## PHILIPPINE POSTAL CORPORATION Agency or Office

Agency or Office						
RFQ# 001-01-23					16 <b>-</b> J	an-23
(Canvass Number)		ber)	(Date)			ate)
REQUEST FOR QUOTATION						
(Name of Dealer)						
(Name of Dealer)						
(Address)			•			
Gentlemen:						
The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than <a href="20">20</a> January 2023, 10:00AM at the Procurement Division, Logistics & Property Mgt. Dept., 4/F Manila Central Post Office Bldg., Magallanes Drive, Liwasang Bonifacio, Ermita, Manila.						
NAME OF PROJECT: Procurement of Transportation Bus for the 2023 Closing of Books and Financial Planning & Conference						
General Conditions:  1 All entries must be typewritten or legibly written.						
2	2 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Tax Clearance and revised Omnibus Sworn Statem					
	notarized) are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate (duly notarized) and for Sole Proprietor, attach a Special Power of Attorney (also duly notarized) to your designated Authorized Representative.					
3	Price quotation/s, to be denominated in Philippine peso shall be inclusive of VAT and all applicable taxes and fees payable, and must be valid for for a period of thirty (30) working days from the date of the opening of bids.					
4	Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.					
5	Quotations exceeding the ABC shall be automatically rejected.					
6	Bidder/s shall provide correct, accurate and complete information and this RFQ must be duly signed by the Bidder's Authorized Representative.					
7	Bidder/s shall submit a properly marked and sealed quotation together with the documentary requirements.					
	(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)					
	Very truly yours,					
	ENGR. RICARDO C. MEDINA, JR.					
A/Chief, Procurement Division, LPMD						
NOTE: As requested by ACCTG						
Item	ABC	Qty./			Financial Proposal	
No.	(PhP)	Unit	SPECIFICATIONS		Unit Price	Total Amount
1	80,000.00	1 bus	2023 Closing of Books and Financial Planning & Conference	Comply	₽	P
			Transportation Bus with			
			1. 30 Seater;			
			Spacious Chair with Legroom     CCTV			
			4. Secured Compartment			
			5. Driver 1st day - Manila to La Union			
			Pickup Date: Jan. 23, 2023			
			Pickup Place: Post Office Building Liwasang Bonifacio Manila			
			Pickup Time: 9:00 - 10:00 AM			
			Drop: Hotel in La Union			
			Last day: La Union to Manila			
			Pickup Date: Jan. 27, 2023			
			Pickup Place: Hotel in San Fernando, La Union Pickup Time: 11:00 AM- 12:00 NN			
			Drop: Post Office Building Liwasang Bonifacio Manila			
XX	XXXXXXXXX	XXXXXXX				
Total						PhP
Date of Delivery:(Signature Over Printed Name of Dealer)						

(Telephone Number)

RFQ# 001-01-23

Option: \_\_\_