

INTRODUCTION:

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-8 dated 28 August 2011 and 28 September 2011, respectively, the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be allowed to download the APP-CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

REMARKS:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Agency must refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not include items that are not in the CSE catalogue. Items not in the CSE catalogue will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file with the APP-CSE 2025 form - Other Items can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqo>. Instructions on how to fill-out is included in the reminder of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-3954426 (Smart) or 0903-8235519 (Smart), or email appcsehelpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office : THE PHILIPPINE POSTAL CORPORATION
Agency :
Address : LASUNAG, BANGALAG, MARILAO

Agency Code/UNSC :
Organization Type : GOCC

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.
Contact Person : JERWIN I. ENRIQUE
Position :
E-mail : jerwin2008@yahoo.com
Telephone/Mobile Nos. : [09183954426](tel:09183954426)

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																						
ALCOHOL OR ACTONE BASED ANTISEPTICS																						
1	12191601 AL-604	ALCOHOL, EHY, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
2	12191601 AL-603	ALCOHOL, EHY, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																						
3	60214113-CR-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
4	60214113-CR-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
5	60213241-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
6	60213241-SR-P01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
7	60213241-SR-P04	SIGN PEN, Fine Tip, Black	piece	199	0	0	199	8,899.28	0	199	0	199	8,899.28	0	0	0	0.00	0	0	0	0	0.00
8	60213241-SR-P02	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
9	60213241-SR-P02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
10	60213241-SR-P05	SIGN PEN, Fine Tip, Blue	piece	199	0	0	199	8,899.28	0	199	0	199	8,899.28	0	0	0	0.00	0	0	0	0	0.00
11	60213241-SR-P08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
12	60213241-SR-P03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
13	60213241-SR-P06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
14	60213241-SR-P09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
15	60211241-WR-P01	WRAPPING PAPER	pack	76	0	0	76	12,251.20	0	77	0	77	12,412.40	0	0	76	12,251.20	0	76	0	76	12,251.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																						
16	40215171-DC-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
17	40118691-MR-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																						
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	108	0	0	108	2,212.92	0	108	0	108	2,212.92	109	0	109	2,233.41	109	0	109	2,233.41	434
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	91	0	0	91	1,668.94	0	91	0	91	1,668.94	0	91	91	1,668.94	0	91	91	1,668.94	364
CLEANING EQUIPMENT AND SUPPLIES																						
20	47118121-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
21	47118041-ER-S01	BROOM (Wale, Tampo)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
22	47118041-ER-T01	BROOM (Wale, Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
23	47118291-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
24	47118051-CL-P01	CLEANER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
25	47118111-DE-S02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year		Price	Total Amount for the Year					
			Jan												Feb		Mar		Q4 Amount								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct		Nov			Dec	Q4			
Item ID	Item Name																										
26	471381-CE-M02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08		54.08
27	471380-OS-M01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.89		139.89
28	471368-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80		46.80
29	471382-FW-M03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76		309.76
30	471388-FC-M01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.39		141.39
31	77103437-HE-LE1	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95		42.95
32	471288-MH-M01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00		2,288.00
33	471350-MC-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.47		69.47
34	471363-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63		85.63
35	471270-1B-P04	TRASH-BAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00		130.00
36	471270-1B-P05	TRASH-BAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28		59.28
37	471270-1B-P06	TRASH-BAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56		92.56
38	471270-WB-M01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68		43.68
COLOR COMPOUNDS AND DISPENSERS																											
39	127120-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.79		28.79
CONSUMER ELECTRONICS																											
40	526155-DV-R02	DIGITAL VOICE RECORDER	unit	0	3	0	3	22,017.48	0	3	0	3	22,017.48	0	3	0	3	22,017.48	0	2	0	2	14,678.32	11	7,339.16		80,730.76
FILMS																											
41	1111201-MC-F01	ACETATE	roll	19	0	0	19	23,632.96	0	19	0	19	23,632.96	0	0	19	19	23,632.96	76	1,243.84					94,531.84		94,531.84
42	1111201-CF-R02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83		351.83
FIRE FIGHTING EQUIPMENT																											
43	4619601-FF-M01	FIRE EXTINGUISHER, dry chemical	unit	87	0	0	87	99,528.00	0	87	0	87	99,528.00	0	87	0	87	99,528.00	0	87	0	87	99,528.00	348	1,144.00		398,111.00
FLAG OR ACCESSORIES																											
44	55321905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	61	0	0	61	17,375.24	0	61	0	61	17,375.24	0	61	0	61	17,375.24	0	61	0	61	17,375.24	244	284.88		69,500.96
FURNITURE AND FURNISHINGS																											
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	347	0	0	347	118,368.64	0	0	0	0	0.00	0	347	0	347	118,368.64	0	0	0	0	0.00	694	341.12		238,773.28
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	347	0	347	118,368.64	0	0	0	0	0.00	0	347	0	347	118,368.64	694	341.12		238,773.28
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EE-C01	ELECTRIC FAN, ceiling mount, white type	unit	0	37	0	37	46,214.00	0	37	0	37	46,214.00	0	37	0	37	46,214.00	148	1,722.00					180,984.00		180,984.00
48	40101604-EE-G01	ELECTRIC FAN, industrial, ground type	unit	65	0	0	65	72,129.20	0	66	0	66	73,238.88	0	66	0	66	73,238.88	262	1,109.68					290,798.16		290,798.16
49	40101604-EE-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00		1,560.00
50	40101604-EE-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68		901.68
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	4211507-DS-P003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60		24,793.60
52	4211507-DS-P004	DESKTOP, for Mid-Range Users	unit	0	46	0	46	1,949,958.40	47	0	0	47	1,997,346.80	0	46	0	46	1,949,958.40	0	47	0	47	1,997,346.80	186	42,390.40		7,484,614.40
53	4202010-ED-U04	EXTERNAL HARD DRIVE	unit	16	0	0	16	48,239.36	0	16	0	16	48,239.36	0	15	0	15	46,324.40	0	15	0	15	45,224.40	62	3,014.96		186,927.52
54	4202010-ED-U04	FLASH DRIVE	piece	194	0	0	194	29,631.56	0	194	0	194	29,631.56	0	194	0	194	29,631.56	194	0	0	194	29,631.56	776	152.74		118,528.24
55	4211501-LAP-M04	LAPTOP COMPUTER, for Mid-range Users	unit	20	0	0	20	847,600.00	0	19	0	19	805,220.00	0	19	0	19	805,220.00	0	19	0	19	805,220.00	77	42,380.00		3,263,286.00
56	4211501-LAP-M03	LAPTOP COMPUTER, lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00		46,800.00
57	42117708-MO-X02	COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.92		161.92
58	4212105-PR-LE1	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89		2,636.89
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101828-LB-LE1	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61		75.61
60	39101828-LT-LE1	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	208.82		208.82
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-G-J02	GLUE, all-purpose	bottle	2418	0	0	2418	150,254.52	0	2418	0	2418	150,254.52	0	2418	0	2418	150,254.52	9672	62.14					601,018.08		601,018.08
62	31151804-SW-M01	STRAP WIRE, heavy duty (binder type), 20/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40		36.40
63	31151804-SW-S01	STRAP WIRE, standard	box	0	582	0	582	13,828.32	0	582	0	582	13,828.32	0	582	0	582	13,828.32	2328	23.76					55,313.28		55,313.28
64	312015027-1A-E02	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.48		18.48

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
65	3103503-1A-M01	Tape, masking, 2mm	roll	112	0	0	112	6,236.16	0	111	0	111	6,180.48	0	111	0	111	6,180.48	0	111	0	111	6,180.48	445	55.68	24,777.60				
66	3103503-1A-M02	Tape, masking, 48 mm	roll	161	0	0	161	19,506.76	0	161	0	161	19,506.76	0	161	0	161	19,506.76	0	161	0	161	19,506.76	644	121.16	78,027.04				
67	3103517-1A-R01	Tape, packaging, 48 mm	roll	2875	0	0	2875	64,285.00	0	2875	0	2875	64,285.00	0	2875	0	2875	64,285.00	0	2875	0	2875	64,285.00	11500	22.36	257,140.00				
68	3103517-1A-T01	Tape, transparent, 2mm	roll	424	0	0	424	7,496.32	0	424	0	424	7,496.32	0	424	0	424	7,496.32	0	424	0	424	7,496.32	1696	17.68	29,985.36				
69	3103517-1A-T02	Tape, transparent, 48 mm	roll	3800	0	0	3800	87,971.60	0	3800	0	3800	87,971.60	0	3800	0	3800	87,971.60	0	3800	0	3800	87,971.60	15520	22.57	350,296.40				
70	3151507-1W-R01	TYMIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00				
MEASURING AND OBSERVING AND TESTING EQUIPMENT																														
71	4411604-RU-P02	RULER, plastic, 450mm	piece	0	34	0	34	677.62	0	34	0	34	677.62	0	34	0	34	677.62	0	34	0	34	677.62	136	19.93	2,710.48				
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																														
72	4421612-BL-H01	BLADE, for general purpose cutter/utility knife	Tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.37	0.00				
73	4401602-PR-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00				
74	4422037-AB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	299.89	0.00				
75	4401807-CA-C01	CALCULATOR, Compact	unit	589	0	0	589	138,668.53	0	589	0	589	138,668.53	0	589	0	589	138,668.53	0	589	0	589	138,668.53	2316	235.77	555,474.12				
76	4421710-C1-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00				
77	4422105-BF-C01	CLIP, bedfold, 15mm	box	499	0	0	499	4,670.64	0	499	0	499	4,670.64	0	499	0	499	4,670.64	0	499	0	499	4,670.64	1996	9.36	18,682.56				
78	4422105-BF-C02	CLIP, bedfold, 25mm	box	0	613	0	613	9,562.80	0	613	0	613	9,562.80	0	613	0	613	9,562.80	0	613	0	613	9,562.80	2452	15.60	38,251.20				
79	4422105-BF-C03	CLIP, bedfold, 32mm	box	415	0	0	415	13,811.20	0	415	0	415	13,811.20	0	415	0	415	13,811.20	0	415	0	415	13,811.20	1660	33.28	53,754.80				
80	4422105-BF-C04	CLIP, bedfold, 50mm	box	585	0	0	585	35,287.20	0	585	0	585	35,287.20	0	585	0	585	35,287.20	0	585	0	585	35,287.20	2340	60.32	141,148.80				
81	4421803-CT-R02	CORRECTION TAPE	piece	3138	0	0	3138	42,363.00	0	3138	0	3138	42,363.00	0	3138	0	3138	42,363.00	0	3138	0	3138	42,363.00	12552	13.80	169,452.00				
82	4421612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	113	0	0	113	3,584.36	0	113	0	113	3,584.36	0	113	0	113	3,584.36	0	113	0	113	3,584.36	452	31.72	1,437.74				
83	4411515-DF-H01	DATA FILE BOX	piece	0	819	0	819	119,483.91	0	819	0	819	119,483.91	0	819	0	819	119,483.91	0	819	0	819	119,483.91	3276	145.89	477,935.64				
84	4422011-GR-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00				
85	4403202-DS-H01	DATER STRAP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00				
86	4421506-EN-D01	ENVELOPE, Documentary, A4	box	213	0	0	213	176,772.96	0	213	0	213	176,772.96	0	213	0	213	176,772.96	0	213	0	213	176,772.96	852	829.92	701,091.84				
87	4421506-EN-D02	ENVELOPE, Documentary, legal	box	0	320	0	320	336,425.60	0	320	0	320	336,425.60	0	320	0	320	336,425.60	0	320	0	320	336,425.60	1280	1,097.58	1,353,792.40				
88	4421506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	6	0	6	5,639.70	0	6	0	6	5,639.70	0	6	0	6	5,639.70	0	6	0	6	5,639.70	24	939.95	22,586.80				
89	4421506-EN-X02	ENVELOPE, Expanding, Plastic	piece	197	0	0	197	6,006.53	0	197	0	197	6,006.53	0	197	0	197	6,006.53	0	197	0	197	6,006.53	788	30.49	24,076.12				
90	4421506-EN-X02	ENVELOPE, Expanding, Plastic	box	166	0	0	166	71,798.32	0	166	0	166	71,798.32	0	166	0	166	71,798.32	0	166	0	166	71,798.32	664	482.82	287,193.28				
91	4421504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00				
92	4411912-ER-H01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	0.00				
93	4422118-FA-F01	FASTENER	box	1633	0	0	1633	154,547.12	0	1633	0	1633	154,547.12	0	1633	0	1633	154,547.12	0	1633	0	1633	154,547.12	6532	94.64	618,188.48				
94	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00				
95	442018-FI-D01	FILE TAB DIVIDER, A4	set	0	18	0	18	200.34	0	18	0	18	200.34	0	18	0	18	200.34	0	18	0	18	200.34	72	11.13	801.36				
96	4422038-FI-D02	FILE TAB DIVIDER, legal	set	32	0	0	32	455.36	0	32	0	32	455.36	0	32	0	32	455.36	0	32	0	32	455.36	128	14.23	1,821.44				
97	4422031-FO-H01	FOLDER, Fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00				
98	4422031-FO-H02	FOLDER, Fancy with side, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	281.20	0.00				
99	4422011-FO-G1	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00				
100	4422031-FO-G02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	248.08	0.00				
101	4422027-FO-P01	FOLDER, prebound	box	0	13	0	13	12,384.32	0	26	0	26	24,768.64	0	2	0	2	1,595.28	0	13	0	13	12,384.32	54	952.64	51,442.56				
102	4422031-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00				
103	4422031-FO-T02	FOLDER with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	413.82	0.00				
104	4422008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60	0.00				
105	4421716-PA-H01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.11	0.00				
106	4421708-PP-R01	MARKER, Permanent, Black	piece	2373	0	0	2373	19,624.71	0	2373	0	2373	19,624.71	0	2373	0	2373	19,624.71	0	2373	0	2373	19,624.71	9492	8.27	78,498.84				
107	4421708-PP-R02	MARKER, Permanent, Blue	piece	2373	0	0	2373	19,624.71	0	2373	0	2373	19,624.71	0	2373	0	2373	19,624.71	0	2373	0	2373	19,624.71	9492	8.27	78,498.84				
108	4421708-PP-R03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00				
109	4421708-PP-R01	MARKER, Permanent, Black	piece	131	0	0	131	1,264.15	0	131	0	131	1,264.15	0	131	0	131	1,264.15	0	131										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
112	4412104-RC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	778	0	0	778	6,861.96	0	778	0	778	6,861.96	0	778	0	778	6,861.96	0	778	0	778	6,861.96	3112	8.42	22,427.84			
113	4422104-RC-002	PAPER CLIP, vinyl/plastic coated, Junior, 50mm	box	617	0	0	617	12,006.82	0	617	0	617	12,006.82	0	617	0	617	12,006.82	0	617	0	617	12,006.82	2468	19.46	48,027.28			
114	44101601-PS-M02	PAPER SHREDCER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	146,718.96	0	0.00			
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9,297.60	0	0.00			
116	4412106-PC-001	PENCIL, lead/graphite, with eraser	box	0	54	0	54	2,414.34	0	54	0	54	2,414.34	0	54	0	54	2,414.34	0	54	0	54	2,414.34	216	44.71	9,657.36			
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	284.08	0	0.00			
118	44101602-PT-M01	PUNCHER, paper, heavy duty	piece	541	0	0	541	83,270.72	0	541	0	541	83,270.72	0	541	0	541	83,270.72	0	541	0	541	83,270.72	2164	153.92	333,032.48			
119	44122101-RU-M01	RUBBER BAND No. 18	box	1074	0	0	1074	145,204.80	0	1074	0	1074	145,204.80	0	1074	0	1074	145,204.80	0	1074	0	1074	145,204.80	4296	39.92	170,449.28			
120	44121905-SP-E01	STAMP PAD, felt	piece	0	598	0	598	23,872.16	0	598	0	598	23,872.16	0	598	0	598	23,872.16	0	598	0	598	23,872.16	2392	39.92	95,468.64			
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	91	0	0	91	5,962.32	0	91	0	91	5,962.32	0	91	0	91	5,962.32	0	91	0	91	5,962.32	364	65.52	23,949.36			
122	441216151-501	STAPLER, standard type	piece	280	0	0	280	55,328.00	0	280	0	280	55,328.00	0	280	0	280	55,328.00	0	280	0	280	55,328.00	1120	197.60	221,312.00			
123	441216151-501	STAPLER, heavy duty (triode)	unit	11	0	0	11	7,624.65	0	11	0	11	7,624.65	0	11	0	11	7,624.65	0	11	0	11	7,624.65	44	693.15	30,498.60			
124	441216151-SR-M02	STAPLE REMOVER, pier-type	piece	0	84	0	84	3,906.84	0	84	0	84	3,906.84	0	84	0	84	3,906.84	0	84	0	84	3,906.84	336	46.51	15,677.36			
125	44121603-TD-101	TABE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	77.58	0	0.00			
PAPER MATERIALS AND PRODUCTS																													
126	14111525-CA-M01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	83.72	0	0.00			
127	14111506-CT-L11	COMPUTER CONTINUOUS FORM, 1 py, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	945.36	0	0.00			
128	14111506-CT-L12	COMPUTER CONTINUOUS FORM, 1 py, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,973.92	0	0.00			
129	14111514-NR-502	NOTEPA, stick-on, 50mm x 76mm	pad	180	0	0	180	6,670.80	0	180	0	180	6,670.80	0	180	0	180	6,670.80	0	180	0	180	6,670.80	720	37.06	26,663.20			
130	14111514-NR-504	NOTEPA, stick-on, 76mm x 100mm	pad	240	0	0	240	14,227.20	0	240	0	240	14,227.20	0	240	0	240	14,227.20	0	240	0	240	14,227.20	960	59.28	56,998.40			
131	14111514-NR-503	NOTEPA, stick-on, 76mm x 76mm	pad	0	220	0	220	11,440.00	0	220	0	220	11,440.00	0	220	0	220	11,440.00	0	220	0	220	11,440.00	880	52.60	46,760.80			
132	14111514-NR-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14.04	0	0.00			
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	8829	0	8829	1,887,640.20	0	8829	0	8829	1,887,640.20	0	8829	0	8829	1,887,640.20	0	8829	0	8829	1,887,640.20	35316	213.80	7,550,560.80			
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	3074	0	3074	716,119.04	0	3074	0	3074	716,119.04	0	3074	0	3074	716,119.04	0	3074	0	3074	716,119.04	12296	232.96	2,864,476.16			
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	137.74	0	0.00			
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	158.91	0	0.00			
137	14111531-PP-M01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	34.82	0	0.00			
138	14111503-PA-M01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	154.21	0	0.00			
139	14111531-NR-M01	RECORD BOOK, 300 PAGES	book	219	0	0	219	20,082.30	0	219	0	219	20,082.30	0	219	0	219	20,082.30	0	219	0	219	20,082.30	876	91.70	80,329.20			
140	14111531-NR-M02	RECORD BOOK, 500 PAGES	book	400	0	0	400	49,824.00	0	400	0	400	49,824.00	0	400	0	400	49,824.00	0	400	0	400	49,824.00	1600	124.56	199,296.00			
141	14111704-PT-PP4	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33.80	0	0.00			
142	14111704-PT-PP2	TOILET TISSUE PAPER, 2 PY	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	99.84	0	0.00			
PERFUMES OR COLOGNES OR FRAGRANCES																													
143	51131624-NR-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	85.08	0	0.00			
PESTICIDES OR PEST REPELLENTS																													
144	10101509-NR-M01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	139.36	0	0.00			
PRINTED PUBLICATIONS																													
145	55010524-BA-M01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	37.21	0	0.00			
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																													
1	4410109-PR-M05	BROJA CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5,997.20	0	0.00			
2	4410105-CA-M04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,126.32	0	0.00			
3	4410105-CA-M02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,178.32	0	0.00			
4	4410105-CA-M04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	661.12	0	0.00			
5	4410105-CA-M02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	893.32	0	0.00			
6	4410105-EP-M17	INK CARTRIDGE, EPSON C13T64100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	231.90	0	0.00			
7	4410105-EP-M17	INK CARTRIDGE, EPSON C13T64200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	245.20	0	0.00			
8	4410105-EP-M17	INK CARTRIDGE, EPSON C13T64300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	245.20	0	0.00			
9	4410105-EP-M17	INK CARTRIDGE, EPSON C13T64400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	245.20	0	0.00			
10	4410105-EP-M06	INK CARTRIDGE, HP CP940A (HP94), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	852.80	0	0.00			

Item & Specifications										Monthly Quantity Requirement												Total Quantity for the year		Total Amount for the year								
										Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
11	44103105-HP-760	INK CARTRIDGE, HP C2965AA (HP952), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,048.32	0.00		
12	44103105-HP-809	INK CARTRIDGE, HP C3511AA (HP921), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	910.00	0.00		
13	44103105-HP-110	INK CARTRIDGE, HP C3512AA (HP922), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,003.32	0.00		
14	44103105-HP-817	INK CARTRIDGE, HP C6640AA (HP960), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	880.88	0.00		
15	44103105-HP-112	INK CARTRIDGE, HP C6643AA (HP961), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00		
16	44103105-HP-C90	INK CARTRIDGE, HP C0972AA (HP920X), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
17	44103105-HP-H90	INK CARTRIDGE, HP C0973AA (HP920X), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
18	44103105-HP-H90	INK CARTRIDGE, HP C0974AA (HP920X), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
19	44103105-HP-890	INK CARTRIDGE, HP C0975AA (HP920X), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
20	44103105-HP-830	INK CARTRIDGE, HP C1561AA (HP91), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00		
21	44103105-HP-820	INK CARTRIDGE, HP C1562AA (HP91), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	865.28	0.00		
22	44103105-HP-840	INK CARTRIDGE, HP C1965AA (HP950X), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,066.00	0.00		
23	44103105-HP-C93	INK CARTRIDGE, HP C1966AA (HP950X), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,979.80	0.00		
24	44103105-HP-H93	INK CARTRIDGE, HP C1967AA (HP951X), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
25	44103105-HP-Y93	INK CARTRIDGE, HP C1968AA (HP951X), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
26	44103105-HP-836	INK CARTRIDGE, HP C1969AA (HP929), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
27	44103105-HP-736	INK CARTRIDGE, HP C1969AA (HP929), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
28	44103105-HP-832	INK CARTRIDGE, HP C2107AA (HP929), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	404.56	0.00		
29	44103105-HP-733	INK CARTRIDGE, HP C2108AA (HP929), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	404.56	0.00		
30	44103105-HP-743	INK CARTRIDGE, HP F6V26AA (HP980), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	424.32	0.00		
31	44103105-HP-843	INK CARTRIDGE, HP F6V27AA (HP980), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00		
32	44103105-HP-C90	INK CARTRIDGE, HP U0551AA (HP955), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00		
33	44103105-HP-H90	INK CARTRIDGE, HP U0554AA (HP955), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00		
34	44103105-HP-Y90	INK CARTRIDGE, HP U0557AA (HP955), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00		
35	44103105-HP-850	INK CARTRIDGE, HP U0604AA (HP955), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,294.80	0.00		
36	44103105-HP-C98	INK CARTRIDGE, HP U063AA (HP955XL), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00		
37	44103105-HP-H98	INK CARTRIDGE, HP U0664AA (HP955XL), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00		
38	44103105-HP-Y98	INK CARTRIDGE, HP U069AA (HP955XL), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00		
39	44103105-HP-848	INK CARTRIDGE, HP U072AA (HP955XL), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,817.92	0.00		
40	44103105-HP-C91	INK CARTRIDGE, HP T8489AA (HP905), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00		
41	44103105-HP-H51	INK CARTRIDGE, HP T849AA (HP905), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00		
42	44103105-HP-Y51	INK CARTRIDGE, HP T8497AA (HP905), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00		
43	44103105-HP-851	INK CARTRIDGE, HP T8401AA (HP905), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	774.80	0.00		
44	44103112-EP-805	RIBBON CARTRIDGE, EPSON C130151516 (44750), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.48	0.00		
45	44103112-EP-813	RIBBON CARTRIDGE, EPSON C130151632, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.48	0.00		
46	44103112-EP-807	RIBBON CARTRIDGE, EPSON C130151531 (S015086)	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	818.48	0.00		
47	44103105-HP-809	TONER CARTRIDGE, BROTHER TN-320, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,567.20	0.00		
48	44103105-HP-811	TONER CARTRIDGE, BROTHER TN-330, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,002.40	0.00		
49	44103105-HP-815	TONER CARTRIDGE, BROTHER TN-3478, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,575.44	0.00		
50	44103105-HP-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,564.56	0.00		
51	44103105-HP-903	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00		
52	44103105-HP-903	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00		
53	44103105-HP-903	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
60	4410310-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
61	4410310-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
62	4410310-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
63	4410310-HP-B28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
64	4410310-HP-B02	TONER CARTRIDGE, HP C7121A (HP712A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
65	4410310-HP-B03	TONER CARTRIDGE, HP C7220A (HP756A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
66	4410310-HP-B06	TONER CARTRIDGE, HP C7281A (HP911A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
67	4410310-HP-B07	TONER CARTRIDGE, HP C7283A (HP923A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
68	4410310-HP-B08	TONER CARTRIDGE, HP C7287A (HP927), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
69	4410310-HP-B60	TONER CARTRIDGE, HP C7350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
70	4410310-HP-C60	TONER CARTRIDGE, HP C7351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
71	4410310-HP-Y60	TONER CARTRIDGE, HP C7351A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
72	4410310-HP-M60	TONER CARTRIDGE, HP C7353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
73	4410310-HP-B61	TONER CARTRIDGE, HP C7360A (HP950A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
74	4410310-HP-C61	TONER CARTRIDGE, HP C7361A (HP950A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
75	4410310-HP-Y61	TONER CARTRIDGE, HP C7362A (HP950A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
76	4410310-HP-M61	TONER CARTRIDGE, HP C7363A (HP950A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
77	4410310-HP-B62	TONER CARTRIDGE, HP C7400A (HP921A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
78	4410310-HP-C62	TONER CARTRIDGE, HP C7401A (HP921A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
79	4410310-HP-Y62	TONER CARTRIDGE, HP C7402A (HP921A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
80	4410310-HP-M62	TONER CARTRIDGE, HP C7403A (HP921A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
81	4410103-HP-B03	TONER CARTRIDGE, HP CF410A (HP910A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
82	4410103-HP-C03	TONER CARTRIDGE, HP CF411A (HP910A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
83	4410103-HP-Y03	TONER CARTRIDGE, HP CF412A (HP910A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
84	4410103-HP-M03	TONER CARTRIDGE, HP CF413A (HP910A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
85	4410103-HP-B04	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
86	4410103-HP-B06	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
SOFTWARE																										
1	44231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
2	44231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
3	44232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
4	44232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
5	44232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
6	44232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
7	44232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
8	44232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
9	44232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
10	44233001-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
11	44232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
12	44232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
13	44232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
14	44233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
15	44233105-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
16	44233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	8014505-75-001	BALEEN	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
2	8014505-75-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
3	8014505-75-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
4	8014505-75-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year						
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec
5	80141505-15-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
6	80141505-15-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
7	80141505-15-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
8	80141505-15-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
9	80141505-15-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
10	80141505-15-010	UNINTERMITTENT POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
11	80141505-15-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
12	80141505-15-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
13	80141505-15-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
14	80141505-15-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
15	80141505-15-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
16	80141505-15-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
17	80141505-15-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
18	80141505-15-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
19	80141505-15-019	YELLOW BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
20	80141505-15-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
21	80141505-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
22	80141505-15-022	COLORIED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
23	80141505-15-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
24	80141505-15-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
25	80141505-15-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
26	80141505-15-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
27	80141505-15-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
28	80141505-15-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
29	80141505-15-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
30	80141505-15-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
31	80141505-15-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
32	80141505-15-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
33	80141505-15-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
34	80141505-15-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
35	80141505-15-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
36	80141505-15-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
37	80141505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
38	80141505-15-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
39	80141505-15-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
40	80141505-15-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
41	80141505-15-041	PACKET MPOOL	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
42	80141505-15-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
43	80141505-15-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
44	80141505-15-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
45	80141505-15-045	POUCH/ONE IDEONE	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
46	80141505-15-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
47	80141505-15-047	DIGITAL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
48	80141505-15-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
49	80141505-15-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
50	80141505-15-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
51	80141505-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
52	80141505-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
53	80141505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
46	80141505-15-054	MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
47	80141505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
48	80141505-15-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
49	80141505-15-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
50	80141505-15-058	TRAILER VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
51	80141505-15-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
52	80141505-15-060	ALL TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
53	80141505-15-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
50	80141505-15-062	ASSEMBLED PASSENGER JEEP/TYRE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
51	80141505-15-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
52	80141505-15-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
53	80141505-15-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
A. TOTAL																							31,480,745.58	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							3,148,074.56	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																							34,628,820.14	
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


LORELI J. DE CASTRO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available


ALEXIS F. AGUILAR
Accountant / Budget Officer

Approved by:


JANS D. CARLOS, Postmaster General & CEO
Head of Office/Agency

Date Prepared: March 17, 2025