

15 April 2025

ATTY. ROWENA CANDICE M. RUIZ

Executive Director
GOVERNMENT PROCUREMENT POLICY BOARD-
TECHNICAL SUPPORT OFFICE (GPPB-TSO)
Unit 2506, Raffles Corporate Center,
F. Ortigas Jr. Road, Ortigas Center,
Pasig City

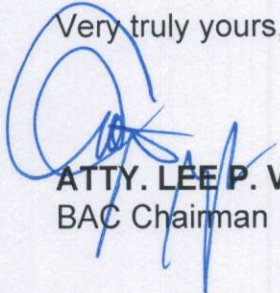
Dear Madam:

Greetings!

We are submitting to the Government Procurement Policy Board (GPPB) the approved Annual Procurement Plan (APP) of the Philippine Postal Corporation for Calendar Year 2026 in compliance with R.A. 9184 and its 2016 Revised Implementing Rules and Regulations.

Please acknowledge receipt of the said document.

Very truly yours,


ATTY. LEE P. VICERAL
BAC Chairman

cc: Office of the Board of Directors
Office of the Postmaster General & CEO
APMG for Administration and Finance
APMG for Operations
Acting Manager, Financial Management Department
Acting Manager, Logistics & Property Management Dept.
Acting Manager, MIS Department
Acting Manager, Corporate Planning Department



SECRETARY'S CERTIFICATE

This certifies that during the 4th Regular Meeting of the Board of Directors held on 08 April 2025 at BOD Conference Room, Annex II Building, Central Post Office Compound, Magallanes Drive, Liwasang Bonifacio, Brgy. 659-A, Manila and via Videoconference (Google Meet: bpp-ccaq-kmt), wherein a quorum was present and acted throughout, the following resolution was adopted:

Board Resolution No. 2025 – 61

APPROVING THE ANNUAL PROCUREMENT PLAN (APP) OF THE PHILIPPINE POSTAL CORPORATION (PHLPOST) FOR CALENDAR YEAR (CY) 2026

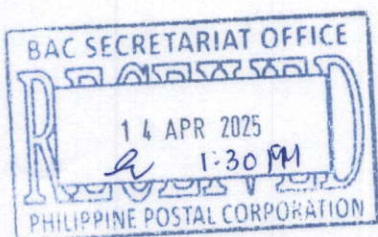
WHEREAS, Republic Act No. 9184 requires that the procuring entity shall formulate an Annual Procurement Plan (APP) setting forth, among others, the items to be procured during the year as well as the timelines and modes of procurement that should be observed in the conduct of procurement;

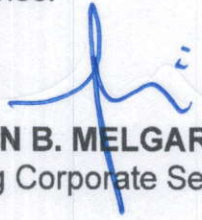
WHEREAS, the Bids and Awards Committee (BAC), through its Resolution No. 2025-38 dated 03 April 2025, recommended for approval of the Board of Directors, as Head of Procuring Entity (HOPE), the APP for CY 2026 of PHLPost.

WHEREFORE, be it RESOLVED, as it hereby resolves, to approve the Annual Procurement Plan (APP) of the Philippine Postal Corporation (PHLPost) for Calendar Year 2026, copy is herewith attached and made an integral part hereof as Annex "A".

RESOLVED FINALLY, that copy of this Resolution be furnished to the Bids and Awards Committee and the Office of the Postmaster General.

Issued this 14th day of April 2025 in Manila City, Philippines.




GUZMAN B. MELGAREJO, JR.
Acting Corporate Secretary



BAC RESOLUTION NO. 2025-38

03 April 2025

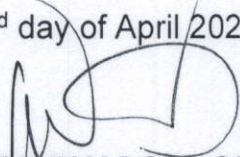
RECOMMENDING TO THE BOARD OF DIRECTORS TO APPROVE THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2026 OF THE PHILIPPINE POSTAL CORPORATION

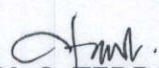
WHEREAS, pursuant to Section 7.3.4 of the 2016 Revised IRR of R.A. 9184, the Project Procurement Management Plans (PPMPs) shall be forwarded to the BAC Secretariat for consolidation into an indicative APP and to the BAC for final recommendation of the appropriate procurement modality;

WHEREAS, pursuant to Section 7.4 of the 2016 Revised IRR of R.A. 9184, the APP shall be subject to the approval of the Head of Procuring Entity (HoPE);

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING PREMISES, the PHLPost-BAC hereby resolves to recommend to the Board of Directors of this Corporation to approve the Annual Procurement Plan for CY 2026 of the Philippine Postal Corporation pursuant to Section 7.4 of the 2016 Revised IRR of RA 9184;

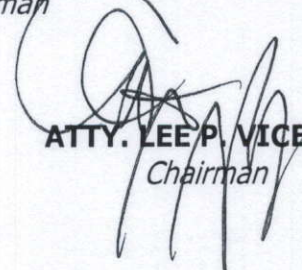
APPROVED, this 3rd day of April 2025, Manila.


ENGR. REYNALDO D. CADANO
Member


CAROL C. TERRADO
Member


PETER S. BARTOLOME
Vice-Chairman


CORAZON E. DAMIAS
Member


ATTY. LEE P. VICERAL
Chairman



PHILIPPINE POSTAL CORPORATION
ANNUAL PROCUREMENT PLAN (APP)
CY 2026

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
A. ADMINISTRATIVE AND OPERATIONAL SUPPLIES AND MATERIALS												
1.0	CENTRALLY- PROCURED SUPPLIES AND MATERIALS							CoB	294,948,797.19			
								CoB	224,036,534.51			
A.	ACCOUNTABLE FORMS/ITEMS							CoB	51,573,704.22			
a.	ACCOUNTABLE FORMS identified by the recognized government printers											
1	Official Receipt (OR) / Service Invoice	CO/Area	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter			CoB	28,740,047.20			
									12,859,800.00			Please see tech specs/TOR
2	Acknowledgement Receipt / Collection Receipt	CO/Area	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				296,500.00			Please see tech specs/TOR
3	Billing Invoice	CO/Area	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				207,900.00			Please see tech specs/TOR
4	Pre-printed Postal ID Card	CO/Area	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				15,375,847.20			Please see tech specs/TOR
b.	ACCOUNTABLE FORMS identified as such by procuring entities								22,833,657.02			
1	Domestic MO blank checks	BLD	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				1,622,182.02			Please see tech specs/TOR
2	LBP Blank Checks (for PDIC)	FMD	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				121,176.00			Please see tech specs/TOR
3	LBP Checks (quadruplicate)	FMD	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				1,236,492.00			Please see tech specs/TOR
4	LBP Checks Booklet	FMD	Alternative (NP-Section 53.5)		1st Quarter - 3rd Quarter				60,000.00			Please see tech specs/TOR
5	Philatelic Stamps	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				6,499,516.00			Please see tech specs/TOR
	Commemorative Stamp Issues and Special Stamps Issues (Inclg. OFDCE, Souvenir Sheet, Souvenir Folder & Personalized Stamps)											
6	Post Card		Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				6,499,516.00			
7	Postage /Definitive Stamps (including postal stations stamps)	FMD	Public Bidding		1st Quarter - 3rd Quarter				847,530.00			Please see tech specs/TOR
									12,446,760.99			Please see tech specs/TOR
	P 1.00 deno											
	P5.00 deno											
	P 12.00 deno											
	P 14.00 deno											
	P 16.00 deno											
	P18.00 deno											
	P23.00 deno											
	P 33.00 deno											
	P 45.00 deno											
	P 50.00 deno											
	P 55.00 deno											
	P60.00 deno											
	P 100.00 deno											
	First day cover envelope											



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	
B	REVENUE - GENERATING FORMS/ITEMS							CoB	12,129,880.61		
1	Other Philatelic Items	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,710,571.99		Please see tech specs/TOR
	a. Presentation Frames (11"x14")								316,851.08		Please see tech specs/TOR
	b. Presentation Frames (19"x23")								389,059.92		Please see tech specs/TOR
	c. Others								1,004,661.00		Please see tech specs/TOR
2	DEMS Consignment Note	Operations	Public Bidding		1st Quarter - 3rd Quarter				2,157,342.97		Please see tech specs/TOR
3	DEMS Consignment Notes	Operations	Public Bidding		1st Quarter - 3rd Quarter				3,100,938.12		Please see tech specs/TOR
4	Domestic ePacket Consignment Note	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				17,982.56		Please see tech specs/TOR
5	Serially-Numbered Gummed Tape	FMD	Public Bidding		1st Quarter - 3rd Quarter				2,632,894.50		Please see tech specs/TOR
6	Philpost Pak/Box	Operations	Public Bidding		1st Quarter - 3rd Quarter				2,509,870.37		Please see tech specs/TOR
	a. No. 1 (17.5"x13"x13")								699,029.87		Please see tech specs/TOR
	b. No. 2 (12"x12"x12")								421,163.37		Please see tech specs/TOR
	c. No. 3 (15"x10"x7.5")								461,887.86		Please see tech specs/TOR
	d. No. 4 (13.5"x8.5"x4.5")								349,589.52		Please see tech specs/TOR
	e. No. 5 6"x6"x6"								106,160.64		Please see tech specs/TOR
	f. No. 6 (9"x6"x2")								73,344.96		Please see tech specs/TOR
	g. Balikbayan boxes (20"x20"x20")								398,684.16		Please see tech specs/TOR
C	OPERATIONAL SUPPLIES / MATERIALS							CoB	106,636,130.91		
1	Bristol Board (various colors)	LPMD	Public Bidding		1st Quarter - 3rd Quarter				2,464,430.65		Please see tech specs/TOR
2	Bondpaper, 17 x 22	LPMD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				949,141.76		Please see tech specs/TOR
3	Bubble Wrap	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				240,108.43		Please see tech specs/TOR
4	Barcode Label for Domestic Registered Mail	CO/Area	Public Bidding		1st Quarter - 3rd Quarter				7,883,599.40		Please see tech specs/TOR
5	Barcode Label for Domestic Ordinary Mail/ e-packet/ small packet	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				996,063.00		Please see tech specs/TOR
6	Barcode Label for International Registered Mail	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				170,271.93		Please see tech specs/TOR
7	Certificate Folder										
8	Cling Wrap (plastic)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				934,613.39		Please see tech specs/TOR
9	Double Adhesive Scotch Tape	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				34,520.40		Please see tech specs/TOR
10	DEMS Document Envelope	Operations/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				336,909.89		Please see tech specs/TOR
11	DEMS Document Envelope	Operations/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				354,963.60		Please see tech specs/TOR
12	Domestic ePacket Pouch (S)	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				240,465.00		Please see tech specs/TOR
13	Domestic ePacket Pouch (M)	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				544,390.00		Please see tech specs/TOR
14	Domestic ePacket Pouch (L)	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				322,947.50		Please see tech specs/TOR
15	Gummed Paper Tape (wrap material)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				43,044.48		Please see tech specs/TOR
16	Label sticker for barcode (blank) with free ribbon, various sizes and specs	Operations	Public Bidding		1st Quarter - 3rd Quarter				1,250,471.23		Please see tech specs/TOR
17	Label sticker for barcode label printer (blank), white satin with free wax resin ribbon for Zebra Zd-220										
	Label sticker for barcode label printer (blank), white satin with free wax resin ribbon for HoneyWell		Public Bidding		1st Quarter - 3rd Quarter						
18	PC421+										
19	Laminates for Postal ID Card 500s	Operations	Public Bidding		1st Quarter - 3rd Quarter				38,796,310.40		Please see tech specs/TOR



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
20	Mail bag, various sizes, laminated polypropylene woven	Operations/LPMD	Public Bidding		1st Quarter - 3rd Quarter				1,770,914.15			Please see tech specs/TOR
21	Packaging Tape, with Logo, various prints	Operations/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter							Please see tech specs/TOR
22	Plastic Seals (security plastic seals)	Operations/Area	Public Bidding		1st Quarter - 3rd Quarter				833,783.76			Please see tech specs/TOR
23	Plastic Twine/Tom tying plastic	Operations/Area	Public Bidding		1st Quarter - 3rd Quarter				4,752,482.02			Please see tech specs/TOR
24	Satchel Bags	Operations	Public Bidding		1st Quarter - 3rd Quarter				1,130,972.85			Please see tech specs/TOR
25	Synthetic Papers	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				2,325,000.00			Please see tech specs/TOR
26	Polyethylene Envelope, various sizes and prints	Operations	Public Bidding		1st Quarter - 3rd Quarter				33,705.00			Please see tech specs/TOR
	Polyethylene Envelope 8x11, w/Logo & PHIL. Mail Print								1,764,721.80			Please see tech specs/TOR
	Polyethylene Envelope 13x17, w/Logo & PHIL. Mail Print											
	Polyethylene Envelope 21x35, w/Logo & PHIL. Mail Print											
	Polyethylene Envelope 25x43, w/Logo & PHIL. Mail Print											
	Polyethylene Envelope, 11x14, w/Erratic EMS"print & Logo											
	Polyethylene Envelope 13x17, w/Erratic EMS"print & Logo											
	Polyethylene Envelope, 18x21, w/Erratic EMS"print & Logo											
	Polyethylene Envelope, 21x35, w/Erratic EMS"print & Logo											
27	Raincoats	HRMD	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter							
28	Rainboots	HRMD	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter				407,584.40			Please see tech specs/TOR
29	Rubber Stamps	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter				309,672.55			Please see tech specs/TOR
30	Registered Plastic Envelope (RPE)	Operations	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter				839,222.40			Please see tech specs/TOR
31	Ribbons for Postal ID Card Printer 500s	Operations	Public Bidding		1st Quarter - 3rd Quarter				484,688.02			Please see tech specs/TOR
32	Stamp Frame, small	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter				26,229,386.40			Please see tech specs/TOR
33	Stamp Folder	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				20,035.00			Please see tech specs/TOR
34	Stamp Poster	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				16,200.00			Please see tech specs/TOR
35	Self-inking Stamps	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				13,219.20			Please see tech specs/TOR
36	Shipping / Bag Tags, various colors and prints / 1,000 pcs per box	Operations	Public Bidding		1st Quarter - 3rd Quarter				557,000.00			Please see tech specs/TOR
37	Typewriter Ribbon (for electric typewriter)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter				7,117,160.00			Please see tech specs/TOR
38	Typewriter Ribbon, Manual	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				24,980.40			Please see tech specs/TOR
39	Vehicle Van Seals	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				3,638.96			Please see tech specs/TOR
40	Window Envelope with prints for Hybrid mail machine, PID, PMO & PDIC	Operations	Public Bidding		1st Quarter - 3rd Quarter				52,467.36			Please see tech specs/TOR
41	Others	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,231,797.91			Please see tech specs/TOR
					1st Quarter - 4th Quarter				154,237.66			Please see tech specs/TOR
D. PRINTED / BLANK FORMS								CoB	17,534,980.40			
Corporatewide (DEs, DCs, POs)												
1	Various Mailing & Dispatch Forms (CN and CP)	Operations/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				156,294.55			Please see tech specs/TOR
	CN-22, Custom Declaration Label								864.40			Please see tech specs/TOR
	CN-08, Inquiry								5,667.26			Please see tech specs/TOR
	CN-24, Report											



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
2.0 - LOCALLY-PROCURED SUPPLIES & MATERIALS									70,910,162.89			
A. Commonly Used Supplies & Materials									47,186,868.16			
	a. Toners/ Inks/ Ribbons for various Printers and Photocopying Machines, Duplicating Machine and others											
1	Toners w/ free use of Printer for PhilSys ID	Operations	Public Bidding		1st Quarter - 3rd Quarter				18,004,650.00			Please see tech specs/TOR
2	Toners w/ free use of Printer for Central Office	CO	Public Bidding		1st Quarter - 3rd Quarter				1,595,000.00			Please see tech specs/TOR
	Toners for Regular Printer								6,326,375.00			Please see tech specs/TOR
	Toners for Multi-function Printer								3,627,819.00			Please see tech specs/TOR
	Toners for High-Speed Printer								5,836,800.00			Please see tech specs/TOR
3	Toners w/ free use of Printer for Area Offices	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				-			Please see tech specs/TOR
4	Toners for Brother HL5100DN	Mega Manila							-			Please see tech specs/TOR
5	Drum Kit for Brother HL5100DN	Mega Manila							-			Please see tech specs/TOR
6	Duplicating Machine Black ink	LPMD/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				618,656.00			Please see tech specs/TOR
	b. Spare Parts for Other Printers, Duplicating Machines and Photocopying Machines including Duplo Machine	CO	Alternative (Section 53.9)		1st Quarter - 4th Quarter				541,782.00			
1	Duplo Master Roll								413,400.00			Please see tech specs/TOR
2	Delivery frame for copier								-			
3	Developer for xerox machine								-			
4	Drum / Ink								28,382.00			Please see tech specs/TOR
5	Cleaner blade								-			
6	Various spareparts for xerox machines								-			
7	Spareparts for Duplicating machine								100,000.00			Please see tech specs/TOR
8	Spareparts and services for Kyocera											
	c. Motor Vehicle Supplies & Materials								20,009,800.26			
	c.1 Tires								7,521,891.22			
CO		Operations	Public Bidding		1st Quarter - 3rd Quarter				2,000,000.00			Please see tech specs/TOR
AREAS		Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				5,521,891.22			Please see tech specs/TOR
	c.2 Batteries								3,149,843.05			
CO		Operations	Public Bidding		1st Quarter - 3rd Quarter				1,500,000.00			Please see tech specs/TOR
AREAS		Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,649,843.05			Please see tech specs/TOR
	c.3 Spare Parts and other Supplies for Vehicles								9,338,066.00			
CO		Operations	Public Bidding		1st Quarter - 3rd Quarter				5,000,000.00			Please see tech specs/TOR
AREAS		Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				4,338,066.00			Please see tech specs/TOR
	d. Supplies for PhilPost Medical	HRMD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				346,465.00			Please see tech specs/TOR
	e. Janitorial Supplies	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,022,210.60			Please see tech specs/TOR
	f. Electrical, Mechanical & Construction Supplies & Materials	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				5,972,733.30			Please see tech specs/TOR



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	
	g. Other Locally Procurement Items (Unforeseen Items)	CO/Area	Alternative (NP-Section 53.9)	1st Quarter - 4th Quarter					1,289,228.00		Please see tech specs/TOR
B	SEMI-EXPENDABLES (unit price is below PHP50,000.00)							CoB	23,723,593.52		
	a. Semi-expendable Machinery, Equipment and IT Equipment								19,051,454.32		
	Machinery and Equipment								4,547,076.82		
1.	Air conditioner, 1.0HP, wdo type/ regular inverter/split type (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				371,984.40		Please see tech specs/TOR
2.	Padlock, high security	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				246,235.00		Please see tech specs/TOR
3.	Pushcart	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				582,978.00		Please see tech specs/TOR
4.	Shredder (paper shredding machine)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				431,910.00		Please see tech specs/TOR
5.	Tucker (Stapler Big)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				19,600.00		Please see tech specs/TOR
6.	Typewriter, Electric	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				67,600.00		Please see tech specs/TOR
7.	Water Pump	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				32,995.00		Please see tech specs/TOR
8.	Weighing Scale 2 kg incldg. test weights	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				428,340.00		Please see tech specs/TOR
9.	Weighing Scale 50 kg incldg. test weights	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				2,016,850.00		Please see tech specs/TOR
10.	weights	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				448,564.42		Please see tech specs/TOR
11.	Others	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				372,948.51		Please see tech specs/TOR
	IT Equipment							CoB	14,404,377.50		
12.	Barcode Scanner	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,195,271.00		Please see tech specs/TOR
13.	Biometrics machine for Admin use	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				131,100.00		Please see tech specs/TOR
14.	Computer CPU for replacement	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				2,194,452.00		Please see tech specs/TOR
15.	Computer Keyboard	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				133,100.00		Please see tech specs/TOR
16.	Computer Monitor	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				3,660,000.00		Please see tech specs/TOR
17.	Computer Mouse	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				122,500.00		Please see tech specs/TOR
18.	Docking Station	MISD	Public Bidding		1st Quarter - 4th Quarter				1,152,000.00		Please see tech specs/TOR
19.	Label Printer (barcode)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				632,709.00		Please see tech specs/TOR
20.	Multi-media projector	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				445,760.00		Please see tech specs/TOR
21.	Printer, Laserjet Pro (for Personalized Stamps)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				93,312.00		Please see tech specs/TOR
22.	NAS (for Central Office only)	CO	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				122,472.00		Please see tech specs/TOR
23.	Uninterrupted Power Supply (UPS)	MISD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				695,200.00		Please see tech specs/TOR
24.	UPS rack mounted for Server (for Central Office only)	MISD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				485,222.40		Please see tech specs/TOR
25.	Wireless Access Point / Router	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				574,164.80		Please see tech specs/TOR
26.	Others	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				2,475,646.60		Please see tech specs/TOR
	FOR ERP Project (for distribution to Areas)										
27.	Barcode Scanner (2D)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				264,600.00		Please see tech specs/TOR
28.	Biometrics machine	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				26,867.70		Please see tech specs/TOR
29.	UPS	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						
	b. Semi-expendable Furniture and Fixtures							CoB	4,671,839.20		
1.	Filing Cabinet with safe	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				517,752.00		Please see tech specs/TOR
2.	Chair, Clerical								225,504.00		
3.	Chair, Executive								105,000.00		



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
4.	Chair, Ganged								133,672.00			
5.	Chair, Jr. Executive								174,720.00			
6.	Chair, Teller								53,960.00			
7.	Chair, Visitor								55,690.00			
8.	Fireproof Vault								302,400.00			
9.	Hoody Trash Bins (Green/ Yellow/ Red)								46,128.00			
10.	Metal Shelf (slotted angle rack) 6 layers								228,780.00			
11.	Plastic Pallets, non reversible deck type four (4) way entry								297,192.00			
12.	Steel Filing Cabinet								341,712.00			
13.	Steel Rack								984,556.40			
14.	Table, Dumping								22,924.00			
15.	Table, Clerical								153,120.00			
16.	Table, Executive								82,500.00			
17.	Table, Monoblock (plastic)								14,080.00			
18.	Table, Jr. Executive								60,500.00			
19.	Table with Pigeon Hole								340,891.38			
20.	Whiteboard with stand								89,302.20			
21.	Whiteboard without stand								10,991.04			
22.	Wooden cabinet/shelves								97,900.00			
23.	Others								294,574.18			
3.0	PETROLEUM, OIL & LUBRICANTS							CoB	76,107,018.25			
3.1	Diesel								27,197,906.68			
	CO Areas	Operations Area	Alternative (NP-Section 53.14), Multi-year, 3years Alternative (NP-Section 53.14)	1st Quarter - 3rd Quarter 1st Quarter - 4th Quarter					11,360,084.00 15,837,822.68			Please see tech specs/TOR Please see tech specs/TOR
3.2	Unleaded, liters								46,160,047.39			
	CO Areas	Operations Area	Alternative (NP-Section 53.14), Multi-year, 3years Alternative (NP-Section 53.14)	1st Quarter - 3rd Quarter 1st Quarter - 4th Quarter					14,605,822.00 31,554,225.39			Please see tech specs/TOR Please see tech specs/TOR
3.3	Oil and Lubricants								2,749,064.18			
	CO Areas	Operations Area	Alternative (NP-Section 53.14), Multi-year, 3years Alternative (NP-Section 53.14)	1st Quarter - 3rd Quarter 1st Quarter - 4th Quarter					586,846.00 2,162,218.18			Please see tech specs/TOR Please see tech specs/TOR
4.0	REPAIR AND MAINTENANCE							CoB	37,323,480.00			
4.1	Renovations/Facelifing/Signage Installation)								6,149,000.00			
	Central Office Area Offices	GSD Area	Alternative (Section 53.9) Alternative (Section 53.9)	1st Quarter - 4th Quarter 1st Quarter - 4th Quarter					600,000.00 5,549,000.00			Please see tech specs/TOR Please see tech specs/TOR



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
4.2	Equipment & Machineries (incl. spareparts)								22,188,860.00			
1	Air-conditioning Units	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,127,520.00			Please see tech specs/TOR
2	Computer Sets & Printers	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				319,000.00			Please see tech specs/TOR
3	IT Equipment	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				88,600.00			Please see tech specs/TOR
4	Photocopier and Risograph	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				36,000.00			Please see tech specs/TOR
5	Steel cabinet/ vault with safe	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				99,800.00			Please see tech specs/TOR
6	Typewriter	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				8,000.00			Please see tech specs/TOR
7	Biometric	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				-			Please see tech specs/TOR
8	Maintenance (Letter Sorter)	Operations	Alternative (Section 50c)		1st Quarter - 4th Quarter				10,000,000.00			Please see tech specs/TOR
9	Maintenance (Hybrid Machine)	Operations	Alternative (Section 50c)		1st Quarter - 4th Quarter				8,000,000.00			Please see tech specs/TOR
10	Maintenance (X-ray)	Operations	Alternative (Section 50c)		1st Quarter - 4th Quarter				2,000,000.00			Please see tech specs/TOR
11	Others								509,740.00			Please see tech specs/TOR
4.3	Leased Assets Improvements	CO/Area	Alternative (Section 53.9)		1st Quarter - 4th Quarter			CoB	583,000.00			Please see tech specs/TOR
4.4	Motor Vehicles								8,306,000.00			
	Central Office	Operations Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				5,000,000.00			Please see tech specs/TOR
	Area Office		Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				3,306,000.00			Please see tech specs/TOR
4.5	Furniture & Fixtures								96,800.00			
	Central Office	CO Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				-			Please see tech specs/TOR
	Area Office		Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				96,800.00			Please see tech specs/TOR
5.0	OTHER MOOE							CoB	153,973,481.22			
1.	ISO Certification Preparedness Audit	Corplan	Public Bidding		1st Quarter - 3rd Quarter				1,000,000.00			Please see tech specs/TOR
2.	Customer Satisfaction Survey and Market Research	Corplan	Public Bidding		1st Quarter - 3rd Quarter				3,000,000.00			Please see tech specs/TOR
3.	Post Office activities - Anniversary, Christmas, etc.	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				2,500,000.00			Please see tech specs/TOR
4.	Meetings/dialogues/conferences	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				8,175,000.00			Please see tech specs/TOR
5.	Appraisal of PhilPost Real Properties (land & buildings)	CO/Area	Public Bidding		1st Quarter - 4th Quarter				10,000,000.00			Please see tech specs/TOR
6.	Titling of Lots (with complete documents)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,550,000.00			Please see tech specs/TOR
7.	Vaccines, Booster Shots	HRMD							-			
8.	Vehicles emission test, toll fees, parking fees, etc.	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,042,480.00			Please see tech specs/TOR
9.	Marketing/Operations Events/Hostings	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				8,727,200.00			Please see tech specs/TOR
10.	Notarial fee	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				1,729,900.00			Please see tech specs/TOR
11.	Structural Evaluation (PHL Post Main Building)	GSD							-			
12.	PID Biometric Capturing Services	CO/Area	Public Bidding		1st Quarter - 4th Quarter				120,653,401.22			Please see tech specs/TOR
13.	Others	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter				595,500.00			Please see tech specs/TOR



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
6.0	SUBSCRIPTION							CoB	85,748,000.00			
	Research Database subscription - CorPlan											
	Post Mail (UPU)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				1,500,000.00			Please see tech specs/TOR
	International Postal System - IPS/IPS Web Client (UPU)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				1,600,000.00			Please see tech specs/TOR
	Post*net (UPU)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				500,000.00			Please see tech specs/TOR
	Customs Declaration System - CDS (UPU)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				1,500,000.00			Please see tech specs/TOR
	AntiVirus for Desktop/Laptop (3 yrs subscription) - 1000 license	MISD	Public Bidding		1st Quarter - 3rd Quarter				3,375,000.00			Please see tech specs/TOR
	Cloud Technology (HCl)	MISD	Public Bidding		1st Quarter - 3rd Quarter				25,000,000.00			Please see tech specs/TOR
	Cybersecurity	MISD	Public Bidding		1st Quarter - 3rd Quarter				2,400,000.00			Please see tech specs/TOR
	Domain and Web hosting (Web Site)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				350,000.00			Please see tech specs/TOR
	SSL for Web Security (email server)	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				250,000.00			Please see tech specs/TOR
	Firebase Subscription	MISD										
	Video Conferencing	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				300,000.00			Please see tech specs/TOR
	Teamviewer / Anydesk Subscription	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				85,000.00			Please see tech specs/TOR
	Firewall Add-on services licenses	MISD	Alternative (Section 53.9)		1st Quarter - 4th Quarter				998,000.00			Please see tech specs/TOR
	SMS subscription	MISD	Public Bidding		1st Quarter - 4th Quarter				14,900,000.00			Please see tech specs/TOR
	Microsoft Server - OS/SQL	MISD	Public Bidding		1st Quarter - 3rd Quarter				900,000.00			Please see tech specs/TOR
	GPS Subscription	Operations	Alternative (Section 53.9)		1st Quarter - 4th Quarter							
	Last Mile Delivery Services	Operations	Public Bidding		1st Quarter - 3rd Quarter				25,000,000.00			Please see tech specs/TOR
	Postage Metered Machine Annual Licenses	FMD	Alternative (Section 50c)		1st Quarter - 4th Quarter				3,000,000.00			Please see tech specs/TOR
	Customer Grievance Mechanism System	CO	Public Bidding		1st Quarter - 4th Quarter				4,000,000.00			Please see tech specs/TOR
	Adobe Subscription	CorpComm	Alternative (Section 53.9)		1st Quarter - 4th Quarter				90,000.00			Please see tech specs/TOR
7.0	RENTAL OF REAL PROPERTY & EQUIPMENT							CoB	22,582,653.48			
8.0	TRANSPORTATION AND DELIVERY EXPENSE							CoB	319,538,643.41			
	Domestic											
	Conveyance by Air	Operations	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				87,657,723.41			Please see tech specs/TOR
	Conveyance by Sea	Operations	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				61,466,746.00			Please see tech specs/TOR
	Conveyance by Land	Operations	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				13,143,070.00			Please see tech specs/TOR
	Trucking/Hauling Services	Operations	Public Bidding		1st Quarter - 3rd Quarter				13,047,907.41			Please see tech specs/TOR
	International											
	Conveyance by Air - (Manila and Cabu-OE)	Operations	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				55,000,000.00			Please see tech specs/TOR
	Conveyance by Sea	Operations	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter							
									176,880,920.00			
									127,558,170.00			Please see tech specs/TOR
									49,322,750.00			Please see tech specs/TOR
9.0	SECURITY SERVICES							CoB	57,225,954.17			
	CO and MEGA	ISD	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				44,881,563.51			Please see tech specs/TOR
	Other Areas	Area	Public Bidding (Multi-year, 3 years)		1st Quarter - 3rd Quarter				12,334,390.67			Please see tech specs/TOR



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	
SUMMARY:											
	Centrally-Procured Supplies/Materials: Accountable Forms/Items Revenue generating forms/items Operational Supplies/Materials Printed Forms Other -centrally procured supplies & materials									224,036,634.51 51,573,704.22 12,129,580.51 106,635,130.91 17,534,990.60 36,163,228.27	
	Locally-Procured Supplies/Materials: Commonly-used supplies & materials Semi-Expendable items Equipment Semi-Expendable Machinery and Equipment Semi-Expendable IT Equipment Semi-Expendable Furniture and Fixtures									70,910,162.68 47,186,869.16 23,723,293.52 19,051,454.32 4,647,076.82 14,404,377.50 4,671,839.20	
	Gasoline, Oil & Lubricants Repair & Maintenance Buildings and Other Structures Leased Assets Improvements Machinery and Equipment Furniture and Fixtures Transportation Equipment Other MOOE Meetings/Dialogues PHILPOST Activities Appraisal Others Subscription Rental Transportation and Delivery Expenses Domestic Trucking/Hauling Services International Security Janitorial Advertising, Promotional and Marketing Expenses Inter-connectivity Consultancy/Professional Services TOTAL									76,107,018.25 37,323,460.00 6,149,000.00 583,000.00 22,188,660.00 96,800.00 8,306,000.00 158,973,481.22 8,175,000.00 2,500,000.00 10,000,000.00 138,298,481.22 85,748,000.00 22,582,663.48 319,538,643.41 87,657,723.41 55,000,000.00 176,880,920.00 57,225,954.17 14,447,815.04 18,000,000.00 60,180,004.00 65,820,000.00 1,210,893,836.76	

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		CAPEX	Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)		
2.0 LOCALLY-PROCURED SUPPLIES & MATERIALS												
A. Commonly Used Supplies & Materials												
	a. Toners/ Inks/ Ribbons for various Printers and Photocopying Machines, Duplicating Machine/ Duplo and others											
1	Various Toners/Inks/Cartridge for Colored Printers	CO/Area	Alternative (Section 53.9)		1st Quarter - 4th Quarter			CoB		2,087,362.35 2,087,362.35		Please see tech specs/TOR Please see tech specs/TOR
	b. Supplies from Procurement Service (PS-DBM)	CO/Area	Alternative (Section 53.5)		1st Quarter - 4th Quarter			CoB		20,114,244.34		Please see tech specs/TOR
1	Acetate									288,633.07		Please see tech specs/TOR
2	Ballpen									273,152.92		Please see tech specs/TOR
3	Battery Size AA, dry cell									9,081.56		Please see tech specs/TOR
4	Battery Size AAA, dry cell									6,938.14		Please see tech specs/TOR
5	Bond Paper (legal)									2,130,928.35		Please see tech specs/TOR
6	Bond Paper A4									5,706,682.77		Please see tech specs/TOR
7	Bulb,LED (Light Emitting Diode) Light Bulb									122,490.69		Please see tech specs/TOR
8	Calculator, 12 digits , compact									78,695.19		Please see tech specs/TOR
9	Carbon Film, Legal									634,897.32		Please see tech specs/TOR
10	Clear Book, A4									5,528.88		Please see tech specs/TOR
11	Clear Book, Legal									12,617.57		Please see tech specs/TOR
12	Clip, Backfold, 19mm (10 pcs/box)									22,216.04		Please see tech specs/TOR
13	Clip, Backfold, 25mm (10 pcs/box)									37,495.30		Please see tech specs/TOR
14	Clip, Backfold, 32mm (10 pcs/box)									57,037.98		Please see tech specs/TOR
15	Clip, Backfold, 50 mm. (10 pcs/box)									128,569.17		Please see tech specs/TOR
16	Correction Tape									112,152.60		Please see tech specs/TOR
17	Cutlery									3,734.64		Please see tech specs/TOR
18	Data FileBox									620,052.96		Please see tech specs/TOR
19	Data Folder									162,070.27		Please see tech specs/TOR
20	Dustpan, plastic									20,372.87		Please see tech specs/TOR
21	Envelope, Documentary, A4 size									702,309.34		Please see tech specs/TOR
22	Envelope, Documentary, Legal size (500 per bx)									1,269,231.33		Please see tech specs/TOR
23	Envelope, Expanding, plastic									26,283.90		Please see tech specs/TOR
24	Envelope, Expanding, kraft									114,017.90		Please see tech specs/TOR
25	Fastener									610,408.76		Please see tech specs/TOR
26	File Organizer, Expanding, plastic, 12 pockets									39,863.46		Please see tech specs/TOR
27	File Tab Divider, A4 (5 per set)									3,120.30		Please see tech specs/TOR
28	File Tab Divider, Legal (5 per set)									1,792.98		Please see tech specs/TOR
29	Folder with tab, A4 (100 pcs per pack)									28,697.76		Please see tech specs/TOR
30	Folder with tab, Legal (100 pcs per pack)									54,327.00		Please see tech specs/TOR
31	Folder Fancy with slide, A4 (50 pcs per bundle)									24,984.96		Please see tech specs/TOR
32	Folder Fancy with slide, legal (50 pcs per bundle)									17,297.28		Please see tech specs/TOR
33	Folder, pressboard									235,462.50		Please see tech specs/TOR
34	Folder, Long									258,766.31		Please see tech specs/TOR
35	Folder Short									96,628.30		Please see tech specs/TOR
36	Glue, all purpose									513,624.38		Please see tech specs/TOR
37	Index Tab (10 pcs/set of 5)									13,791.46		Please see tech specs/TOR
38	Insecticide, aerosol type									187,858.19		Please see tech specs/TOR
39	Mailing Envelope,Long (500 pcs/box)									316,914.75		Please see tech specs/TOR



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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
B	SEMI-EXPENDABLES (unit price is below PHP50,000.00)									36,622,198.23		
	a. Semi-expendable Machinery, Equipment and IT Equipment									36,424,842.13		
	Machinery and Equipment	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter			CoB		3,161,615.40		Please see tech specs/TOR
	1. Ceiling Fan									223,200.00		
	2. Digital Recorder									73,872.00		
	3. Electric Stand fan, 16"									617,171.40		
	4. Fire Extinguisher									1,853,989.60		
	5. Heavy Duty Stapler									190,382.40		
	6. Ring Binding machine									203,000.00		
	IT Equipment											
	7. Desktop Computer for Admin use	MISD	Public Bidding		1st Quarter - 3rd Quarter			CoB		33,263,226.73		Please see tech specs/TOR
	8. Laptop	MISD	Public Bidding		1st Quarter - 3rd Quarter					20,964,172.32		
	9. External Hard Drive	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter					11,936,207.20		
	10. Printer, Dot Matrix	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter					82,803.95		
										280,043.26		
	b. Semi-expendable Furniture and Fixtures											
	1. Chair, Monoblock	CO/Area	Alternative(NP-Section 53.9)		1st Quarter - 3rd Quarter					197,356.10		Please see tech specs/TOR
										197,356.10		
	Equipment									58,823,804.92		

SUMMARY:

Locally-Procured Supplies/Materials:										58,823,804.92
Commonly-used supplies & materials										22,201,606.69
Semi-Expendable Items										36,622,198.23
Equipment										36,424,842.13
Semi-Expendable Machinery & Equipment										3,161,615.40
Semi-Expendable IT Equipment										33,263,226.73
Semi-Expendable Furniture and Fixtures										197,356.10
TOTAL MOOE -CSE										58,823,804.92
Total Office Supplies										
Semi-Expendable Items										22,201,606.69
Equipment										36,622,198.23
Semi-Expendable Machinery & Equipment										36,424,842.13
Semi-Expendable IT Equipment										3,161,615.40
Semi-Expendable Furniture and Fixtures										33,263,226.73
TOTAL MOOE -CSE										197,356.10

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
PART II.	CAPITAL INVESTMENT EXPENDITURES											
1.	OTHER EQUIPMENT & MACHINERIES							CoB			349,992,606.80	
											161,398,470.80	
1	Airconditioner, 1.5HP, wdo type/ regular inverter/split type (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter							Please see tech specs/TOR
2	Airconditioner, 2.0HP, wdo type/inverter/split/wall mounted/window (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						210,707.20	Please see tech specs/TOR
3	Airconditioner, 2.5HP, regular/split-type/inverter (wall mounted/ wdo type incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						824,955.00	Please see tech specs/TOR
4	Airconditioner, 3TR, package type regular/inverter/split type (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						283,990.44	Please see tech specs/TOR
5	Airconditioner, 5TR, package type regular/inverter/split type (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						-	Please see tech specs/TOR
6	Airconditioner, 10TR, package type regular/inverter/split type (incl. Installation)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						203,500.00	Please see tech specs/TOR
7	Conference System (for Central Office)	CO	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						-	Please see tech specs/TOR
8	CCTV System (Camera w/ DVR, monitor & accessories)	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						172,774.80	Please see tech specs/TOR
9	Hand Pallet trucks, heavy duty (battery-operated)	Operations	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						767,115.36	Please see tech specs/TOR
10	Heavy Duty Generator	Operations	Public Bidding		1st Quarter - 3rd Quarter						743,463.00	Please see tech specs/TOR
11	Generator	Operations	Public Bidding		1st Quarter - 3rd Quarter						7,250,000.00	Please see tech specs/TOR
12	Parcel/Flats Sorting Machine	Operations	Public Bidding		1st Quarter - 3rd Quarter						146,000,000.00	Please see tech specs/TOR
13	Sound system with complete accessories, for flag raising & programs	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						41,965.00	Please see tech specs/TOR
14	Postage Metered Machine	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						-	Please see tech specs/TOR
15	Camera for Photography with Accessories	OPMG	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter						300,000.00	Please see tech specs/TOR
16	Fire Hydrant & Sprinklers (6.6million) support with market research (2M included in 2024)	Operations	Public Bidding		1st Quarter - 3rd Quarter						4,600,000.00	Please see tech specs/TOR
17	X ray Machine										-	Please see tech specs/TOR
2.	IT EQUIPMENT AND SOFTWARE SYSTEMS							CoB			72,828,739.00	
2.1	IT EQUIPMENT											
1.	Desktop computer with UPS (for autocad)										6,154,739.00	
2.	Document Scanner, heavy duty	GSD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter							Please see tech specs/TOR
3.	Enterprise Firewall	MISD	Public Bidding		1st Quarter - 3rd Quarter						99,539.00	Please see tech specs/TOR
4.	Firewall/VPN (for distribution to MDC/SDC)										2,451,600.00	Please see tech specs/TOR
5.	Laptop for Graphic Design										-	
6.	SAN/NAS	MISD	Public Bidding		1st Quarter - 4th Quarter						-	
7.	Multi Function Color Printer, heavy duty	BOD/OPMG	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter						1,015,200.00	Please see tech specs/TOR
8.	Switches/Hub	MISD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						178,200.00	Please see tech specs/TOR
9.	Server Cabinet 42U with built-in fan	MISD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						540,000.00	Please see tech specs/TOR
10.	Printer - Scanner, heavy duty	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						135,000.00	Please see tech specs/TOR
11.	Servers -(including DRP) with UPS	MISD	Public Bidding		1st Quarter - 3rd Quarter						352,000.00	Please see tech specs/TOR
12.	Others	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						1,003,200.00	Please see tech specs/TOR
2.2	SOFTWARE/SYSTEM INVESTMENT										380,000.00	Please see tech specs/TOR
											66,674,000.00	
1.	Digitalization Project	MISD	Public Bidding		1st Quarter - 3rd Quarter						50,000,000.00	Please see tech specs/TOR



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
2.	Data Recovery Software	MISD	Alternative (NP-Section 53.9)		1st Quarter - 3rd Quarter						74,000.00	Please see tech specs/TOR
3.	Logistics and Warehouse Management System	Operations	Public Bidding								10,000,000.00	Please see tech specs/TOR
4.	Enhancement of PHLPast Website	MISD	Public Bidding		1st Quarter - 4th Quarter						1,000,000.00	Please see tech specs/TOR
5.	HRIS										-	
6.	CFMIS										-	
7.	E-Library (SCRA Software) (CSC decided cases)	Legal Dept	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						80,000.00	Please see tech specs/TOR
8.	CADD Software	GSD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						120,000.00	Please see tech specs/TOR
9.	Primavera Software	GSD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						150,000.00	Please see tech specs/TOR
10.	STAAD Pro Connect Software	GSD	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						250,000.00	Please see tech specs/TOR
11.	LSM Vantage 24 BIN STACKER MODULE W/Label Printer (change to Upgrade/Enhancement of Letter Sorting Machine)	Operations	Alternative (Section 50c)		1st Quarter - 3rd Quarter						5,000,000.00	Please see tech specs/TOR
3.	FURNITURE & FIXTURES							CoB			871,200.00	
1.	Modular Partition	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						385,200.00	Please see tech specs/TOR
2.	Table, Conference with chairs	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						90,000.00	Please see tech specs/TOR
3.	Steel Shelves	CO	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter						396,000.00	Please see tech specs/TOR
4.	VEHICLES							CoB			86,750,000.00	
1.	Major Rehabilitation	Operations	Public Bidding		1st Quarter - 3rd Quarter						56,250,000.00	Please see tech specs/TOR
2.	4-Wheeler Small Van	Operations	Public Bidding		1st Quarter - 3rd Quarter						14,000,000.00	Please see tech specs/TOR
3.	Wrecker Truck (6 Wheeler)	Operations	Public Bidding		1st Quarter - 3rd Quarter						16,500,000.00	Please see tech specs/TOR
4.	Admin Vehicle										-	
5.	10 Wheeler Heavy Van Truck										-	
5.	INFRASTRUCTURE PROJECTS							CoB			25,144,197.00	
1.	Repair/Rehabilitation of Old Property Building											Please see scope of works/DEW
1.	Repair/Rehabilitation of Old Property Building											Please see scope of works/DEW
1.	Repair/Rehabilitation of CMEC	GSD	Public Bidding		1st Quarter - 3rd Quarter						5,000,000.00	Please see scope of works/DEW
2.	Information Technology (IT) and Printing Office at CMEC	GSD	Public Bidding		1st Quarter - 3rd Quarter						1,544,197.00	Please see scope of works/DEW
1.	Rehabilitation of SMED Building	GSD	Public Bidding		1st Quarter - 3rd Quarter						2,000,000.00	Please see scope of works/DEW
1.	Rehabilitation of SMED Building	GSD	Public Bidding		1st Quarter - 3rd Quarter						2,000,000.00	Please see scope of works/DEW
1.	Repair/Rehabilitation of Cabarroguis PO	Area 1	Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
2.	Repair/Rehabilitation of Cawayan PO	Area 1	Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
1.	Repair/Rehabilitation of Batac PO	Area 2	Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
1.	Repair/Rehabilitation of Pasig Post Office	Area 3	Public Bidding		1st Quarter - 3rd Quarter						500,000.00	Please see scope of works/DEW
2.	Repair/Rehabilitation of Las Piñas CPO		Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks
				Ads/ Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		MOOE (Non - CSE)	MOOE (CSE)	CAPEX	
3.	Reacquisition of Tala PO		Public Bidding		1st Quarter - 3rd Quarter						6,000,000.00	Please see scope of works/DEW
	SLA:	Area 4										
1.	Repair/Rehabilitation of Daet Post Office, Camarines Norte		Public Bidding		1st Quarter - 3rd Quarter						750,000.00	Please see scope of works/DEW
2.	Repair/Rehabilitation of Virac Post Office, Catanduanes		Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
3.	Repair/Rehabilitation of San Jose Post Office, Oriental Mindoro		Public Bidding		1st Quarter - 3rd Quarter						600,000.00	Please see scope of works/DEW
	CEVA:	Area 5										
1.	Repair / Improvement of Ormoc City Post Office (to be coordinated with the LGU)		Public Bidding		1st Quarter - 3rd Quarter						500,000.00	Please see scope of works/DEW
	WVA:	Area 6										
1.	Repair/Rehabilitation of Bacolod City Post Office		Public Bidding		1st Quarter - 3rd Quarter						500,000.00	Please see scope of works/DEW
	EMA:	Area 7										
1.	Repair/Rehabilitation of Tagum PO		Public Bidding		1st Quarter - 3rd Quarter						250,000.00	Please see scope of works/DEW
	CMA:	Area 8										
1.	Repair/ Rehabilitation of Buenavista Post Office		Public Bidding		1st Quarter - 3rd Quarter						500,000.00	Please see scope of works/DEW
2.	Repair/Rehabilitation of Area Office		Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
	WMA:	Area 9										
1.	Repair/Rehabilitation of Zamboanga PO		Public Bidding		1st Quarter - 3rd Quarter						1,000,000.00	Please see scope of works/DEW
6.	LEASEHOLD IMPROVEMENT							CoB				
7.	UNFORESEEN CAPEX	CO/Area	Alternative (NP-Section 53.9)		1st Quarter - 4th Quarter			CoB			3,000,000.00	

SUMMARY	
Equipment:	6,154,739.00
IT Equipment	66,674,000.00
Software/Systems	72,828,739.00
TOTAL IT EQUIPMENT AND	161,398,470.80
Other Equipment & Machineries	871,200.00
Furniture & Fixtures	86,750,000.00
Vehicle	25,144,197.00
Infrastructure	
Leasehold Improvement	3,000,000.00
UNFORESEEN CAPEX	349,992,606.80
TOTAL	

CERTIFIED TRUE COPY
From the Original
4th Quarter 4-14-25
BY: MARIA ADELIZA C. BARCELONA
Date: / / MINUTES OFFICER III