

BID BULLETIN
(October 17, 2023)

ADDENDUM NO. 2023-15

Subject: Procurement of Petroleum, Oil and Lubricant through Fleet Card with an ABC of Php 42,000,000.00

TO ALL CONCERNED BIDDERS:

In connection with the above-captioned subject, please be informed that there are changes/amendments in Section V – Special Conditions of Contract and Section VII – Technical Specifications of the Bidding Documents, as follows:

PARTICULAR	AMENDMENTS / ADDITIONS
Section V – Special Condition of Contract. GCC Clause 1. Delivery and Documents	
<p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered [in <i>Metro Manila</i>]. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered in Metro Manila. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>the Office of the Manager, Network and Transport Department, Philippine Postal</i></p>	<p>(deleted)</p>



Corporation.	
Section V – Special Condition of Contract, GCC Clause 1. Incidental Services	
<p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. <i>[Specify additional incidental service requirements, as needed.]</i> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>	(deleted)
Section V – Special Condition of Contract. GCC Clause 1. Spare Parts	
<p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p>The Supplier is required to provide all of</p>	(deleted)

the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of three years. Spare parts or components shall be supplied as promptly as possible, but in any case, within 1 month of placing the order.

Section V – Special Condition of Contract, GCC Clause 1. Transportation

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry

(deleted)

<p>provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination</p>	
Section VII – Technical Specifications, Scope of Work and Deliveries	
<p>1. Fuel Supply</p> <ul style="list-style-type: none"> • GASOLINE <ul style="list-style-type: none"> a. Unleaded b. Euro 4 compliant c. Octane Rating of 95 maximum d. Ethanol Free e. Water content (%vol.); 0.1 maximum 	<p>1. Fuel Supply</p> <ul style="list-style-type: none"> • GASOLINE <ul style="list-style-type: none"> a. Unleaded b. Euro 4 compliant c. Octane Rating of 95 maximum d. Water content (%vol.); 0.1 maximum
Section VII – Technical Specifications, Scope of Work and Deliveries	
<p>3. Fleet Card Design</p> <p>Fleet Card must have the following:</p> <ul style="list-style-type: none"> • Company Name: PHILIPPINE POSTAL CORPORATION • Card Number: • Type of Vehicle • Plate Number • Product Restriction:(type of fuel) • Expiry Date 	<p>3. Fleet Card Design</p> <p>Fleet Card must have the following:</p> <ul style="list-style-type: none"> • Company Name: PHILIPPINE POSTAL CORPORATION • Card Number: • Type of Vehicle • Plate Number • Product Restriction:(type of fuel)
Section VII – Technical Specifications, Scope of Work and Deliveries	
<p>5. Fuel Fleet Cards Product/Systems</p>	<p>5. Fuel Fleet Cards Product/Systems</p>

<ul style="list-style-type: none"> • Types of Fuel Cards: <ul style="list-style-type: none"> a. Vehicle specific card b. Admin Card c. Drum Card 	<ul style="list-style-type: none"> • Types of Fuel Cards: <ul style="list-style-type: none"> a. Vehicle specific card b. Admin Card (flexible that can cater various products)
Section VII – Technical Specifications, Scope of Work and Deliveries	
<p>a. Issuance of Billing Statements to PHLPost Shall be within 10 calendar days after the end of the applicable billing month, accompanied by a monthly report (electronic and/ or signed printed copy). Billing Statement must be on a per vehicle basis. Late payment due to the delay of receipt of the Billing Statement should not be ground for suspension of the fleet card.</p>	<p>a. Issuance of Billing Statements to PHLPost Shall be within 10 calendar days after the end of the applicable billing month, accompanied by a detailed monthly report (electronic and signed printed copy) and copy of proof of purchase. Late payment due to the delay of receipt of the Billing Statement should not be ground for suspension of the fleet card.</p>
Section IX – Technical Specifications, Payment Scheme / Terms of Payment	
<p>2. The Service Provider shall provide a Statement of Account (SOA) or Billing Statement as basis for the payment of actual consumption per billing cycle. The SOA should contain the following information:</p> <ul style="list-style-type: none"> a. Date and Time of Purchase b. Branch c. Vehicle Plate No. d. No. of liters e. Amount f. Name of Driver g. Fuel Card No. 	<p>2. The Service Provider shall provide a Statement of Account (SOA) or Billing Statement as basis for the payment of actual consumption per billing cycle. The SOA should contain the following information:</p> <ul style="list-style-type: none"> a. Date and Time of Purchase b. Branch c. Vehicle Plate No. d. No. of liters e. Amount f. Fuel Card No.

For information and guidance of all concerned bidders.

Thank you.


ATTY. BENJIE S. YOTOKO, CPA
 BAC Chairman