





PHILIPPINE POSTAL CORPORATION

ANNUAL REPORT 2023

HVD-24-02

PHLPOST

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www.phipost.gov.ph



ABOUT COVER

The cover of the Annual Report 2023 includes the upgraded transportation of the Philppine Post Office mainly used for delivery at the foreground, to highlight the mandate of the organization on ensuring that packages are delivered securely and on time. In the next layer in the background is the image of the historic Philippine Post Office building in Manila, to showcase the cultural dimension attributed to the organization. At the last layer in the background is the map of the world symbolizing the international reach of the Philippine Post Office. The blue background and blue/ red font color stands for the official colors of the organization.

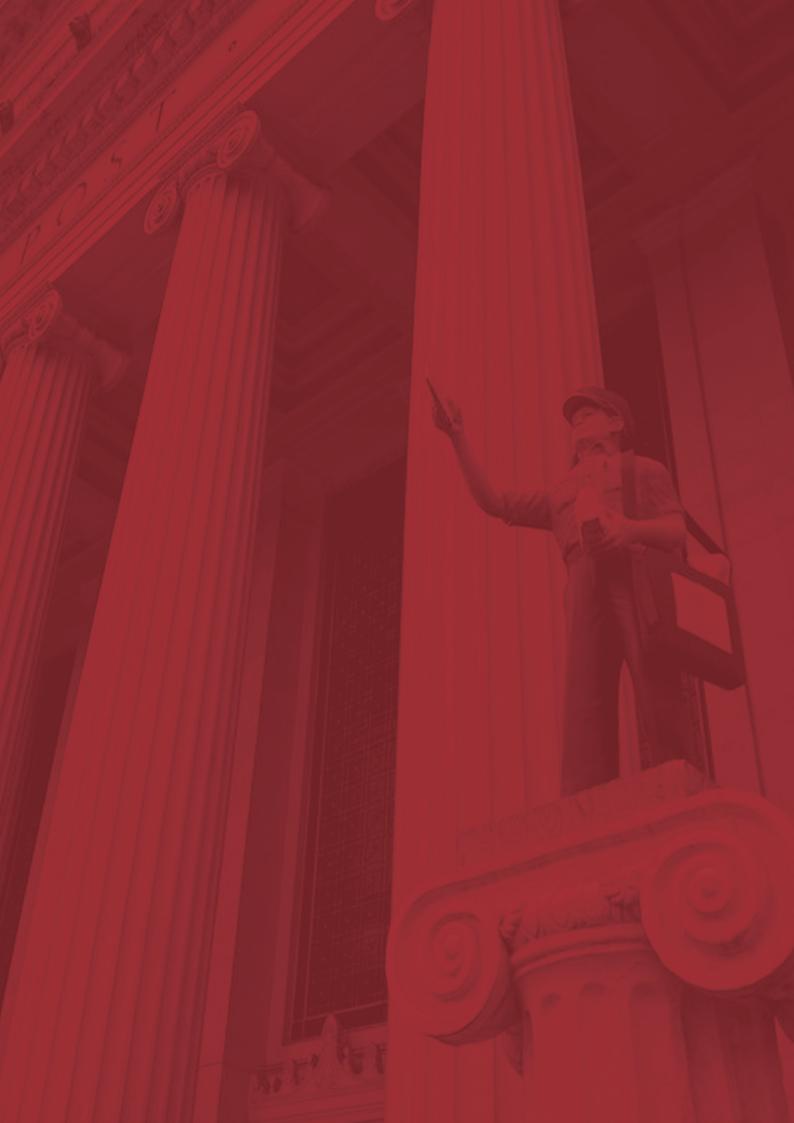
Special thanks to the Corporate Planning Department, Corporate Communications, Central Office and all Postal Areas, Departments and Divisions for their invaluable inputs and contributions to the 2023 PHLPost Annual Report.

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Philippine Postal Corporation Magallanes Drive, Liwasang Bonifacio, Brgy. 659-A 1000 Ermita, Manila, Philippines www.phlpost.gov.ph

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On May 21, 2023, a massive fire destroyed our beloved and historic Manila Central Post Office Building leaving documents, equipment and philatelic artworks burned to the ground. We were deeply saddened by this unfortunate incident, but this has tested our resiliency - that in the face of adversity, the men and women of the Philippine Postal Corporation (The Post Office) have risen from the ashes and become stronger.

In the coming years, the neoclassical building will rise once again – restored to its old splendor and greatness.

The Year 2023 has been a challenging year for the Postal Service. While The Post Office maintains its traditional mail delivery service to serve communities who are not yet linked electronically, it has gone beyond tradition to stay relevant and competitive to continue serving the postal needs of every Filipino.

The year also saw a lot of opportunities where we could harness our resources of providing reliable postal service while investing in new services that are vital in serving Filipinos in the digital world.

Government and private humanitarian agencies continue to recognize the role of the postal service in distributing cash grants and payout services especially during calamities and disasters due to our presence even in remote areas.

To generate more interest in Philately, we have created new and unique stamps which are intended to capture the attention not only of philatelists, but the general public as well. Postage stamps help instill knowledge in culture, history, and national patrimony amongst the seasoned and casual collectors.

Expanding its customer base, The Post Office is helping set up "Postal Stations" run by Local Government Units (LGUs) in different parts of the country, especially in far-flung areas. We encourage our LGU/Barangay leaders to establish Postal Stations in their locality to stimulate growth and development in their respective communities.

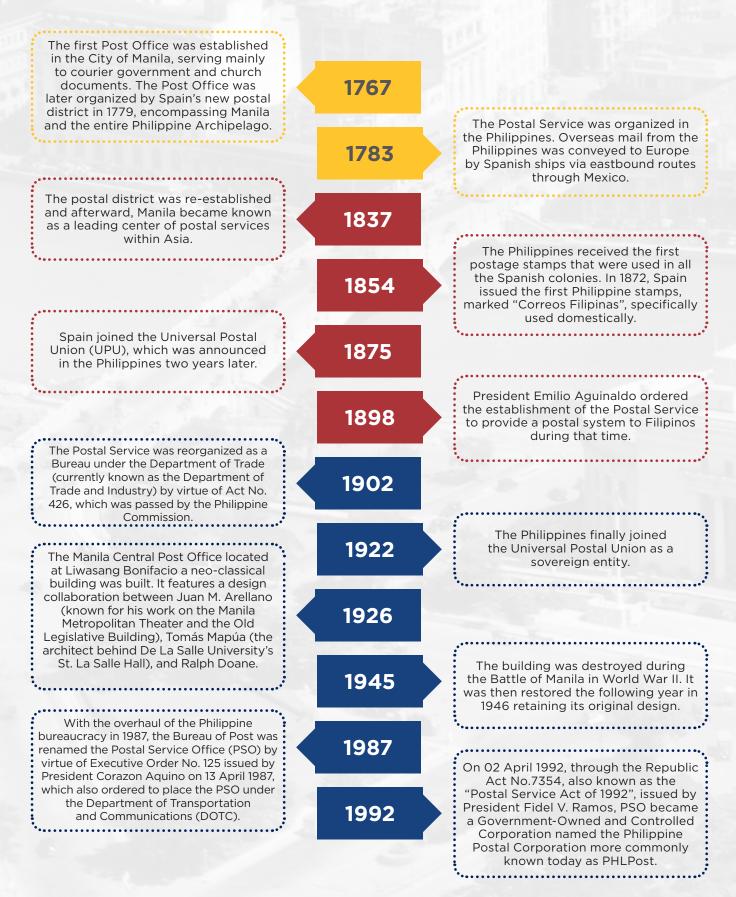
As a government entity, the Post Office still maintains its Universal Service Obligation by offering postal services not just to Cities and Municipalities but also in distant areas where there is a need for a Post Office.

With over a century of bringing postal service to the country and the world, the Postal Service is still the right choice to serve the Filipino communities here and abroad.

The Post Office is honored to present the Annual Report for the year 2023.

HISTORICAL MILESTONES

The Philippine Postal System has a history that spans over 250 years.



PART I STATEMENT OF THE CORPORATE INTENT

MANDATE

As a Government-Owned and Controlled Corporation, the Philippine Postal Corporation is mandated to:

Plan, develop, promote, and operate a nationwide postal system with a network that extends or makes available at least ordinary mail service to any settlements in the country;

Provide for the collection, handling, transportation, delivery, forwarding, returning, and holding of mails, parcels, and like materials throughout the Philippines and pursuant to agreements entered into, to and from foreign countries; and,

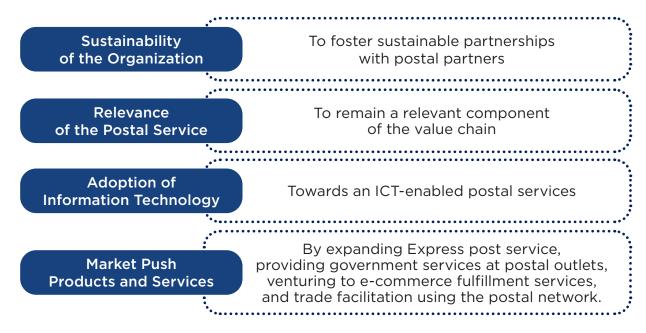
Determine and dispose of, in a manner it deems most advantageous, with law and settled jurisprudence, confiscated or non-mailable mail matters prohibited articles, dead letters, and undelivered mails, except the sale of prohibited drugs, dangerous materials, and other banned articles as defined by law.



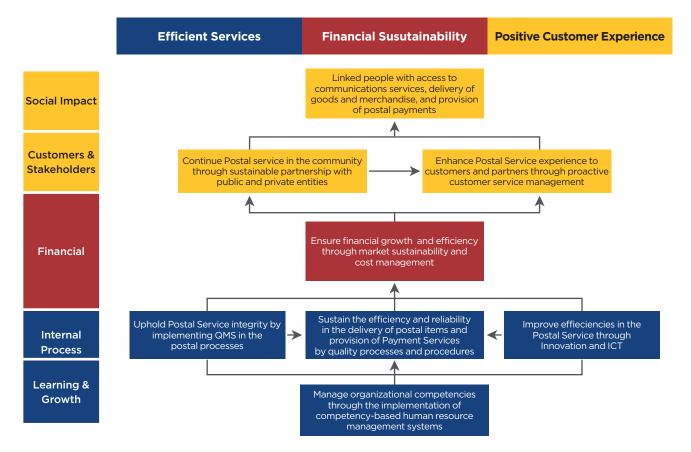
Corporate Goals and Objectives

The Philippine Postal Corporation is committed to achieving full compliance with the Code of Corporate Governance as it is perceived to be equally important as per financial and non-financial performance. The Board ensures that proper framework and best practices are sustained in the Corporation for it to accomplish its short and long-term goals.

To attain its vision and effectively fulfill its mission, PHLPost shall pursue the following goals and objectives:



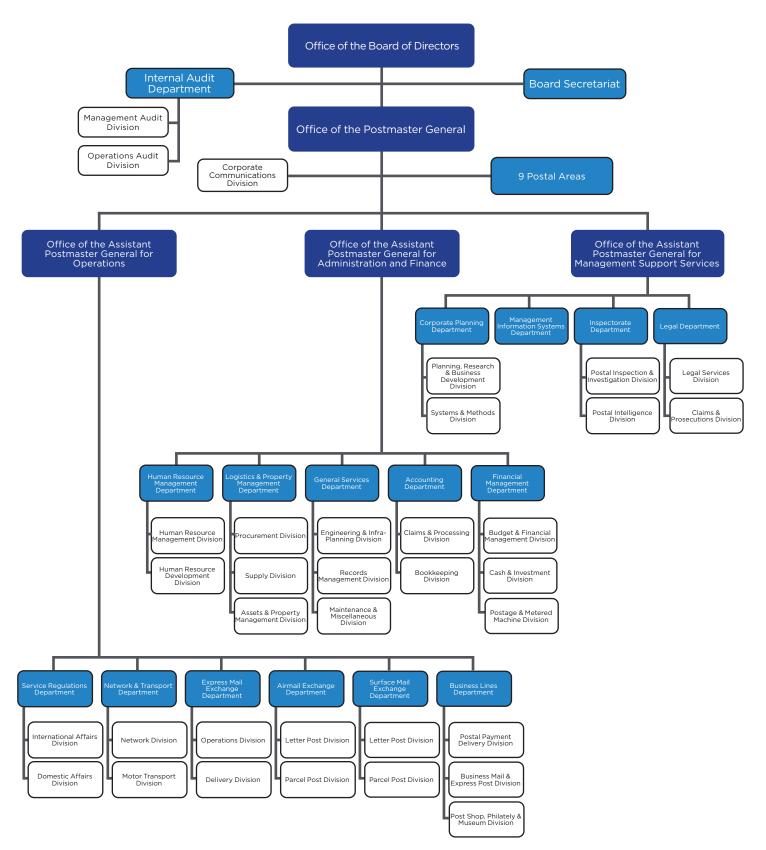
Philippine Postal Corporation Strategy Map



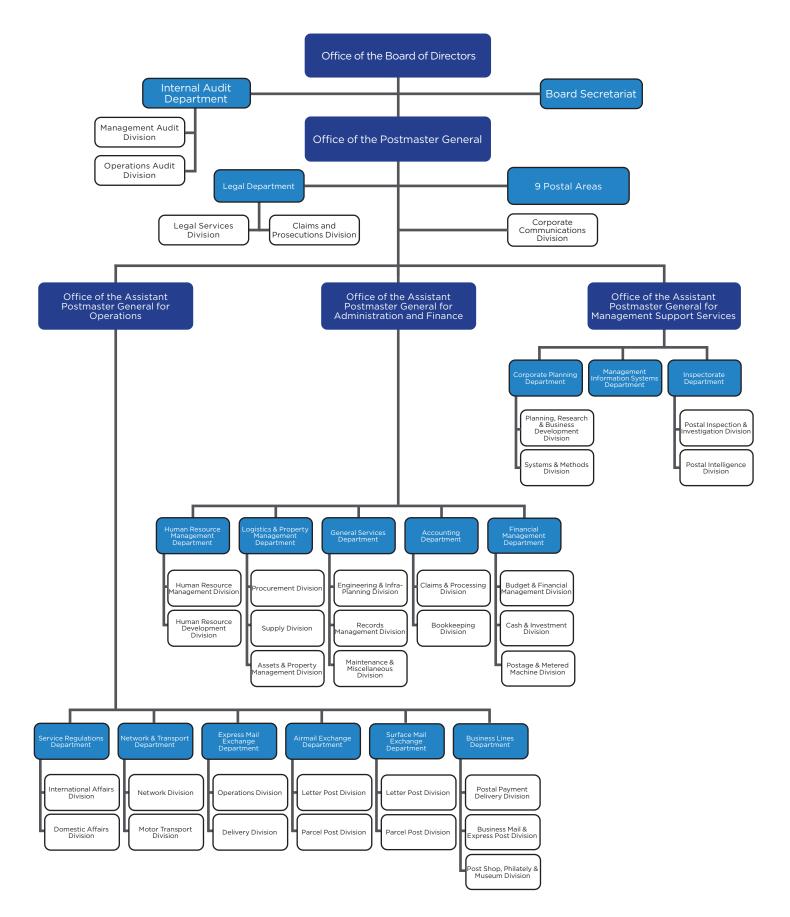
PART II: CORPORATE PROFILE

I. Organizational Structure

A. GCG-Approved Organization Structure

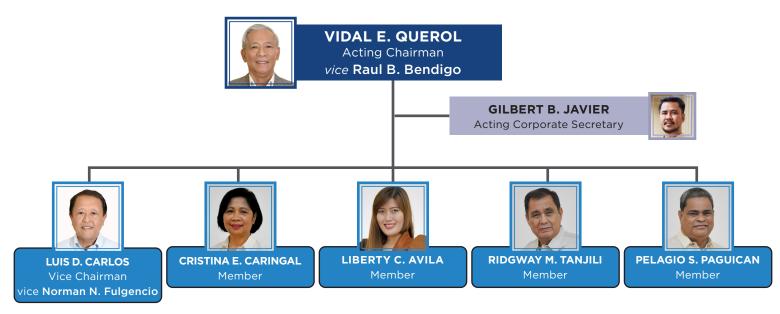


B. Organizational Structure as of 31 December 2023

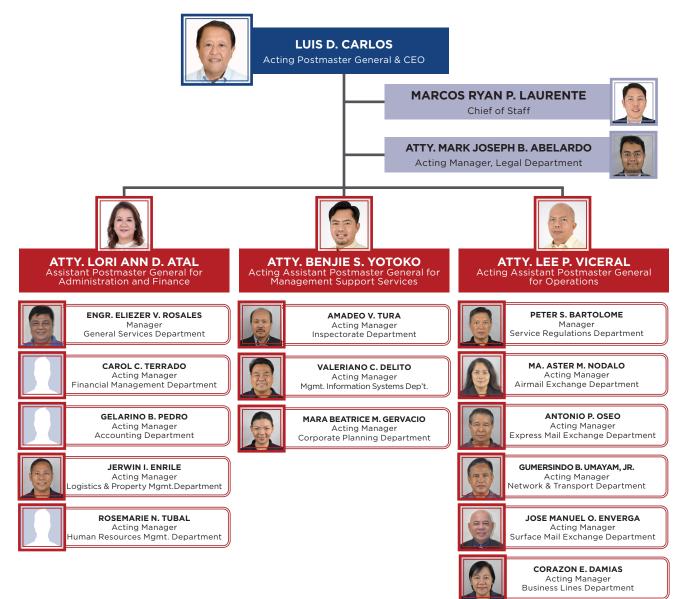


II. PHLPost Board of Directors and Management Officials

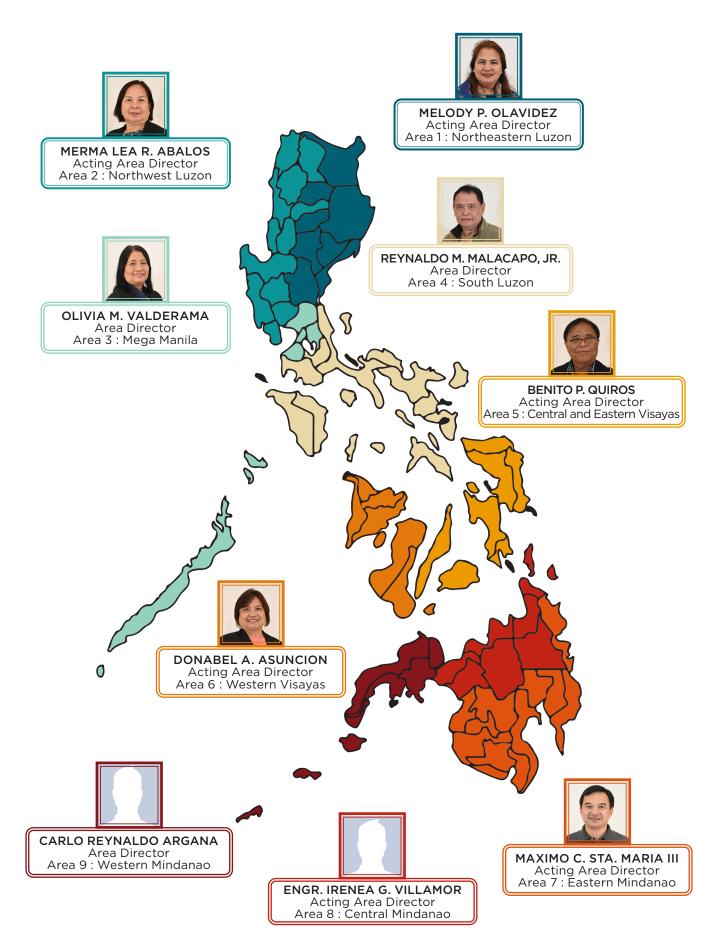
A. Board of Directors



B. Management



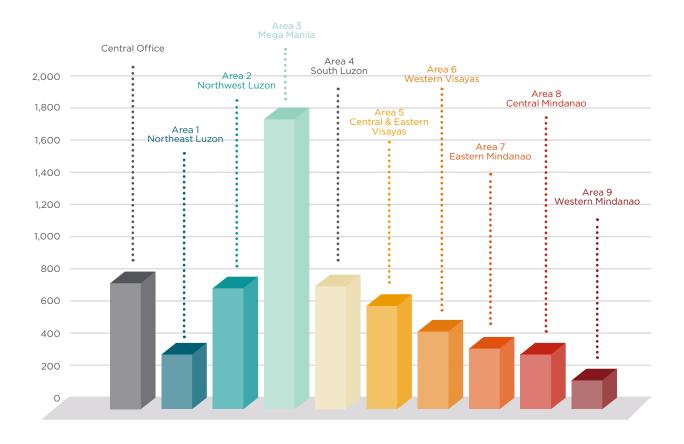
C. Area Directors



III. Personnel Complement

One of the Corporation's best assets is its employees. Without the hardworking men and women of the Philippine Postal Corporation, all plans and programs of the corporation would not be possible.

The Corporation has employed a total of 7,079 personnel as of 31 December 2023. Of this number, 849 personnel are assigned at the Central Office while the remaining 6,230 are assigned in Area Offices.



IV. Postal Access

PHLPost bridges communities by establishing Postal Stations all over the country that also links the Philippines to the rest of the world. As of 31 December 2023, 1,051 Cities/Municipalities have access to the Postal Service.

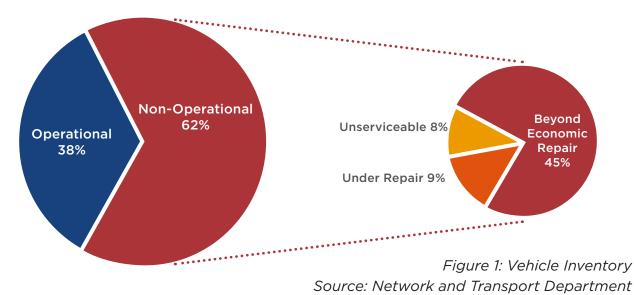
Postal Area	No. of Cities/ Municipalities	With Postal Access	Without Postal Access
Area 1 - North East Luzon Area	153	83	70
Area 2 - North West Luzon Area	242	182	60
Area 3 - Mega Manila Area	108	85	23
Area 4 – South Luzon Area	268	169	99
Area 5 - Central & East Visayas Area	244	175	69
Area 6 - Western Visayas Area	164	155	9
Area 7 - East Mindanao Area	154	66	88
Area 8 - Central Mindanao Area	170	86	84
Area 9 - Western Mindanao Area	131	50	81
TOTAL	1,634	1,051	583

Source: Service Regulations Department

V. Postal Vehicle Inventory

As of 31 December 2023, PHLPost has a total of Ninety-Three (93) operational vehicles composed of delivery motorcycles, vans, trucks, and administrative vehicles.

In consideration to the depleting vehicles of the corporation, a multi-year reflecting program is established. This will enable the corporation to update and strengthen its fleet, together with the exploration of a multimodal mode of transportation.



VI. Post Office Connectivity

PHLPost connected 818 out of 1,215 Post Offices as of CY2023, as part of the Corporation's efforts to provide real-time updates and information to employees and stakeholders.

Postal Area	Total No. of Connected Post Office
Area 1 - North East Luzon Area	70
Area 2 - North West Luzon Area	157
Area 3 - Mega Manila Area	158
Area 4 - South Luzon Area	129
Area 5 - Central & East Visayas Area	78
Area 6 - Western Visayas Area	77
Area 7 - East Mindanao Area	52
Area 8 - Central Mindanao Area	46
Area 9 - Western Mindanao Area	51
TOTAL	818

Source: Management Information Systems Department

I. Products and Services

A. Documents

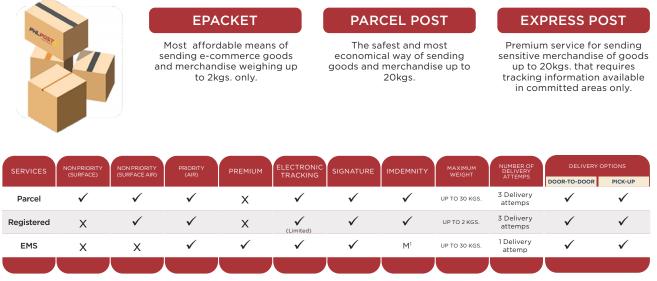
Items include letter and postcards weighing not more than 2 kilos which can be accepted in post offices and postal stations for delivery locally and globally.



SERVICES	REGULAR	PREMIUM	ELECTRONIC TRACKING	SIGNATURE REQUIRED UPON	INSURANCE	IMDEMNITY	DEMNITY PROOF OF DELIVERY (PHYSICAL/DIGITAL)	NUMBER OF DELIVERY ATTEMPS	RETENTION PERIOD	DELIVERY O	OPTIONS
			TRACKING	DELIVERY				ATTEMPS	PERIOD	DOOR-TO-DOOR	PICK-UP
Ordinary	\checkmark	х	Х	х	х	х	х	3 Delivery attemps	30 Days	\checkmark	\checkmark
Tracked	\checkmark	х	\checkmark	\checkmark	\checkmark	\checkmark	Digital	2 Door-to_door Delivery attemps	15 Days	\checkmark	\checkmark
Registered	\checkmark	х	\checkmark	\checkmark	\checkmark	\checkmark	Physical	2 Door-to_door Delivery attemps 3rd attemp notice	30 Days	\checkmark	\checkmark
Express	Х	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	Digital	1 Door-to-door Delivery attemps	7 Days	\checkmark	\checkmark

B. Goods or Merchandise

Perishable foodstuff, handcrafts and other merchandise including documents weighing beyond 2 kgs. to addresses within the country and abroad, available in all acceptance post offices nationwide.



M¹ - Mandatory for EMS members signatory to the EMS Multilateral Agreement

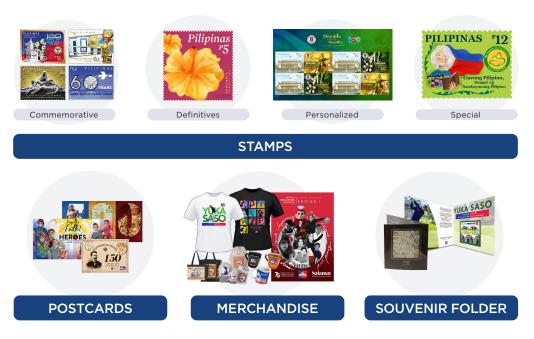
C. Logistics



D. Payment Services

MONEY ORDER SERVICE	INTERNATIONAL REMITTANCE	PAYOUT SERVICES
Mode of payment for fees due to government. Bulk payment for benefit claims, gifts checks, etc. to be issued by corporate entities and individuals.	 Inward Remittance Checks delivered to beneficiary's address Direct deposit to beneficiary's bank account Outward Remittance Paper-based money order Electronic Money Order 	Offers the delivery of financial assistance to the disaster- affected beneficiaries, disadvantaged and low-income segments of the society.

E. Philatelic Items and Merchandise



F. Other Services

LOCK BOX						
Alternative means of receiving your mails Built in lock and key Only the owner can access						
RENTAL FEES (Annual, 12% VAT Inclusive						
•	•	Small Medium	Php 1,120.00 Php 1,680.00			
•	•	Large	Php 2,240.00			



II. Issued Stamps

In CY 2023, twenty-nine (29) stamps with a market value of PhP15,249,400.00 were issued, commemorating various events and personalities:

January



A. Se-tenant Pairs

Year of the Rabbit 2023 - (Chinese New Year) Date of issue: 20 January 2023



B. Miniature Sheets of 8



C. Souvenir Sheets of One

February

Valentine's Day 2023 - Pupusuan Kita Date of issue: 10 February 2023



Se-tenant Blocks of 4

March

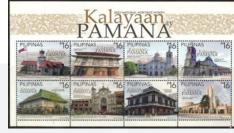
City of Tagum, Davao Del Norte Date of issue: 07 March 2023



Se-tenant Blocks of 4

May

National Heritage Month : Kalayaan ay Pamana Date of issue: 20 May 2023



A. Se-tenant miniature Sheets of 8



B. Souvenir Sheets of One

150th Anniversary of Tarlac Date of issue: 26 May 2023



Se-tenant Blocks of 4

June

75th Diamond Jubilee City of Naga Date of issue: 08 June 2023



Commemorative Cover

Phil. Dev't. Insurance Commission (PDIC) Date of issue: 23 June 2023



Commemorative Stamp

Independence Day 2023 Date of issue: 12 June 2023



Se-tenant Pairs

First Year in the Office of Pres. F.R. Marcos, Jr Date of issue: 30 June 2023



Commemorative Cover

July

Year of the Ox Date of issue: 21 July 2023



Special Souvenir Sheets

Year of the Tiger Date of issue: 28 July 2023



Special Souvenir Sheets

August

Philippine Language Date of issue: 10 August 2023



Definitives - Series 1

Year of the Rabbit Date of issue: 11 August 2023



Special Souvenir Sheets with Taipei Logo

120th Anniversary Benguet Corporation Date of issue: 12 August 2023



Commemorative Stamp

Philippine Language Date of issue: 18 August 2023

Philippine Language Date of issue: 24 August 2023



Definitives - Series 2

Definitives - Series 3

September



A. Miniature Sheets of 16

National Teachers' Month 2023 Date of issue: 05 September 2023



B. Se-tenant Strips of 4



C. Souvenir Sheets of 4

Philippine Statistic Authority 10th Anniversary Date of issue: 12 September 2023



Commemorative Stamp

Happy 66th Birthday Pres. F.R. Marcos, Jr. Date of issue: 12 September 2023



Single Stamp

Miniature Sheets of One

100th Birth Anniversary Of Robert Cuyuito Date of issue: 30 September 2023





Single Stamp

Souvenir Sheets of One

November

NSCM 2023: The MCPO Building Date of issue: 13 November 2023



Miniature Sheets of 4 with Labels

Philippine Historic Dogs Date of issue: 14 November 2023

Miniature Sheets of 4 with Labels

Personalized Stamps: Generic (New PHLPost Logo)

Date of issue: 05 October 2023



Se-tenant Miniature Sheets of 8

National Children's Month Date of issue: 15 November 2023

October



Miniature Sheets of 8



Souvenir Sheet of 4

December

Pasko 2023: Mother and Child Date of issue: 04 December 2023



Se-tenant Blocks of 4



Miniature Sheets of 16

Centennial Founding Anniversary of St. Mary's University Date of issue: 08 December 2023



Single Stamp



SelyoKo Miniature Sheets of 4with labels

First Circumnavigation of the World 500th Anniversary Date of issue: 26 December 2023



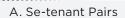
Miniature Sheets of 8

Philippine Language Date of issue: 29 December 2023



Year of the Dragon Date of issue: 31 December 2023







B. Souvenir Sheets of One



C. Miniature Sheets of 8

III. Delivery Performance

MAIL TYPE	STANDARD DELIVERY	ACTUAL PERFORMANCE
LETTER POST		
I. Domestic Ordinary		
a. Intra-Region	within 10 days	85.77%
b. Inter-Region	within 15 days	85.86%
II. Domestic Registered		
a. Intra-Region	within 10 days	87.21%
b. Inter-Region	within 15 days	85.83%
III. International		
a. Intra-Region	within 10 days	92.97%
b. Inter-Region	within 15 days (after customs clearance)	92.53%
INTERNATIONAL PARCEL POST		
a. Intra-Region	within 10 days	90.62%
b. Inter-Region	within 15 days (after customs clearance)	90.93%
EXPRESS POST		
I. Domestic		
a. within Metro Manila	within 2 days	84.36%
b. Outside Metro Manila - Luzon - Visayas & Mindanao	within 7 days within 10 days	93.24% 89.76%
II. International		
a. Committed Areas handled by EMED	within 2 days(after customs clearance)	
b. Committed Areas not handled by EMED - Luzon - Visayan & Mindanao	7 days 10 days	93.82% 96.22%

Source: Service Regulations Department

Unveiling various philatelic stamps to give importance and recognition to history, heritage, culture, and arts through commemoration and preservation;

1000 3070

TIONHOOD

INDEPENDE

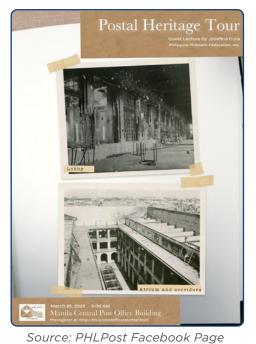
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IV. Marketing Initiatives





Opening of additional Post Offices and Postal Stations to expand the market and ensure postal access to different areas in the Philippines.



PHLPost conducted a Postal Heritage Tour in collaboration with the Philippine Philatelic Federation, Inc., to showcase the history of the Manila Central Post Office Building during the liberation of Manila.



Signing of Customs Ink Memorandum of Agreement (MOA) between PHLPost and Bureau of Customs (BOC) for efficient postal and customs transactions.



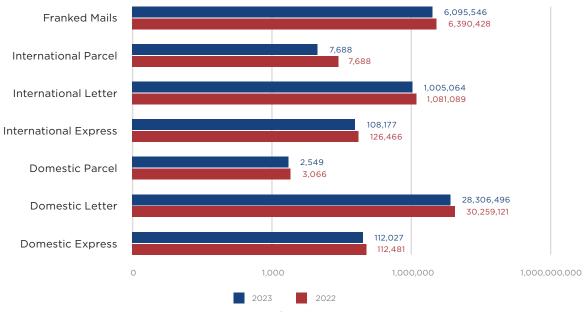
PHLPost celebrates National Stamp Collecting Month (NSCM) at the 256th Founding Anniversary of the Philippine Postal Service Exhibit in SM Mall of Asia showcasing Philippine history, culture, and arts.



PHLPost celebrates World Post Day by conducting a Letter Writing Awareness Program which aims to teach students the relevance of letter-writing and sending mail.

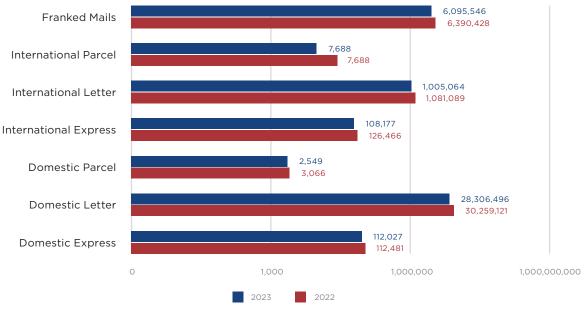
V. Postal Traffic

Mail volume delivered shows a decrease of 12.31% from CY2022. The largest share of the total delivered is Domestic Letter Post with 89.73%, followed by International Letter Post with 5.95%, and Franked Mail with 3.49%.



Mail Volume Delivered by Product, In Million Pieces

Mail Volume Posted. The total mail volume posted for CY2023 is 35.6 million pcs., which is 6.22% lower than the previous year. The bulk volume is from Domestic Ordinary and Registered Letter Post with a combined share of 79.43% of the overall total mail volume posted. Franked Mails share is 17.10% of the total mail volume posted.

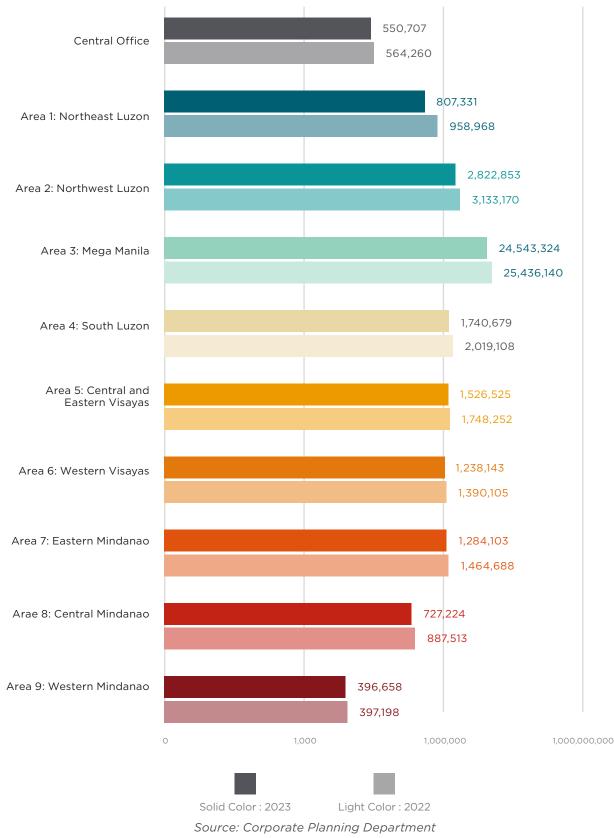


Mail Volume Posted by Product, In Million Pieces

Source: Corporate Planning Department

Source: Corporate Planning Department

Mail Volume Posted Per Area. The bulk of the mail volume posted is from the Mega Manila Area with 68.87%, followed by Northwest Luzon Area with 7.92%, and 4.88% share for Southern Luzon Area.



Mail Volume Posted by Postal Area, In Million Pieces

PART IV: CORPORATE FINANCIAL PERFORMANCE

I. Revenue and Expenditure Budget

PARTICULARS	2023
Mail Services	3,046,797,832
Express Mail Services	1,226,458,045
Logistics & Warehousing	118,332,669
Payment & Retail Services	629,357,300
Other Income	114,786,154
REVENUE NET OF VAT AND DISCOUNT	5,135,732,000
ADD: Reimbursement from the NG	545,000,000
Subsidy Income from Non-Shareholders	-
ΤΟΤΑΙ	5,680,732,000
LESS: Expenditures	
Personnel Services	2,063,137,537
Operating	1,490,632,394
Administrative	572,505,144
MOOE	2,467,386,380
Operating	1,696,701,685
Administrative	770,684,695
Financial Expenses	2,850,000
Capital Expenditures	566,880,082
TOTAL	5,100,254,000
SURPLUS / (DEFICIT)	580,478,000

Source: Financial Management Department

II. Financial Statement

PHILIPPINE POSTAL CORPORATION CONDENSED STATEMENT OF FINANCIAL PERFORMANCE FOR THE MONTHS ENDED DECEMBER 31, 2023 AND 2022

	2023	2022
Revenue		
Service and Business Income	2,581,828,112	2,853,547,232
Assistance/Subsidy	545,000,000	515,256,000
Shares, Grants and Donations		575,000
Total Revenue	3,369,378,232	3,369,378,232
Current Operating Expenses		
Personnel Services	(1,532,405,854)	(1,532,405,854)
Maintenance and Other Operating Expenses	(1,199,587,813)	(1,199,587,813)
Financial Expenses	(7,626,629)	(7,626,629)
Direct Costs	(2,605,433)	(2,605,433)
Non-Cash Expenses	(108,493,345)	(108,493,345)
Total Current Operating Expenses	(2,850,719,073)	(3,546,567,930)
Surplus from Current Operations	276,109,039	(177,189,698)
Other Non-Operating Income	6,482,955	8,630,482
Gains	82,804,507	437,230,180
Losses	(303,587,358)	(187,190,563)
Surplus before Tax	61,809,143	81,480,400
Income Tax Expense		-
Surplus after Tax	61,809,143	81,480,400
Net Income	61,809,143	81,480,400
Other Comprehensive Income/(Loss) for the Period	-	
Comprehensive Income	61,809,143	81,480,400

Source: Accounting Department

III. Earnings Before Interest, Taxes, Depreciation, and Amortization (EBITDA)

PHILIPPINE POSTAL CORPORATION STATEMENT OF EARNINGS BEFORE INTEREST, TAXES, DEPRECIATION AND AMORTIZATION FOR THE YEAR ENDED DECEMBER 31, 2023 (In Philippine Peso)

402,797
2,000,000
2,000,000
49,821,886
-
61,809,143

Source: Accounting Department

PART V: LEARNING AND DEVELOPMENT

I. Local and Foreign Engagements

	PROGRAM / TRAINING	DATE	NO. OF PARTICIPANTS
	LOCAL ENGAGEMENTS		
1.	Webinar on 2023 Policy and Research Forum on Drug Abuse and Prevention Control	March 16-17, 2023	2
2.	Orientation on the Programs of the Philippine Health Insurance Corporation (PhilHealth)	March 29, 2023	178
3.	2nd National Summit on Government Procurement	May 5-6, 2023	5
4.	Induction Training at the Surface Mail Exchange Department (SMED)	May 10, 2023	10
5.	Basic Computer Literacy	May 10-12, 2023	25
6.	Postmasters' Training in Mega Manila	June 13-15, 2023	23
7.	Orientation on Legal Policy/Procedural Framework of Alternative Dispute Resolution via Zoom	June 23, 2023	1
8.	Pilot and Beta Testing of Human Resource Information and Payroll System (HRIPS)	July 11-13, 2023	1
9.	Webinar and Face-to-Face on Government Procurement and its 2016 Implementing Rules and Regulations	August 9-11, 2023	20
10.	Managers Capacity Building Seminar	August 23-24, 2023	1
11.	Managing Workplace Conflict	September 16-17, 2023	1
12.	Basic Occupational Safety and Health (BOSH) Course Meeting	September 18-23, 2023	1
13.	Basic Management Program for Emerging Leaders	September 23-24, 2023	1
14.	2023 Public Sector HR Symposium	September 26-27, 2023	3
15.	Finance for Directors	September 27, 2023	1
16.	Statistical Consulting Online Seminar	October 06, 2023	32
17.	Postmasters' Training	November 9-10, 2023	27

	PROGRAM / TRAINING	DATE	NO. OF PARTICIPANTS
18.	Seminar on Electronic Records Management	November 13-17, 2023	1
19.	Letter Carriers' Training	November 20-24, 2023	56
20.	Basic E-Ray Operation Course	November 20-24, 2023	10
21.	Postmasters' Seminar-Workshop	November 28, 2023 - December 01, 2023	
22.	Letter Carriers Training	December 4-7, 2023	42
23.	Postal Tellers Training	December 4-5, 2023	45
24.	Letter Carriers Training	December 6-7, 2023	357
25.	Risk Management in the Age of Covid-19	December 07, 2023	2
26.	Postmasters' Training	December 11-14, 2023	43
27.	Postal Tellers Training	December 13-14, 2023	31
28.	Letter Carriers Training	December 15,19 & 21, 2023	37
	FOREIGN ENGAGEMENTS		
1.	Training on the Enhancement of the Postal Infrastructure System Using Digital Technologies	September 3-14, 2023	1

II. Gender and Development

	PROGRAM / TRAINING	DATE	NO. OF PARTICIPANTS
1.	Seminar-Workshop on Harmonized Gender and Development Guidelines (HGDG)	April 17-18, 2023	39
2.	Gender and Development Learning Session Activity	November 28, 2023	50
3.	Practical Application of Harmonized Gender and Development Guidelines Tool	December 21, 2023	34

PART VI: CORPORATE PERFORMANCE SCORECARD

	PERFORMANCE MEASURES	WEIGHT	RATING		
SO 1	Linked people with access to communication services, delivery of goods and merchandise, and provision of postal payments				
	SM1 - Postal Traffic Volume of Postal Transactions Handled (in million pcs)	0.00%			
SO 2	Continue postal service in the community through sustainable partnerships with public and private entities				
	SM 2 - Expansion of Postal Outlets	5.00%	4.17%		
	SM3 - Number of NGAs/NGOs partners for services	5.00%	5.00%		
SO 3	Enhance Postal Service experience of customers and partners through proactive customer service management				
	SM4 - Percentage of Satisfied Customers a) Individial Customers b) Corporate Clients	2.50% 2.50%	4.67%		
SO 4	Ensure financial growth and efficiency through market sustainability and cost management				
	SM 5 - Revenues	10.00%	5.13%		
	SM 6 - Earnings before Interest, Taxes, Depreciation and Amortization	10.00%	0.00%		
	SM 7 - Budget Utilization Rate (BUR) a) GAA Subsidies - amounts obligated b) GAA Subsidies - amounts disbursed c) Corporate Funds - CO & MOOE	1.00% 1.00% 3.00%	0.89% 1.00% 2.80%		
SO 5	Sustain the efficiency and reliability in the delivery of postal items and provision of payment services by quality processes and procedures				
	SM 8 – Express Post-Delivery Performance 8.1 Domestic Express Post Delivery Performance, Committed Areas in Metro Metro Manila	5.00%	4.22%		
	8.2 Domestic Express Post Delivery Performance, Committed Areas outside of Metro Metro Manila 8.3 International Express Post Delivery	5.00%	5.00%		
	8.3 International Express Post Delivery Performance, Committed Areas handled by Express Mail Exchange Department	5.00%	4.69%		
	8.4 International Express Post Delivery Performance, Committed Areas outside of those handled by Express Mail Exchange Department	5.00%	5.00%		

	PERFORMANCE MEASURES	WEIGHT	RATING		
	SM 9 – International Parcel Post Delivery Performance	5.00%	5.00%		
	SM 10 – Letter Post Delivery Performance 10.1 Domestic Ordinary Letter Post Delivery Performance	5.00%	5.00%		
	10.2 Domestic Registered Letter Post Delivery Performance	5.00%	5.00%		
	10.3 International Letter Post Delivery Performance	5.00%	5.00%		
SO 6	O 6 Uphold postal service integrity by implementing QMS in the postal processes				
	SM 11 – ISO Certification a) Manila Central Post Office b) Express mail Exchange Department (EMED)	5.00% 5.00%	0.00% 0.00%		
SO 7	Improve efficiencies in the Postal Service through innovation and ICT				
	SM 12 – Percentage of PHLPost-Operated Postal Outlets with Enabled Track and Trace	5.00%	3.37%		
SO 8	Manage organizational competencies through the implementation of competency-based human resource management systems				
	SM 13 – Percentage of Employees Meeting Required Competencies	5.00%	2.61%		
	TOTAL RATING	100%	68.54%		