	
				Pre-Proc Conf	Ads/Post of Invitation to Bid	Pre-bid Conference	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance of Turnover	Total	MOOE	CO	Total	MOOE	CO	List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation		Post-Qual
1	Procurement of Definitive Stamps, PHLPst Mailing Center Stamps, and First Day Cover Envelope	Financial Management Dept	Public Bidding	Feb 22, 2023	Mar 01, 2023	Mar 08, 2023	Mar 22, 2023	Mar 22, 2023	Apr 12, 2023	Jul 18, 2023	Jul 27, 2023	Jul 27, 2023	150 CD	Corporate Budget	8,586,216.00	8,586,216.00		7,991,060.00	7,991,060.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Mar 02, 2023	Mar 16, 2023	Mar 16, 2023	Mar 16, 2023	Apr 5, 2023		Procurement Process Completed
2	Procurement of Various Brand New Compatible Toner/Cartridges with Free Use of Printer	Logistics and Property Mgt Department	Public Bidding	Feb 22, 2023	Mar 01, 2023	Mar 08, 2023	Mar 22, 2023	Mar 22, 2023	Apr 26, 2023	Jul 18, 2023	Jul 20, 2023	Jul 20, 2023	1 YR	Corporate Budget	17,337,500.00	17,337,500.00		11,680,000.00	11,680,000.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Mar 02, 2023	Mar 16, 2023	Mar 16, 2023	Mar 16, 2023	Apr 20, 2023		Procurement Process Completed
3	Procurement of Services for the Conveyance by Sea of Domestic Outbound Mail Dispatches for Eight (8) Routes	APMG for Operations	Public Bidding	Mar 8, 2023	Mar 15, 2023	Mar 22, 2023	Apr 05, 2023	Apr 05, 2023	Apr 19, 2023	Jul 25, 2023	Aug 03, 2023	Aug 03, 2023	1 YR	Corporate Budget	16,122,842.65	16,122,842.65		15,828,226.00	15,828,226.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Mar 16, 2023	Mar 30, 2023	Mar 30, 2023	Mar 30, 2023	Apr 13, 2023		Procurement Process Completed
4	Procurement of 230,000 Sets of DEMS Consignment Notes	Logistics and Property Mgt Department	Public Bidding	Feb 15, 2023	Feb 22, 2023	Mar 01, 2023	Mar 15, 2023	Mar 15, 2023	Apr 05, 2023	Jul 20, 2023	Jul 31, 2023	Aug 02, 2023	60 CD	Corporate Budget	1,218,000.00	1,218,000.00		1,207,500.00	1,207,500.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Feb 23, 2023	Mar 08, 2023	Mar 08, 2023	Mar 08, 2023	Mar 30, 2023		Procurement Process Completed
5	Procurement of Transparent/Clear Packaging Tape	Accounting Department	Public Bidding	Feb 15, 2023	Feb 22, 2023	Mar 01, 2023	Mar 15, 2023	Mar 22, 2023	Apr 26, 2023	Jul 20, 2023	Jul 31, 2023	Aug 01, 2023	30 CD	Corporate Budget	1,190,000.00	1,190,000.00		752,500.00	752,500.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Feb 23, 2023	Mar 08, 2023	Mar 08, 2023	Mar 16, 2023	Apr 20, 2023		Procurement Process Completed
6	Procurement of One (1) Unit of X-Ray Machine	APMG for Operations	Public Bidding	Mar 29, 2023	Apr 05, 2023	Apr 12, 2023	Apr 26, 2023	May 03, 2023	May 17, 2023	Jul 20, 2023	Jul 31, 2023	Jul 31, 2023	30 CD	Corporate Budget	3,500,000.00		3,500,000.00	2,898,840.00	2,898,840.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Apr 05, 2023	Apr 20, 2023	Apr 20, 2023	Apr 27, 2023	May 11, 2023		Procurement Process Completed
7	Procurement of 1,600,000 Pieces of Security Plastic Seal	Logistics and Property Mgt Department	Public Bidding	Feb 15, 2023	Feb 22, 2023	Mar 01, 2023	Mar 15, 2023	Mar 15, 2023	May 31, 2023	Jul 28, 2023	Aug 01, 2023	Aug 01, 2023	330 CD	Corporate Budget	6,400,000.00	6,400,000.00		4,624,000.00	4,624,000.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Feb 23, 2023	Mar 08, 2023	Mar 08, 2023	Mar 08, 2023	May 26, 2023		Procurement Process Completed
8	Procurement of 17,000,000 Sets of Barcode Label Stickers for Domestic Registered Mail	Logistics and Property Mgt Department	Public Bidding	Apr 12, 2023	Apr 19, 2023	Apr 26, 2023	May 10, 2023	May 17, 2023	Jun 21, 2023	Aug 09, 2023	Aug 14, 2023	Aug 16, 2023	330 CD	Corporate Budget	5,440,000.00	5,440,000.00		3,655,000.00	3,655,000.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Apr 20, 2023	May 04, 2023	May 04, 2023	May 11, 2023	Jun 16, 2023		Procurement Process Completed
9	Procurement of Services for the Conveyance by Sea for Outbound International Mail Dispatches for Fifteen (15) Routes	APMG for Operations	Public Bidding	Apr 05, 2023	Apr 12, 2023	Apr 19, 2023	May 03, 2023	May 03, 2023	May 17, 2023	Aug 09, 2023	Aug 16, 2023	Aug 16, 2023	4 MOS	Corporate Budget	30,565,378.05	30,565,378.05		25,663,362.49	25,663,362.49		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Apr 13, 2023	Apr 27, 2023	Apr 27, 2023	Apr 27, 2023	May 11, 2023		Procurement Process Completed
10	Procurement of Services for the Conveyance by Air for Outbound International Mail Dispatches for Sixty Nine (69) Routes	APMG for Operations	Public Bidding	Mar 29, 2023	Apr 05, 2023	Apr 12, 2023	Apr 26, 2023	May 03, 2023	Jun 14, 2023	Jul 28, 2023	Aug 07, 2023	Aug 08, 2023	4 MOS	Corporate Budget	149,862,101.00	149,862,101.00		87,621,453.00	87,621,453.00		PICPA, PICE, PCAI, CFCD, PISM, PCCI, COA	Apr 05, 2023	Apr 20, 2023	Apr 20, 2023	Apr 27, 2023	Jun 08, 2023		Procurement Process Completed

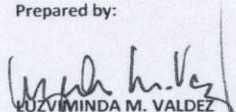
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*Maria Adeliza C. Barcelona* 2-14-24  
 MARIA ADELIZA C. BARCELONA  
 AGENDA / MINUTES OFFICER III

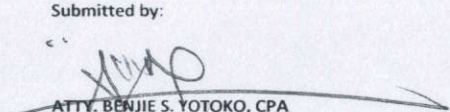
Code (PAP)	Procurement / Program/Project	PIO/ End-User	Mode of Procurement	Actual Procurement Activity										Source of Funds	ABC (PHP)			Contract Cost (PHP)			List of Invited Observers	Date Receipt of Invitation					Remarks
				Pre-Proc Conf	Ads/Post of Invitation to Bid	Pre-bid Conference	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/ Turnover	Total	MOOE	CO	Total	MOOE		CO	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	
11	Procurement of Services for the Conveyance by Air of Domestic Inbound/Outbound Mail Dispatches for Twenty (20) Routes	IPMG for Operations	Public Bidding	Mar 29, 2023	Apr 05, 2023	Apr 12, 2023	Apr 26, 2023	May 03, 2023	Jun 14, 2023	Jul 28, 2023	Aug 07, 2023	Aug 08, 2023	4 MOS	Corporate Budget	43,938,360.00	43,938,360.00		38,446,065.00	38,446,065.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Apr 05, 2023	Apr 20, 2023	Apr 20, 2023	Apr 27, 2023	Jun 08, 2023	Procurement Process Completed
12	Procurement of Comprehensive Maintenance for Pitney Bowes Vantage Letter Sorter - 72 Bin	IPMG for Operations	Direct Contracting	n/a	n/a	n/a	n/a	n/a	Jun 21, 2023	Aug 09, 2023	Aug 11, 2023	Aug 11, 2023	1 YR	Corporate Budget	10,000,000.00	10,000,000.00		9,799,200.00	9,799,200.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	n/a	n/a	n/a	n/a	Jun 16, 2023	Procurement Process Completed
13	Procurement of Subscription of Annual Licenses for Pitney Bowes Meter Machine System	Financial Management Dept	Direct Contracting	n/a	n/a	n/a	n/a	n/a	Aug 16, 2023	Sep 12, 2023	Sep 18, 2023	Sep 18, 2023	1 YR	Corporate Budget	2,077,018.76	2,077,018.76		2,014,708.76	2,014,708.76		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	n/a	n/a	n/a	n/a	Aug 10, 2023	Procurement Process Completed
14	Procurement of 2,000 Pieces of DM300 Pitney Bowes Metered Machine Ink	Financial Management Dept	Direct Contracting	n/a	n/a	n/a	n/a	n/a	Aug 08, 2023	Oct 27, 2023	Nov 06, 2023	Nov 07, 2023	4 MOS	Corporate Budget	13,263,360.00	13,263,360.00		13,064,400.00	13,064,400.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	n/a	n/a	n/a	n/a	Aug 03, 2023	Procurement Process Completed
15	Procurement of 300,000 Pieces of Serially Numbered Gummed Tape	Financial Management Dept	Public Bidding	Aug 23, 2023	Aug 30, 2023	Sep 06, 2023	Sep 20, 2023	Sep 20, 2023	Sep 27, 2023	Oct 17, 2023	Oct 26, 2023	Oct 26, 2023	60 CD	Corporate Budget	780,300.00	780,300.00		777,000.00	777,000.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Aug 31, 2023	Sep 14, 2023	Sep 14, 2023	Sep 14, 2023	Sep 21, 2023	Procurement Process Completed
16	Procurement of 2,000,000 Pieces of Definitive Stamps (Philippine Shells/Flowers)	Financial Management Dept	Public Bidding	Sep 13, 2023	Sep 20, 2023	(No pre bid)	Oct 04, 2023	Oct 04, 2023	Oct 16, 2023	Nov 9, 2023	Nov 17, 2023	Nov 17, 2023	60 CD	Corporate Budget	720,000.00	720,000.00		718,000.00	718,000.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	(no pre-bid conference)	Sep 28, 2023	Sep 28, 2023	Sep 28, 2023	Oct 11, 2023	Procurement Process Completed
17	Procurement of Various Operational Supplies	Logistics and Property Mgt Department	Public Bidding	Sep 13, 2023	Sep 20, 2023	Sep 27, 2023	Oct 11, 2023	Oct 11, 2023	Oct 23, 2023	Nov 15, 2023	Nov 24, 2023	Nov 24, 2023	120 CD	Corporate Budget	4,399,815.00	4,399,815.00		4,345,500.00	4,345,500.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Sep 21, 2023	Oct 05, 2023	Oct 05, 2023	Oct 05, 2023	Oct 18, 2023	Procurement Process Completed
18	Procurement of One (1) Lot Supply of Labor and Materials for the Proposed Rehabilitation of Four (4) Storey Annex II Building	General Services Department	Public Bidding	Aug 30, 2023	Sep 06, 2023	Sep 13, 2023	Sep 27, 2023	Oct 04, 2023	Oct 16, 2023	Nov 21, 2023	Nov 24, 2023	Dec 01, 2023	120 CD	Corporate Budget	19,275,996.69		19,275,996.69	16,680,542.87	16,680,542.87		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Sep 07, 2023	Sep 21, 2023	Sep 21, 2023	Sep 28, 2023	Oct 11, 2023	Procurement Process Completed
19	Procurement of Two Hundred (200) Sets of Brand New and Branded Desktop Computers	MIS Department	Public Bidding	Aug 30, 2023	Sep 06, 2023	Sep 13, 2023	Sep 27, 2023	Sep 27, 2023	Oct 23, 2023	Nov 21, 2023	Nov 29, 2023	Dec 01, 2023	135 CD	Corporate Budget	8,789,000.00	8,789,000.00		8,198,000.00	8,198,000.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Sep 07, 2023	Sep 21, 2023	Sep 21, 2023	Sep 21, 2023	Oct 18, 2023	Procurement Process Completed
20	Procurement of 1,500 Rolls of Plastic Twine for Tom Tying Machine	Logistics and Property Mgt Department	Public Bidding	Sep 27, 2023	Oct 04, 2023	Oct 11, 2023	Oct 26, 2023	Oct 26, 2023	Nov 08, 2023	Nov 21, 2023	Nov 30, 2023	Nov 30, 2023	75 CD	Corporate Budget	780,000.00	780,000.00		777,000.00	777,000.00		PICPA, PICE, PCAI, CFCOI, PISM, PCCI, COA	Oct 05, 2023	Oct 19, 2023	Oct 19, 2023	Oct 19, 2023	Oct 27, 2023	Procurement Process Completed

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 from the Original  
 MARIA ADELIZA C. BARCELONA  
 Date: NDA / MINUTES OFFICER III

SAP#	Procurement / Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity										Source of Funds	ABC (PHP)			Contract Cost (PHP)			List of Invited Observers	Date Receipt of Invitation					Remarks		
				Pre-Proc Conf	Advs/Post of Invitation to Bid	Pre-bid Conference	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE	CO	Total	MOOE		CO	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation		Post-Qual	Delivery/ Completion/ Acceptance
21	Procurement of 143,000 Sets of IEMS Consignment Note	Logistics and Property Mgt. Department	Public Bidding	Sep. 27, 2023	Oct. 04, 2023	Oct. 11, 2023	Oct. 26, 2023	Oct. 26, 2023	Nov. 08, 2023	Nov. 21, 2023	Dec. 01, 2023	Dec. 04, 2023	75 CD	Corporate Budget	1,038,180.00	1,038,180.00		1,028,170.00	1,028,170.00		PICPA, PICE, PCAI, CFCCI, PISM, PCCI, COA	Oct. 05, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 27, 2023	Procurement Process Completed		
22	Procurement of 22,562 Reams of A4 Size Multicopy Paper and 2,000 Reams of Legal Size Multicopy Paper	Logistics and Property Mgt. Department	Public Bidding	Oct. 18, 2023	Oct. 19, 2023	Oct. 26, 2023	Nov. 08, 2023	Nov. 08, 2023	Nov. 20, 2023	Dec. 04, 2023	Dec. 12, 2023	Dec. 12, 2023	120 CD	Corporate Budget	4,115,755.30	4,115,755.30		3,804,187.16	3,804,187.16		PICPA, PICE, PCAI, CFCCI, PISM, PCCI, COA	Oct. 19, 2023	Oct. 27, 2023	Oct. 27, 2023	Oct. 27, 2023	Nov. 15, 2023	Procurement Process Completed		
23	Procurement of Eighteen (18) Units of 6-Wheeler Trucks and Four (4) Units of 10-Wheeler Trucks	Network and Transport Department	Public Bidding	Sep. 27, 2023	Oct. 04, 2023	Oct. 11, 2023	Oct. 25, 2023	Oct. 25, 2023	Nov. 08, 2023	Dec. 05, 2023	Dec. 13, 2023	Dec. 13, 2023	120 CD	Corporate Budget	74,900,000.00		74,900,000.00	72,430,000.00		72,430,000.00	PICPA, PICE, PCAI, CFCCI, PISM, PCCI, COA	Oct. 05, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 27, 2023	Procurement Process Completed		
24	Procurement of Last Mile Delivery Services with integration to Domestic Postal System	APMG for Operations	Public Bidding	Sep. 27, 2023	Oct. 04, 2023	Oct. 11, 2023	Oct. 25, 2023	Oct. 25, 2023	Nov. 08, 2023	Dec. 04, 2023	Dec. 13, 2023	Dec. 13, 2023	1 YR	Corporate Budget	25,000,000.00	25,000,000.00		25,000,000.00	25,000,000.00		PICPA, PICE, PCAI, CFCCI, PISM, PCCI, COA	Oct. 05, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 19, 2023	Oct. 27, 2023	Procurement Process Completed		
25	Procurement of 1,000 Boxes of Domestic Mail Shipping Tag (Re-bidding)	Logistics and Property Mgt Department	Public Bidding	Nov. 15, 2023	Nov. 17, 2023	Nov. 24, 2023	Dec. 06, 2023	Dec. 06, 2023	Dec. 13, 2023	Dec. 18, 2023	Dec. 27, 2023	Dec. 27, 2023	90CD	Corporate Budget	3,388,000.00	3,388,000.00		3,300,000.00	3,300,000.00		PICPA, PICE, PCAI, CFCCI, PISM, PCCI, COA	Nov. 17, 2023	Nov. 30, 2023	Nov. 30, 2023	Nov. 30, 2023	Dec. 07, 2023	Procurement Process Completed		
Total														452,687,823.45	355,011,826.76	97,675,996.69	362,504,715.28	270,295,332.41	92,209,382.87										

Recap:	
1. Procurement Process Completed	25
TOTAL	25

Prepared by:  
  
 LUZVIMINDA M. VALDEZ  
 Head, BAC Secretariat

Submitted by:  
  
 ATTY. BENJIE S. YOTOKO, CPA  
 Chairman, BAC

Approved:  
 (Board Resolution No. \_\_\_\_\_)