PHILIPPINE POSTAL CORPORATION

			Agency or Office			
,	DEC# 002_04	25			20-Jan-	25
RFQ# 002-01-25 (Canvass Number)					(Date	
,,	Janvass Hun	ibei)	REQUEST FOR QUOTATION		(2010)	,
		•				
	Name of Dea	eler)				
`	, ramo or soc	,				
	(Address)					
	lemen:					
qualif hereir	ied Service P	roviders/	ration through its Bids and Awards Committee - Alternative Methods of Procu Suppliers to quote their best offer/price inclusive of all costs and applicable ta id quotation duly signed by its authorized representative at the Isolation Facili	xes, subject to	the Genera	al Conditions stated
NAMI	E OF PROJE	UI.	Procurement of one (1) Lot-Venue, Meals and Accomodation for the col Defense for CY 2026 Budget Proposal	nduct of PHL	Post Techn	ical Review and
	ral Conditio All entries m		ewritten or legibly written.			
2	The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit and Income/Business Tax Return are required to be submitted along with your quotation/proposal For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.					
3	Price validity must be within 30 working days from the date of submission.					
4	Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.					
5	Quotation exceeding the total ABC shall be automatically rejected.					
6	Bidder/s shall indicate the correct, accurate and complete information					
7	Bidder/s shall submit a marked and sealed quotation-together with the documentary requirements.					
	(FAILURE T	o bo so	WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)			
			Very truly yours,			
			JERWIN I. ENRILE			
			Acating Manager, LPM	ın/2		
			Acaung Manager, Et W			
NOTE	E:			ì		
		ested by Financial Management Dept.		Financial Proposal		
Item No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS		Unit Price	Total Amount
1	520,600.00	1-Lot	Venue, Meals and Accommodation for the conduct of PHLPost Technical Review and Defense for CY 2026 Budget Proposal	Comply	P	•
			a.) Accommodation: Within the Vicinity of City of Manila		ļ	
			Participants:		 	
			Check-in January 28, 2025			
		51-pax	Check-out- Janaury 31- February 1, 2025 B.) Venue:			
		65 pax	Function Room with space for the Secretariat within the Function Room			
			Period- 28-31 January 2025			
			Free use of Audio-Visual Facilities, microphones, microphone stand, speakers, projector, projector screen, whiteboard, on duty technician, Room lay-out as provided by PHLPost, free WiFi (function room and hotel room), free event tarpaulin, free writing pad and pencil, on duty event coordinator and free parking			
			c.) Meals			
-		37 pax	Participants: 28 January 2025- Dinner	<u> </u>	 	
		65 pax	29-30 January 2025- full board meals			
	T	65 pax	31 January 2025- AM snack, Lunch & PM snack			
			(Product Complementary):			
			(Breakfast- Complimentary): Breakfast, 7:00 A.M.			
			(Breakfast- Complimentary): Breakfast, 7:00 A.M. Dinner, 12:00 N.N.			
			Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet			
			Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator			
xx	XXXXXXXX	xxxxx	Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet			
xx Total	xxxxxxx 520,60		Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval			PhP
J	<u> </u>		Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval			PhP
Total	520,60	0.00	Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval			PhP
Total	<u> </u>	0.00	Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval			
Total	520,60	0.00	Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval	(Signature	Over Printe	PhP d Name of Dealer)
Total	520,60	0.00	Breakfast, 7:00 A.M. Dinner, 12:00 N.N. Unlimited candies, coffee, tea and water during the conference on-duty Banquet Coordinator Meals subjet to PHLPost approval	(Signature	Over Printe	

(Telephone Number)