## PHILIPPINE POSTAL CORPORATION

Agency or Office

RFQ# 098-05-23

(Canvass Number)

17-May-23 (Date)

## REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

### Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than 22 May 2023, 10:00 A.M. at the Procurement Division, Logistics & Property Mgt. Dept., 4/F Manila Central Post Office Bldg., Magallanes Drive, Liwasang Bonifacio, Ermita, Manila.

#### Procurement of 1lot - Refill of Fire Extinguisher Tanks NAME OF PROJECT:

### **General Conditions:**

All entries must be typewritten or legibly written. 1

- 2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit , Tax Clearance and Notarized Revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate and for Sole Proprietor, attach a Special Power of Attorney to your designated Authorized Representative.
- Delivery period shall be seven (7) calendar days commencing on the date of receipt of PO/ Notice to Proceed. 3
- Price quotation/s, to be denominated in Philippine peso shall be inclusive of VAT and all applicable taxes and fees payable, and must be valid 4 for for a period of thirty (30) working days from the date of the opening of bids.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- Quotations exceeding the ABC shall be automatically rejected. 6
- Bidder/s shall indicate the correct, accurate and complete information including the BRAND NAME and MODEL NO. of the offered item(s) or 7 product.
- 8 Bidder/s shall submit a properly marked and sealed quotation together with the documentary requirements. (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

# ENGR. RICARDO C. MEDINA, JR.

A/Chief, Procurement Division, LPMD

ltem No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS		Financial Proposal	
					Unit Price	Total Amount
			1 lot- Refill of Fire Extinguisher Tanks			
1	45,100.00	82 pcs	a. 10 lbs, Dry Chemical (Red)	Comply	₽	₽
2	1,100.00	1 pc	b. 20 lbs, Dry Chemical (Red)	Comply		
3	52,500.00	5 pcs	c. 20 lbs, HCFC 123 (Green)	Comply		
хх	XXXXXXX	XXXXXX	*****			
Total	98,700.00					PhP

Date of Delivery:

(Signature Over Printed Name of Dealer)

Option:

RFQ# 098-05-23

Accredited Printer/Supplier may personally obtain the specifications on the canvass forms from the PROCUREMENT DIVISION, Logistics and Property Management Department, 4th Floor, Manila Central Post Office Main Building on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at TELEPHONE NUMBERS 8527-01-33

(Telephone Number)

NOTE: For issue to MMD - GSD