



Republic of the Philippines  
Office of the President  
Philippine Postal Corporation

**BAC RESOLUTION NO. 2022-74**

16 November 2022

**RECOMMENDING TO THE POSTMASTER GENERAL AND CEO TO AWARD THE CONTRACT FOR THE PROCUREMENT OF 600 PIECES OF DM300 PITNEY BOWES METERED MACHINE INK PURSUANT TO SECTION 50 AND ANNEX H OF THE 2016 REVISED IRR OF R.A. 9184**

**WHEREAS**, in the letter of the Acting Manager, Logistics and Property Management Department (LPMD) dated 24 October 2022, there was a request from their office for the Procurement of 600 Pieces of DM300 Pitney Bowes Metered Machine Ink with Purchase Request (PR) No. 198-10-22 dated 03 October 2022;

**WHEREAS**, the Approved Budget for the Contract (ABC) for the said procurement project was Php 3,863,112.00 based on Budget Utilization Request and Status (BURS) No. 342-10-22 dated 20 October 2022 which is in accordance with Annual Procurement Plan (APP) of this Corporation;

**WHEREAS**, the procurement of 600 Pieces of DM300 Pitney Bowes Metered Machine Ink was included in the APP for CY 2022 approved by the Board of Directors wherein the mode of procurement was alternative method of procurement (Direct Contracting);

**WHEREAS**, under circumstances, Section 50 and Annex "H" of the 2016 Revised IRR of R.A. 9184 allows the alternative method of procurement through Direct Contracting, as follows:

**"A. DIRECT CONTRACTING**

1. **Definition.** *Direct Contracting or single source procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the condition of sale. The offer may be accepted immediately or after some negotiations. Direct contracting may be resorted to by concerned Procuring Entity under any of the following conditions:*

- a) *Procurement of Goods of proprietary nature which can be obtained only from the proprietary source, i.e. when patents, trade secrets, and copyrights prohibit others from manufacturing the same item;*
- b) *When the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provision of its contract; or*





- c) *Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the GoP.*

**2. Procedure**

- a) *The BAC shall prepare the RFQ or pro-forma invoice together with the terms and conditions of sale, and shall send the same to the identified direct supplier.*
- b) *Simplified negotiations on the terms and conditions of the contract may be conducted by the BAC to ensure that the supplier is technically, legally and financially capable to deliver the goods at the most advantageous price and contract for the Government.*
- c) *The BAC shall recommend to the HOPE the award of contract in favor of the supplier. Award of contract shall be made in accordance with Section IV(L) of this Guidelines.”*

**WHEREAS**, Messaging Solutions Provider, Inc. (MSPI) is exclusively providing franking Machines/Postage Meters, Desktop Inserters, Address Printers, and its accompanied parts, consumable and software. MSPI likewise exclusively provides competent technical support and comprehensive maintenance to the machines mentioned herein based on the Certification issued by Pitney Bowes on 11 April 2022;

**WHEREAS**, Messaging Solutions Provider, Inc. submitted its price quotation for the said project on 09 November 2022 with a bid amount as follows:

No.	Article	Unit Price	Total Amount
1	600 Pieces of DM300 Pitney Bowes Metered Machine Ink	6,438.52	3,863,112.00
Less: Special Discount			38,631.12
<b>Total Amount VAT Inclusive</b>			<b>3,824,480.88</b>

**WHEREAS**, upon review and evaluation of the price quotation and other documentary requirements, the TWG recommended to BAC to recommend to the Head of Procuring Entity to award the contract for the said project to **Messaging Solutions Provider, Inc.;**

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING PREMISES**, the Post Office-BAC hereby resolves to recommend to the Postmaster General and CEO to award the Contract for the Procurement of 600 Pieces of DM300 Pitney Bowes Metered Machine Ink to **Messaging Solutions Provider, Inc. (MSPI)** with a total contract price of **₱3,824,480.88**, pursuant to Section 50 and Annex H of the 2016 Revised IRR of R.A. 9184.

APPROVED, this 16<sup>th</sup> day of November 2022, Manila.

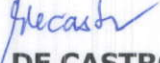


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