



Republic of the Philippines  
**Office of the President**  
Philippine Postal Corporation

**INVITATION TO BID**  
**FOR THE PROCUREMENT OF TRANSPARENT/CLEAR PACKAGING TAPE WITH**  
**VARIOUS PRINTS**

1. The **Philippine Postal Corporation**, through the CY 2022 Corporate Budget approved by the Board of Directors of this Corporation, intends to apply the sum of **One Million Five Hundred Ninety Eight Thousand Pesos (Php 1,598,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Transparent/Clear Packaging Tape with Various Prints. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Philippine Postal Corporation now invites bids for the Procurement of Transparent/Clear Packaging Tape with Various Prints. Delivery of the goods is required within Thirty (30) calendar days. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from the Philippine Postal Corporation and inspect the Bidding Documents at the address given below starting **August 24, 2022 to September 13, 2022** during office hours and on **September 14, 2022** until 9:00 A.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting **August 24, 2022 to September 13, 2022** during office hours and on **September 14, 2022** until 9:00 A.M. from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00**.
6. The Philippine Postal Corporation will hold a Pre-Bid Conference on **August 31, 2022 at 10:00 A.M.**, at the Conference Room, Office of the Board of Directors, 3rd Floor, Post Office Main Building, Magallanes Drive, Liwasang Bonifacio, Barangay 659-A, Ermita 1000, Manila and/or through video conferencing or webcasting via ZOOM Cloud Meetings application, which shall be open to prospective bidders.





7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before **9:00 A.M. of September 14, 2022**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **September 14, 2022** at **10:00 A.M.** at the Conference Room, Office of the Board of Directors, 3rd Floor, Post Office Main Building, Magallanes Drive, Liwasang Bonifacio, Barangay 659-A, Ermita 1000, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Philippine Postal Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
**MR. MAXIMO C. STA. MARIA III**  
*Chairperson, Bids and Awards Committee (BAC)*  
*Thru:*  
*Bids and Awards Committee Secretariat*  
*3<sup>rd</sup> Floor Mezzanine, Post Office Main Bldg.*  
*Magallanes Drive, Liwasang Bonifacio*  
*Barangay 659-A, Ermita 1000 Manila*  
*Tel./Fax No. (02) 8527-3824*  
*Email Address: phlpostbac@yahoo.com*  
*FB Page: @baccentralpostoffice*
12. You may visit [www.phlpost.gov.ph](http://www.phlpost.gov.ph) for downloading of Bidding Documents.

  
**MAXIMO C. STA. MARIA III**  
BAC Chairman 