

PHILIPPINE POSTAL CORPORATION

RFQ# 173-10-24

(Canvass Number)

30-Oct-24

(Date)

REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

Gentlemen:

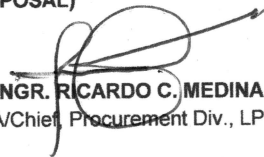
The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **04 November 2024, 10.00 A.M.** at the Isolation Facility Building, CMEC Compound, Domestic Road, Pasay City

NAME OF PROJECT: Procurement of Printing and Delivery of Personalized Stamps and OFDCE featuring "Asean Omnibus and 150th Anniversary of Universal Postal Union (UPU)"

General Conditions:

- 1 All entries must be typewritten or legibly written.
- 2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Tax Clearance, and Revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.
- 3 Price validity must be within 30 working days from the date of submission.
- 4 Each line item can be awarded separately
- 5 Delivery period shall be seven (7) calendar days commencing on the date of receipt of PO/Notice to Proceed and upon receipt of approved final proof of design.
- 6 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 7 Quotation exceeding the ABC per line item and the total ABC shall be automatically rejected.
- 8 Bidder/s shall submit a duly signed quotation together with the 2024 documentary requirements.
(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,


ENGR. RICARDO C. MEDINA JR.
A/Chief, Procurement Div., LPMD

NOTE:

For issue to PPMD-OPMG

Item No.	ABC (Php)	Qty./ Unit	SPECIFICATIONS	Financial Proposal	
				Unit Price	Total Amount
Line 1			STAMPS		
1	126,600.00	20,000 pcs	ASEAN OMNIBUS Stamps	<input type="checkbox"/> Comply	₱ P
2	242,880.00	12,000 pcs	150th Anniversary of Universal Postal Union (UPU)	<input type="checkbox"/> Comply	₱ P
			Specifications:		
			1. Design - (Please see attached Lay-out).		
			2. Stamp - 30 x 55.3 mm.		
			3. Printing Technique - Offset lithography, four colors		
			4. Paper - security or substrate, guaranteed exclusively milled security paper, for PHLPost, 110 +/- 5gsm , 21% or below decaying percentage, non-curling, unwatermarked invisible phosphorescent security feature, embedded security fiber, estimated quantity, 100% utilized during printing, estimate 10% of printing errors.		
			5. Ink - Special Offset Ink (Process Ink), phosphorescent ink for security feature		
			6. Packaging - 100 pieces per bundle, vacuum packed bundle		
			7. Adhesive - food grade, starch-based strength of adhesiveness		
			8. No. of stamp/sheet - 20 (UPU) ; 20 (ASEAN)		
Sub-Total	369,480.00				
Line 2			OFFICIAL FIRST DAY COVER ENVELOPE (OFDCE)		
1	3,440.00	400 pcs	ASEAN OMNIBUS	<input type="checkbox"/> Comply	₱ P
2	3,440.00	400 pcs	150th Anniversary of Universal Postal Union (UPU)	<input type="checkbox"/> Comply	₱ P
			Specifications:		
			1. OFDCE - standard size, 19 mm x 11 mm		
Sub-Total	6,880.00				
Line 3			MAXIMUM CARD		
1	34,920.00	1000 pcs	150th Anniversary of Universal Postal Union (UPU)	<input type="checkbox"/> Comply	₱ P
			Specifications:		
			1. Size - 5 x 7 in.		
			2. Front - Glossy, Black, Matte		
Sub-Total	34,920.00				
G-Total	411,280.00				Php

Date of Delivery: _____

(Signature Over Printed Name of Dealer)

Option: _____

(Telephone Number)