



Republic of the Philippines  
**Office of the President**  
**Philippine Postal Corporation**  
**NORTHWEST LUZON AREA**

**COMMITTEE ON DISPOSAL**  
**OF UNSERVICEABLE PROPERTIES AND VALUELESS RECORDS**

**INVITATION TO BID**

1. The Northwest Luzon Area Committee on Disposal of Unserviceable Properties and Valueless records (Disposal Committee) invites all interested parties to participate in the public bidding of nineteen (19) units of vehicles (to be sold) on an **“as-is-where-is and by lot”** basis, as indicated below:

<b>MAKE</b>	<b>MODEL</b>	<b>LOCATION</b>	<b>FLOOR PRICE</b>
<b>Suzuki Super Carry</b> fourteen (14) units	4units Model 1989 10 units Model 1996		
<b>Dong Feng 1.3</b> one (1) unit	1 unit Model 2013	PHLPost, Northwest Luzon Administrative Center, Mabini St., Catbangan, San Fernando City, La Union	<b>Php 332,100.00</b>
<b>Isuzu NKR</b> one (1) unit	1 unit Model 1989		
<b>Motorcycle</b> (assorted brands/model) (3 units)	2 units Model 1989 1 unit Model 1995		

2. No bid shall be entertained/allowed lower than the said floor price.
3. Upon payment of a non-refundable bid fee of Five Hundred Pesos Only (Php 500.00) to PHLPost NWLA Cash Section, 3<sup>rd</sup> Floor Administrative Bldg., Mabini St., Catbangan, San Fernando City, La Union, interested bidders may get their bid documents at the Office of PHLPost NWLA Disposal Committee, 3<sup>rd</sup> Floor Administrative Bldg., Mabini St., Catbangan, San Fernando City, La Union with telephone No. (072) 700- 30- 65, view and inspect said vehicles for disposal at PHLPost Motor Pool, Northwest Luzon Area, Mabini St., Catbangan, San Fernando City, La Union, **beginning 17 August 2022 to 02 September 2022 during office hours (between 9:00 AM- 5:00 PM).**

Only the prospective bidder or duly authorized representative and one (1) mechanic, if necessary, shall be allowed during the inspection.

4. Sealed bids will be received at PHLPost NWLA Disposal Committee **on or before 12:00 noon of September 6, 2022 (Tuesday)**. The bidder shall enclose in a sealed envelope the following:
  - a. Fully Accomplished Bid Form;
  - b. Bid Bond in the amount equivalent to 10% of the Floor Price (only Cash Bond and/or Manager's or Cashier's Check shall be accepted). The Bid Bond shall be deducted in full from the total payment of the winning bidder and shall be returned in full to the losing bidder.
  - c. Articles of Partnership/Incorporation, if applicable;
  - d. DTI Business Name Registration;
  - e. Business Permit and Licenses;
  - f. BIR Registration; and
  - g. Certificate of Inspection issued by the Chief of PHLPost NWLA Motor Pool.
  
5. The Bidding shall be governed, among others, by the following terms of reference, namely:
  - a. The bid shall be for one (1) lot only;
  - b. No Pay - No Haul Policy shall be strictly observed. Payment in full shall be made to PHLPost Cashier and corresponding official receipt shall be issued;
  - c. The bidder or duly authorized representative must be present during the opening of the bids, otherwise his/her bid envelopes shall not be opened;
  - d. PHLPost Northwest Luzon Area shall not be responsible for any injury to person/s hired/contracted by the winning bidder incidental to the handling and hauling and/or damage to the vehicles/equipment of the winning bidder while in the conduct of hauling of the sold vehicles; On the other hand, the winning bidder shall be responsible for any injury to the employees and/or damage to the properties of PHLPost incurred by the winning bidder in the conduct of lifting, cutting and hauling of sold vehicles;
  - e. Being an independent contractor, it is understood that there is no employer-employee relationship between the persons hired/contracted by the winning bidder and PHLpost;
  - f. The winning bidder shall be required to bring their own tools/equipment necessary for the lifting/hauling of the sold vehicles;
  - g. Clean as you go policy shall be strictly observed; and
  - h. Gate Pass shall be secured from PHLPost General Services Section before the sold vehicles can be allowed clearance for release.
  
6. Opening of the bids shall be held on **September 6, 2022 at 2:00 PM at the 3<sup>rd</sup> Floor, Northwest Luzon Area Administrative Center Building, PHLPost, Mabini St., Catbangan, San Fernando City, La Union.**
  
7. The notarization of documents related to the sale, and incidental to the hauling of the vehicles shall be borne by the winning bidder.
  
8. This Invitation to Bid shall be posted beginning 15 August 2022 at the official PHLPost Website and in the following places post offices within Postal Area 2, namely:

<b>PLACE</b>	<b>ADDRESS</b>
Laoag City Post Office	M.H del Pilar St., Barangay 26, Laoag City, Ilocos Norte
Vigan City Post Office	Bonifacio St., Brgy. 1, Vigan City, Ilocos Sur
Bangued Post Office	Actividad Economiya St., Extension, Zone 2, Bangued, Abra
San Fernando City Post Office, La Union	Mabini St., Catbangan, San Fernando City, La Union
Baguio City Post Office	Post Office Loop Upper Session Road, Baguio City
Dagupan City Post Office	A.B Fernandez Avenue, Barangay 1, Dagupan City, Pangasinan
Tarlac City Post Office	Macabulos Drive, San Roque, Tarlac City, Tarlac
Angeles City Post Office	Mc Arthur Highway, Angeles City, Pampanga
City of San Fernando Post Office, Pampanga	Capitol Compound, Sto. Nino, City of San Fernando, Pampanga
Diosdado Macapagal Government Center (DMGC) Post Office	Maimpis, City of San Fernando, Pampanga
Clark Post Office	Clark Airbase, Balibago, Angeles City, Pampanga
Balanga City Post Office	Jadenine Building, Poblacion, Balanga City, Bataan
Olongapo City Post Office	No. 25 Arthur St., West Bajac Bajac, Olongapo City, Zambales
SBMA Post Office	Bldg. No. 662 Taft St., Subic Bay Freeport Zone, Subic, Zambales

9. PHLPost NWLA Disposal Committee reserves the right to reject any or all of the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous and beneficial to the Corporation.

**MERMA LEA R. ABALOS**  
Chairman, Disposal Committee  
Philippine Postal Corporation, Northwest Luzon Area

**Issued: 15 August 2022**