

PHILIPPINE POSTAL CORPORATION

RFQ# 147-09-24

(Canvass Number)

03-Oct-24

(Date)

REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **07 October 2024, 10.00 A.M.** at the Isolation Facility Building, CMEC Compound, Domestic Road, Pasay City

NAME OF PROJECT: Procurement of Supply and Delivery of Serially Numbered Gummed Tape

General Conditions:

- 1 All entries must be typewritten or legibly written.
- 2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Tax Clearance and Revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.
- 3 Price validity must be within 30 working days from the date of submission.
- 4 Delivery period shall be Thirty (30) calendar days commencing on the date of receipt of PO/Notice to Proceed and upon receipt of approved final proof of design.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 6 Quotation exceeding the ABC per item and the total ABC shall be automatically rejected.
- 7 Bidder/s shall submit a duly signed quotation together with the 2024 documentary requirements.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

JERWIN I. ENRILE

A/Manager,LPMD

NOTE:

For issue to FMD

Item No.	ABC (Php)	Qty./ Unit	SPECIFICATIONS	Financial Proposal		
				Unit Price	Total Amount	
1	562,765.00	114,850 pcs	Serially Numbered Gummed Tape	<input type="checkbox"/> Comply	₱	₱
			Starting Serial No. F900008			
			Specifications			
			Two (2) Sets per piece			
			Two (2) serial nos. per piece with perforation in the middle			
			Font type: Arial, Font size: 19			
			Color of prints: Black			
			Thickness: 9-9.25 Caliper Measurement			
			Security Feature:			
			Security UV Ink			
			PHLPost Logo			
			100 pieces (scattered)			
			Size: 1 cm x 0.3 cm			
			Packaging:			
			1. Packaging shall be in packages of ten (10) pieces containing 200 pieces sealed plastic or cellophane. Ten (10) packages of two hundred (200) pieces shall be in cardboard box properly sealed. A total of 250 boxes containing 2,000 pieces of serially numbered gummed tape.			
			2. Boxes should be consecutively numbered and labeled as follows:			
			SERIALLY NUMBERED GUMMED TAPE			
			FROM: Name of Company and Address			
			Box No.			
			Serial No.			
			TO: PHILIPPINE POSTAL CORPORATION			
			MANILA			
xx	xxxxxxx	xxxxxx	XX			
Total	562,765.00					PhP

Date of Delivery: _____

(Signature Over Printed Name of Dealer)

Option: _____

(Telephone Number)

Accredited Service Provider/Suppliers may personally obtain the canvass forms/specifications from the Procurement Division, Logistics and Property Management Department, Isolation Facility, CMEC Compound, Domestic Road, Pasay City on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of procurement activities, or not award the PO/Contract at any time prior to its award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at email address, saturnino.bernales@yahoo.com.ph