

PHILIPPINE POSTAL CORPORATION
Agency or Office

RFQ# 319-11-22
(Canvass Number)

17-Nov-22
(Date)

REQUEST FOR QUOTATION

(Name of Dealer)

(Address)

Gentlemen:

The Philippine Postal Corporation through its Bids and Awards Committee - Alternative Methods of Procurement (BAC-AMP) invites all interested qualified Service Providers/Suppliers to quote their best offer/price inclusive of all costs and applicable taxes, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its authorized representative not later than **22 November 2022, 10:00AM** at the Procurement Division, Logistics & Property Mgt. Dept., 4/F Manila Central Post Office Bldg., Magallanes Drive, Liwasang Bonifacio, Ermita, Manila.

NAME OF PROJECT: Procurement of various Supplies & Materials (8 items) and Polo Shirt with Print, various size for the 2022 National Stamp Collecting Month (NSCM) be held on November 25, 2022

General Conditions:

- 1 All entries must be typewritten or legibly written.
- 2 This procurement is by "Line Item" Scheme such that each item (1 or 2) is separately awardable to bidder/s determined to be
- 3 The valid Philgeps Registration Certificate/Number, Mayor's or Business Permit, Tax Clearance and revised Omnibus Sworn Statement are required to be submitted along with your quotation/proposal on the date stated above. For Corporation or Partnership, please also attach a Secretary's Certificate and for Sole Proprietor, attach a Special Power of Attorney to your designated Authorized Representative.
- 4 Delivery period shall be **seven (7)** calendar day commencing on the effectivity date provided in the Notice to Proceed.
- 5 Price Quotation(s) shall be valid for a period of forty-five (45) calendar days from the deadline of submission.
- 6 Payment shall be processed upon completion and acceptance by PHLPost and the submission of the required supporting documents.
- 7 Quotations exceeding the ABC shall be rejected.
- 8 Bidder/s shall provide correct, accurate and complete information.
- 9 Bidder/s shall submit a properly marked and sealed quotation together with the documentary requirements.
(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)

Very truly yours,

ENGR. RICARDO C. MEDINA, JR.
A/Chief, Procurement Division, LPMD

NOTE:

As requested by BLD

Item No.	ABC (PhP)	Qty./ Unit	SPECIFICATIONS	Financial Proposal	
				Unit Price	Total Amount
LINE 1					
1	2,400.00	6 pcs.	Tarpaulin, 2.5 x 6 feet	<input type="checkbox"/> Comply	P
2	1,920.00	2 pcs.	Tarpaulin, 6 x 6 feet	<input type="checkbox"/> Comply	P
3	4,836.65	5 gals	Paint (White, Red, Blue, Black & Light Ochre) - 1 each per color	<input type="checkbox"/> Comply	P
4	703.34	2 pcs.	Glue Gan (Heavy Duty) Big	<input type="checkbox"/> Comply	P
5	525.00	50 pcs	Glue Stick - Size: 7/16" or 1/2" x 10"	<input type="checkbox"/> Comply	P
6	1,791.67	1 piece	Gun Tacker Heavy Duty (Arrow Fastener Co. Inc.)	<input type="checkbox"/> Comply	P
7	1,608.35	5 boxes	Staple Gun (4-8mm)	<input type="checkbox"/> Comply	P
8	23,916.67	1 lot	Flowers for stage design, includes 3 bouquet; Flowers with stand, 2 set; Ribbon for ribbon cutting	<input type="checkbox"/> Comply	P
sub total	37,701.68				
LINE 2					
1	50,166.90	70 pcs	Polo Shirt with print, various sizes	<input type="checkbox"/> Comply	P
			Specifications:		
			M-20 pcs; L-20 pcs; XL-10 pcs;		
			2XL - 10 pcs; 3XL - 10 pcs.		
			Material: Honey Com		
			Print: Embroidery		
sub total	50,166.90				
Grand Total	P 87,868.58				PhP

Date of Delivery: _____

(Signature Over Printed Name of Dealer)

Option: _____

(Telephone Number)

Accredited Service Provider/Supplier may personally obtain the specifications on the canvass forms from the **PROCUREMENT DIVISION, Logistics and Property Management Department, 4th Floor, Manila Central Post Office Main Building** on the day following the date of this invitation.

The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any bidder liability to the affected bidder or bidders.

FOR FURTHER INFORMATION, PLEASE GET IN TOUCH WITH THE PROCUREMENT DIVISION, LPMD at TELEPHONE NUMBERS 8527-01-33