PHILIPPINE POSTAL CORPORATION
Agency or Office

RFQ# 185-11-24
(Canvass Number)

28-Nov-24
(Date)

REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **03 December 2024, 10.00 A.M.**at the Isolation Facility Buidling, CMEC Compound, Domestic Road, Pasay City

NAME OF PROJECT: **Procurement of Supply and Delivery of Cling Wrap**

General Conditions:

1. All entries must be typewritten or legibly written.
2. The valid Philgeps Registration Certificate/Number,Mayor's or Business Permit, and Revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.
3. Price validity must be within 30 working days from the date of submission.
4. Delivery period shall be **seven (7) calendar days** commencing on the date of receipt of PO/Notice to Proceed and upon delivery of approved design of End User.
5. Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
6. Quotations exceeding the ABC shall be automatically rejected.
7. Bidder/s shall indicate the correct, accurate and complete information of the offered item(s) or product.
8. Bidder/s shall submit a properly marked quotation together with the 2024 documentary requirements.
(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

ENGR. RICARDO C. MEDINA, JR.
A/Chief, Procurement Division, LPMD

NOTE:
For issue to LPMD

Item No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS		Financial Proposal	
					Unit Price	Total Amount
1	77,181.28	88 roll	CLING WRAP	☐ Comply	₱	₱
			Specifications: Stretch Film, 500mm, 500m			
			15 microns			
xxx	xxxxxxxxxx	xxxxxxxx	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx			
Total	77,181.28					PhP

Date of Delivery: _____

(Signature Over Printed Name of Dealer)

Option: _____

(Telephone Number)

PR# 169-11-24 dated 14 November, 2024