

HUMAN RESOURCE DEVELOPMENT DIVISION

A. Training Program

Category of Training	Number of Trainings Conducted	Total Number of Participants
I. External Learning and Development Trainings	25	74
II. Foreign Scholarship/ Fellowship Trainings	11	13
III. In-House Trainings	15	803
Total	51	890

- 1. Local External Training Programs** – send-off participants to training/seminar/workshop (online or face-to-face) that will enhance their competencies and update on their respective field of work like accountants, lawyers, engineers, auditors, managers and rank-and-file employees. This is in coordination with Civil Service Commission (CSC), government and other affiliated agencies and private training providers accredited by CSC.
- 2. Foreign Scholarship/Fellowship Trainings** – send-off participants for training (online/face-to-face) to Asian-Pacific Postal College (APPC) and Universal Postal Union (UPU)/China Interactive Online Training Programme (IOTP). This Supervisory/Managerial Training Courses comprised of the following:
 - a. Advanced Business Management/Postal Business Development;
 - b. Postal Technology/E-Commerce Solutions;
 - c. Human Resource Management;
 - d. Digital Financial Service;
 - e. Postal Operations/Setting Service Standards; and
 - f. International Mail Accounting

PHLPost participants are required to echo the learnings and submit comprehensive training report and action plan after the training. The action plan will be forwarded to concerned office/s for evaluation and implementation of the project.

- 3. In-House Learning and Development Interventions** – conduct of foundation, technical and enhancement trainings to strengthen the core competencies of employees assigned in different work group. The ISO-QMS Education, Training and Communication is part of the responsibility of the Human Resource Development Division (HRDD), thus, the Training team conducted foundation and follow-up trainings to all employees at Manila Central Post Office on the standard processes of Mail acceptance, processing, door-to-door delivery, dispatching, and other operational aspect of work.

B. Employees' Welfare, Employee Engagement, Health Services and other Programs

- 1. Health Services** – facilitated the booster dose vaccination to a total of 187 persons composed of employees, their relatives and walk-in. Rapid antigen test was also conducted to only two (2) employees.
- 2. Postal Employees Union** – conducted a Collective Negotiation Agreement (CNA) – Union Leaders Meeting on May 16, 2022 and conducted Run-Off Election among the Rank-and-File Employees of the Philippine Postal Corporation on May 26, 2022. There

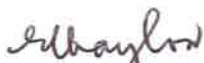
was awarding of CSC Certification of Accreditation to the winner (POSTAL Union) during the CNA Meeting on November 7, 2022.

3. *KWF Selyo ng Dangal sa Serbisyo Publiko* was awarded to the Korporasyong Pangkoreo ng Pilipinas or Philippine Postal Corporation the **first Hall of Fame** by the Komisyon ng Wikang Filipino.
4. *Grievance Committee* – held meetings to resolve the complaints of the concerned employees from the Central Mail Exchange Center.
5. *Corporate Christmas Party* – conceptualized and celebrated nationwide the Corporate Christmas Party.

C. Gender and Development

1. Celebrated the National Women’s Month and conducted the following programs:
 - a. Purple Lighting of the PHLPost Façade and awarded selected female Letter Carriers from three (3) big Post Offices (Manila Central Post Office, Makati Central Post Office and Quezon City Central Post Office).
 - b. Lecture on Revised Rules and Regulations of RA 7877 (Anti-Harassment and Sexual Act of 1995) and RA 11313 (Safe Spaces Act) simultaneously.
 - c. Breast Examination.
 - d. Lecture on Reproductive Health (Andropause/Menopause)
2. Committee on Decorum and Investigation (CODI) meetings were conducted and resolved one (1) of the two (2) indorsed sexual harassment cases from Inspectorate Department.
3. Conducted Gender and Development (GAD) Planning and Budgeting Training, Workshop and Writeshop of the PHLPost GAD Plans and Budget FY 2022 and 2023 to aid PHLPost to meet the mandated 5% of the agency’s total budget appropriations cost of implementing GAD programs, activities, and projects (PAPs) and in compliance to the requirements of the Philippine Commission on Women (PCW) and Commission on Audit (COA).
4. Conducted Orientation and Wellness – Overcoming Challenges During Menopause and Andropause to the Management Committee of the Office of the APMG for Administration and Finance.

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