

**PHILIPPINE POSTAL CORPORATION**  
Agency or Office

**RFQ# 117-08-24**

(Canvass Number)

**06-Aug-24**

(Date)

**REQUEST FOR QUOTATION**

(Name of Dealer)

(Address)

**Gentlemen:**

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **12 August 2024, 10.00 A.M.** at the Isolation Facility Building, CMEC Compound, Domestic Road, Pasay City

**NAME OF PROJECT: Procurement of Supply and Delivery of Various Parts for Mitsubishi Adventure with Plate No. SKP-830**

**General Conditions:**

- 1 All entries must be typewritten or legibly written.
- 2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit and Revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.
- 3 Price validity must be within 30 working days from the date of submission.
- 4 Delivery period shall be seven (7) calendar days commencing on the date of receipt of PO/Notice to Proceed and upon receipt of approved final proof of design.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 6 Quotation exceeding the ABC per item and the total ABC shall be automatically rejected.
- 7 Bidder/s shall indicate the correct, accurate and complete information of the offered item(s) or product.
- 8 Bidder/s shall submit a properly marked quotation together with the 2024 documentary requirements.

**(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)**

Very truly yours,

**ENGR. RICARDO C. MEDINA, JR.**  
A/Chief, Procurement Division, LPMD

**NOTE:**

For issue to Motor Transport Div., - NTD

Item No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS		Financial Proposal	
					Unit Price	Total Amount
1	27,000.00	1 Unit	Rack & Pinion Assembly	<input type="checkbox"/> Comply	₱	₱
2	6,480.00	2 pcs	Tie Rod End Left/Right	<input type="checkbox"/> Comply	₱	₱
3	3,240.00	2 sets	Stabilizer Bushing	<input type="checkbox"/> Comply	₱	₱
4	8,640.00	4 pcs	Ball Joint 2 Pcs Lower/ 2 pcs upper	<input type="checkbox"/> Comply	₱	₱
5	3,266.67	2 pcs	Disc Plate Assembly	<input type="checkbox"/> Comply	₱	₱
6	2,160.00	1 set	Brake Pad	<input type="checkbox"/> Comply	₱	₱
7	4,320.00	1 set	Timing Belt Small & Big Orig Parts	<input type="checkbox"/> Comply	₱	₱
8	3,510.00	1 set	Tensioner BRG. Small & Big Orig Parts	<input type="checkbox"/> Comply	₱	₱
9	2,700.00	1 set	Oil Cooler Hose 1 & 2	<input type="checkbox"/> Comply	₱	₱
10	900.00	1 pc	Brake Monster Assy	<input type="checkbox"/> Comply	₱	₱
11	2,160.00	1 pc	Tank Washer Reservoir	<input type="checkbox"/> Comply	₱	₱
12	2,766.67	1 pc	Steering Coupling	<input type="checkbox"/> Comply	₱	₱
XX	xxxxxxx	xxxxxx	XX			
<b>Total</b>	<b>67,143.34</b>					<b>PhP</b>

Date of Delivery: \_\_\_\_\_

\_\_\_\_\_  
(Signature Over Printed Name of Dealer)

Option: \_\_\_\_\_

\_\_\_\_\_  
(Telephone Number)

PR NO. 110-06-24, dated 3 June 2024

Accredited Manufacturer/Suppliers may personally obtain the canvass forms/specifications from the Procurement Division, Logistics and Property Management Department, Isolation Facility, CMEC Compound, Domestic Road, Pasay City on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of procurement activities, or not award the PO/Contract at any time prior to its award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at email address, [saturnino.bernales@yahoo.com.ph](mailto:saturnino.bernales@yahoo.com.ph)