



Republic of the Philippines
Office of the President
Philippine Postal Corporation
NORTHWEST LUZON AREA

INVITATION TO BID
November 7, 2022

**PROVISION OF ENCLOSURE AT COUNTER TELLER'S AREA &
PROVISION OF NEW AIRCONDITION UNIT AT SAN FERNANDO CITY
POST OFFICE, SAN FERNANDO CITY, LA UNION**

1. The Philippine Postal Corporation, Northwest Luzon Area (PhlPost-NWLA), intends to apply the sum of **Five Hundred Thousand Pesos (₱500,000.00)** being the total Approved Budget for the Contract (ABC) to payments under the contract for the Provision of enclosure at Counter Teller's Area & Provision of Aircondition Unit at San Fernando City Post Office, San Fernando City, La Union. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. PhlPost-NWLA now invites bids for the Provision of Enclosure at Counter Teller's Area & Provision of New Aircondition Unit at San Fernando City Post Office, San Fernando City, La Union. Completion of the Works is required from **FEBRUARY 1 - 10, 2023** (10 calendar days). Bidders should have completed, within five (5) years prior to **DECEMBER 13, 2022**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
3. Bidding will be conducted through simplified competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least seventy five percent (75%) interest to outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from PhilPost-NWLA Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 AM to 5:00 PM.

5. A complete set of Bidding Documents may be purchased by interested Bidders starting on **November 8, 2022** from the address below and upon payment of a non-refundable fee, (for a successful bidding), in the amount of **One Thousand Pesos (P1,000.00)**.

6. PhilPost NWLA will hold a **Pre-Bid Conference (face to face and virtual) on November 21 at 2:00 pm**, which shall be open to all interested parties. Link for the virtual Pre-Bid Conference will be announced later.

7. Bids must be delivered to the address below on or before **December 2, 2022 at 2:00 PM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB.

Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

8. PhilPost-NWLA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

9. For further information, please refer to:

PhilPost-NWLA BAC Secretariat

PhilPost NWLA Administrative Center

3rd Floor, PhilPost Building

Mabini Street, Catbangan, San Fernando City, La Union

Telefax No. (072) 7003065

Email:

ppcnwl2.twg@gmail.com


MELINDA V. NISPEROS

Acting Manager

Support Services

PhilPost-NWLA BAC Chairman