

PHILIPPINE POSTAL CORPORATION
Agency or Office

RFQ# 077-04-23

(Canvass Number)

18-Apr-23

(Date)

REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **24 April 2023, 10:00AM** at the Procurement Division, Logistics & Property Mgt. Dept., 4/F Manila Central Post Office Bldg., Magallanes Drive, Liwasang Bonifacio, Ermita, Manila.

NAME OF PROJECT: Procurement of Desktop Computer Set with UPS

General Conditions:

- 1 All entries must be typewritten or legibly written.
- 2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Tax Clearance and Revised Omnibus Sworn Statement (duly notarized) are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate and for Sole Proprietor, attach a Special Power of Attorney to your designated Authorized Representative.
- 3 Delivery period shall be within **seven (7)** calendar days commencing on the date of receipt of PO/ Notice to Proceed.
- 4 Price validity must be **within 30 working days** from the date of submission of quotation/proposal.
- 5 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 6 Quotations exceeding the ABC shall be rejected.
- 7 Bidder/s shall indicate the correct, accurate and complete information including the BRAND NAME and MODEL NO. of the offered item(s) or product.
- 8 Bidder/s shall submit a properly marked quotation together with the documentary requirements.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

ENGR. RICARDO C. MEDINA, JR.

A/Chief, Procurement Division, LPMD

NOTE:

For issue to HRMD

Item No.	ABC (Php)	Qty./ Unit	SPECIFICATIONS	Financial Proposal	
				Unit Price	Total Amount
1	354,920.00	5 pcs	DESKTOP COMPUTER SET WITH UPS	<input type="checkbox"/> Comply	₱
			<i>Specifications</i>		₱
			Processor: Base Frequency - 3.30 GHz		
			Turbo Frequency - 4.30 GHz		
			No. of Cores - 4		
			Total Threads - 8		
			Cache - 12 MB		
			RAM: 8GB DDR4		
			Graphics: Integrated Graphics		
			Storage: 256GB SSD+1TB SATA		
			Monitor: Branded 19.5 in IPS LED, VGA+HDMI		
			Keyboard & Mouse: Branded USB Keyboard & Mouse		
			Casing W/PSU: Small form factor-black		
			OS: Win 10 Pro OEM 64bit		
			Network Interface: On-board Gigabit Ethernet 10/100/1000 Mbps		
			Wireless: 802.11 ax/ac/b/g/n, WIFI 6 and Bluetooth 5		
			Ports: HDMI, VGA, 6 USB ports (USB 2.0 ports/USB 3.0 ports)		
			Expansion Slot: PCIE x 16 slot, PCIE x1 Slot, M.2 Slot		
			Operating System: Windows 10pro, upgradable to Windows 11		
			Warranty: 2 Yrs Warranty on parts on labor		
			1 year on-site (Metro Manila)		
XXXX	XXXXXXXXXXXX	XXXXXX	XX	XXXXXXXXXXXX	
Total	₱ 354,920.00				PhP

Date of Delivery: _____

(Signature of Dealer)

Option: _____

(Telephone Number)

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Accredited Distributor/Supplier may personally obtain the specifications on the canvass forms from the **PROCUREMENT DIVISION, Logistics and Property Management Department, 4th Floor, Manila Central Post Office Main Building** on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at TELEPHONE NUMBERS 8527-01-33