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Annex – Board Resolutions passed by the PHLPOST Board of Directors

Message from the Chairman



HON. CESAR N. SARINO

Chairman, PHLPost Board of Directors

Although we celebrated the 20th Anniversary of PHLPost last April, our postal services have actually spanned some 250 years. The Philippines' first postal office was established in Manila as far back as 1767, and in 1779, the postal service encompassed the entire Philippine archipelago which was organized as a postal district of Spain.

The two-and-a-half centuries of existence of our postal service marked the "glory" years during which period it was highly esteemed and recognized for being at the forefront of communications in Asia.

When I assumed the Chairmanship in August 2011, so many challenges confronted me and the Board of Directors. Foremost was the precarious financial situation of PHLPost. This was compounded by the negative public perception of PHLPost because of the sad experiences of some PHLPost's clients. Although percentage-wise this was small, the effect on its image was damaging.

At the onset, therefore, I embarked on a journey of re-transformation to bring back the esteem and faith of the public we serve. I emphasized three imperative policy directions to which the Board concurred. These are policy imperatives the achievement of which is continuously monitored by treating them as regular board agenda items.

These policy imperatives are:

1. Policy on Speedy Delivery

Postal Service is anchored on the prompt and speedy delivery of mails and parcels. This represents about two-thirds of PHLPost's gross revenue, but the service has been sluggish and the subject of many customer complaints.

The implementation of this policy in 2011 has speeded up the delivery, and is not at par with the Universal Postal Union (UPU) delivery standards in most areas.

2. Policy on Zero Pilferage

It is of paramount importance that the public we serve have their fullest trust and confidence in PHLPost. This policy dictates that any misdemeanor committed in the service must be meted out its corresponding punishment.

To implement this policy, the Board recently passed a resolution punishing pilferers with outright dismissal.

3. Policy on Contribution to the National Treasury

My ultimate objective is for PHLPost to be able to contribute to the national coffers each year, and to realize this, the new leadership has committed to pursuing and institutionalizing revenue enhancement policies and programs in order to achieve profitable operations.

With the visionary and determined leadership of Postmaster General Ma. Josefina M. dela Cruz, the untiring efforts of the Directors with their various committees, and the committed support of PHLPost officers and the rank and file, the Corporation has made very significant strides in 2011. After so many years in the red, PHLPost finally posted a substantial net income, and the public had started to regain confidence in us. The Year 2011 is indeed the dawn of a new era for the new PHLPost.

With the transformation of PHLPost into a logistics service corporation plus its new financial products, we see PHLPost eventually getting back to its glory days. PHLPost will again be regarded in high esteem and recognized as the beacon in the delivery services, whether these are mails, parcels, cargo or electronic financial services.



CESAR N. SARINO
Chairman

Message from the Postmaster General and CEO

HON. MA JOSEFINA M. DELA CRUZ
Postmaster General and CEO



We've accepted the challenge, and now we are seeing the fruits of our labor.

A year ago, the Philippine Postal Corporation (PHLPost) was considered as a dying institution. It was even likened to a person with a terminal disease, waiting for his time to end. But today, we can proudly say that we are alive and still on the rise. For deep in our hearts, a new passion to succeed has been born.

With the support of no less than President Benigno Aquino III, and the combined efforts of our dedicated workforce, PHLPost's performance in 2011 generated a total of P3.429 Billion in revenue which is about 7.5% higher in the previous year. And coming from a P266 Million loss in 2010, we gained a total of more than P100 Million in earnings.

More than the financial gains, PHLPost has started its rebranding efforts that resulted to significant changes in the way we do service to our clients. From the new PHLPost logo which highlights our front-liners in the communities, our *Karteros*, to the computerization of our basic operations and empowering our workforce through capability enhancement programs.

We have also intensified our security measures in our hope to eradicate corruption and other illegal activities especially in the mail exchange center by updating our surveillance and monitoring program that resulted to the capture of several culprits.

Our shared efforts and determination to rise above the challenge brought significant gains for the corporations. Every small victory leads us to a brighter future for PHLPost. Especially now with the support of President Aquino, we believe that we can make things happen. The P644 million-financial assistance that he gave allowed us to start settling our financial obligations with GSIS and re-acquire our property in Quezon City. Also included in the amount is the P100 million reimbursement of franking privilege of national agencies.

More than anything, we can proudly say that we are back on track. As we continue to bring positive changes for the company, established partnerships with the private sector and empower our workforce, PHLPost is definitely here to stay.

We look forward for more successes in the coming years, as we aspire and embrace the call to effectively and efficiently serve the Filipino people.

Ang ating sama-samang pagsisikap ang nagdadala sa atin sa tagumpay na unti-unti nating tinatamasa ngayon. Marami man ang mga paghamon pa sa hinaharap, makakaya natin ito dahil iisang direksyon ang ating tinatahak.



MA. JOSEFINA M. DELA CRUZ
Postmaster General and CEO

2011 IN RETROSPECT

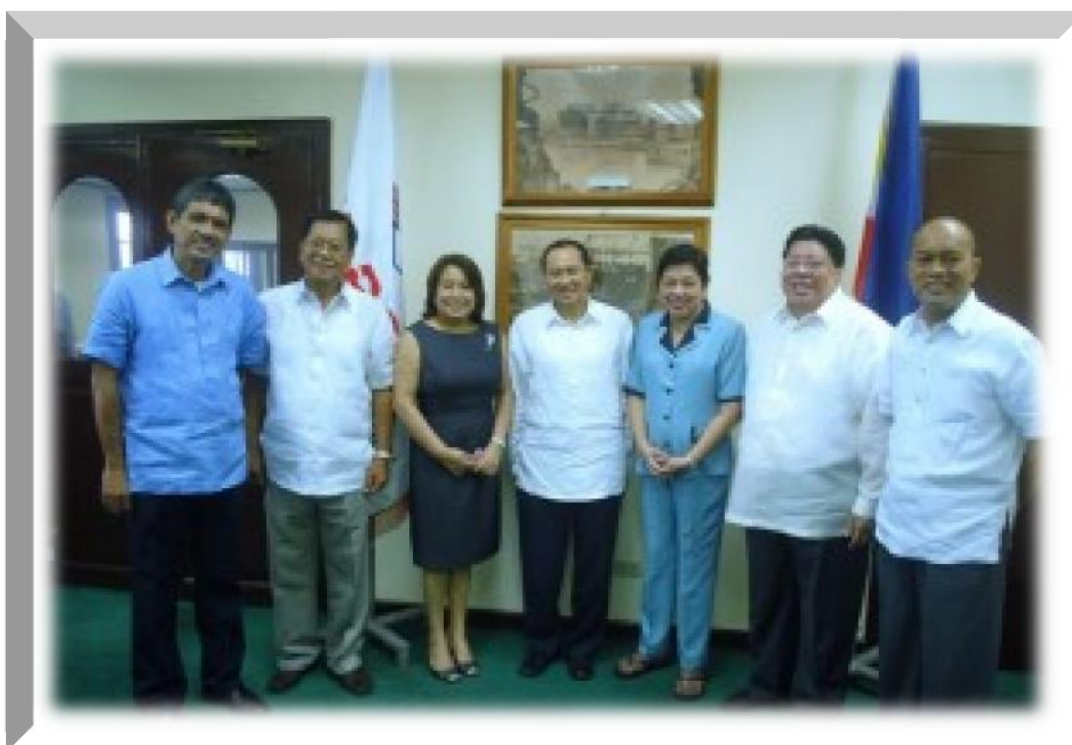
The Year 2011 is a period of transition for the Philippine Postal Corporation. It is the time where the new leadership has steered PHLPost towards renewed corporate vitality.

Over the years, PHLPost was striving to maintain its financial viability amid the highly competitive and technology-driven postal industry. But this year, many have witnessed a completely different PHLPost as significant policies were implemented and management changes were undertaken. The initial reforms made in 2011 have paved the way for the corporation to yield a positive financial performance.

Leading all these significant reengineering efforts are the newly-appointed Board of Directors, Executive management team and the area directors.

BOARD OF DIRECTORS

The board of director was reconstituted in 2011 with the assumption of Hon. Cesar N. Sarino as the new Chairman of the Board of PHLPost. Four (4) new Board of Directors were appointed, namely: Hon. Felipe A. Hidalgo, Jr., Hon. Joel L. Otarra, Hon. Mory Q. Sison and Hon. Ronaldo S. Tuazon. One (1) incumbent Board of Director, Hon. Ma. Lourdes P. Varona was reappointed to the position by President Benigno S. Aquino, Jr.



The PHLPost Board of Directors, from left to right : Dir. Ronaldo S. Tuazon, Dir. Felipe A. Hidalgo, Jr., Postmaster General and CEO Ma. Josefina M. dela Cruz, Chairman Cesar N. Sarino, Dir. Ma. Lourdes P. Varona, Dir. Mory Q. Sison and Dir. Joel L. Otarra.

HON. CESAR N. SARINO, Chairman

Chairman Cesar N. Sarino was a former Secretary of the Department of Interior and Local Government (DILG) and the former President and General Manager of the Government Service Insurance System (GSIS). Being Chairman of the Board of PHLPost, he also serves as President and CEO of the Philippine Postal Savings Bank.

**HON. FELIPE A. HIDALGO, JR., Member**

Director Felipe A. Hidalgo, Jr. was a former Assistant Postmaster General who rose from the ranks. In his more than 40 years in the postal service, he served as Postmaster, Postal Inspector, Regional Director and APMG for Administration, Marketing & Business Development and Operations. Upon his retirement from PHLPost, he briefly served as a consultant to the Bureau of Customs.

HON. JOEL L. OTARRA, Member

Director Joel L. Otarra started his career as an active member of the Catholic Church, a dedicated community organizer in Mindanao and a vital staff of the Catholic Bishops Conference of the Philippines (CBCP). He is known as a problem solver, a resolver of conflicts, an architect of plans and an engineer of solutions during his involvement with various communities, non-government organizations and other church/people's organization.





HON. MORY Q. SISON, Member

Director Mory Q. Sison hails from Lingayen, Pangasinan where he once served as one of its municipal councilors. He also served as Vice-President for Media and Public Relations of the Government Service Insurance System (GSIS).

He is a member of the Alpha Phi Beta Fraternity at the University of the Philippines where he earned his Bachelor's degree in Political Science.

HON. RONALDO S. TUAZON, Member

Dir. Ronaldo S. Tuazon was among the original members of the Board of Directors during the transition of the former Bureau of Posts into the Philippine Postal Corporation. He served from 1993 to 1998 wherein he held Chairmanship of and membership in various Board Committees.

He is an AB Economics graduate from the University of Santo Tomas with 24 years of experience as an employee of PHLPost.



HON. MA. LOURDES P. VARONA, Member

Director Ma. Lourdes P. Varona started her career in government service as a Public Relations Officer at the Games and Amusement Board in 1979 and as a Technical Consultant to the Chancellor, University of the Philippines in Manila in 1984. She also served as Assistant Secretary and Head of the Correspondence Office, Office of the President from 2001 to 2010.

With their appointments, the new Directors promised to be a “working board” who will formulate policies for the betterment of the Corporation.

Some of the pertinent resolutions passed by this new Board in support of management actions were the following:

- a. Policy to prioritize in terms of budget allocations for repair/renovation of post offices, the postal regions that generated additional revenue from rental or lease of idle properties of the Corporation within its jurisdiction.
- b. Approval of the following management actions such as:
 - Guidelines for the speedy disposition of Administrative Cases;
 - Increase in postage rates;
 - Discount to bulk mailers;
 - Service agreement between different offices for new services such as Bayad Center and the utilization of post offices as extension of Postal Bank for its banking services to the public.
- c. Grant of authority to management for the following:
 - PHLPost as collecting agent of Pag-Ibig Fund;
 - Procurement of a licensed Appraisal Company for the re-appraisal of the Corporation's real estate properties;
 - Repurchase of the of the Quezon City CPO property mortgaged with BDO;
 - Preparation of the Rationalization Plan and submission of the same to the Department of Budget and Management for review and evaluation.

A list of PHLPost Board Resolutions for the year 2011 is attached as Annex A.

EXECUTIVE MANAGEMENT TEAM

Hon. Ma. Josefina M. dela Cruz, on the other hand, is a three-term governor of the Province of Bulacan. With her developmental leadership, she has successfully reinvented public service in Bulacan which has been recognized nationwide and replicated by many local government units. With her appointment as the first woman Postmaster General and CEO of PHLPost, she brings with her more than 30 years of experience in the public service and a solid educational background having completed Management Engineering as *cum laude* and Psychology as *magna cum laude* both at the Ateneo de Manila University.

Together with the new Board of Directors and the whole Executive Management Team, she has started the journey towards corporate transformation and taking PHLPost to greater heights.

THE ASSISTANT POSTMASTERS GENERAL



Luis D. Carlos
APMG for Operations



Elizabeth C. Tungol
APMG for Finance



Engr. Mama S. Lalanto
APMG for Administration

THE AREA DIRECTORS



Seen here with *Postmaster General Ma. Josefina M. dela Cruz* (standing, center) and the Assistant Postmasters General are the nine Area Directors. Seated, from left to right are Ms. Fabiolita P. Ferraris (Area Director for Western Visayas); Ms. Maura M. Baghari-Regis (Area Director for Mega Manila); Ms. Nimia S. Acebes (Area Director for Central Mindanao). Standing from left to right are, second from the left, Mr. Oscar V. Lazo (Area Director for Northeast Luzon); Mr. Joel L. Zamudio (Area Director for Northwest Luzon); Atty. Raul Q. Buensalida (Area Director for Eastern Mindanao); Mr. Robert S. Mondonado (Area Director for Eastern and Central Visayas); fourth from the right, Mr. Carlo Reynaldo S. Argana (Area Director for Southern Luzon); and, Mr. Bernardito V. Gonzales (Area Director for Western Mindanao).

THE MANAGEMENT COMMITTEE



Seen with *Postmaster General Ma. Josefina M. Dela Cruz* (center-front row,) are PHLPost Senior Officials during the Strategic Planning session held last October 11-12, 2011 at the St. Paul Center for Renewal, Ilaya, Alfonso, Cavite.

2011 HIGHLIGHTS

The Year 2011 marks a significant turnaround on the financial status of the Philippine Postal Corporation. Under the steadfast leadership of the first woman Postmaster General and CEO Ma. Josefina M. Dela Cruz and with policy support from the Board headed by Chairman Cesar N. Sarino, bolder steps were undertaken to achieve financial stability. With the help of the 10,725 workforce, the Corporation has achieved the following:

- Revenue increased to PhP3.429 billion, about 7.54 percent higher than the 2010 figure;
- Realized a net income of PhP175.29 million from a net loss of PhP266 million in 2010;

- Total assets increased to PhP7.44 billion, which is 13 percent higher than the 2010 figure;
- Better cash position from a beginning cash balance of PhP615.83 million in January 2011 to an ending cash balance of PhP873.65 million.

- Granted PhP165 million by the National Government. The PhP100 million as franking privilege provided to selected government agencies while the PhP65 million as subsidy;
- Amount was used to settle the unpaid GSIS premiums of employees and re-acquire the foreclosed property in Quezon City;

- Received 125.799 million pieces of mails and delivered 156.165 million pieces of mails;
- Crafted PHLPost's new strategic direction which is the starting point of the Corporation's re-engineering process;

- Postal Bank attained a PhP5.34 million net income and its total resources increased to PhP6.00 billion, which is 13 percent higher than the 2010 figure;
- Provident Fund realized a net income of PhP30.36 million for 2011.

Regional Highlights 2011

Region I – Dir. Joel L. Zamudio

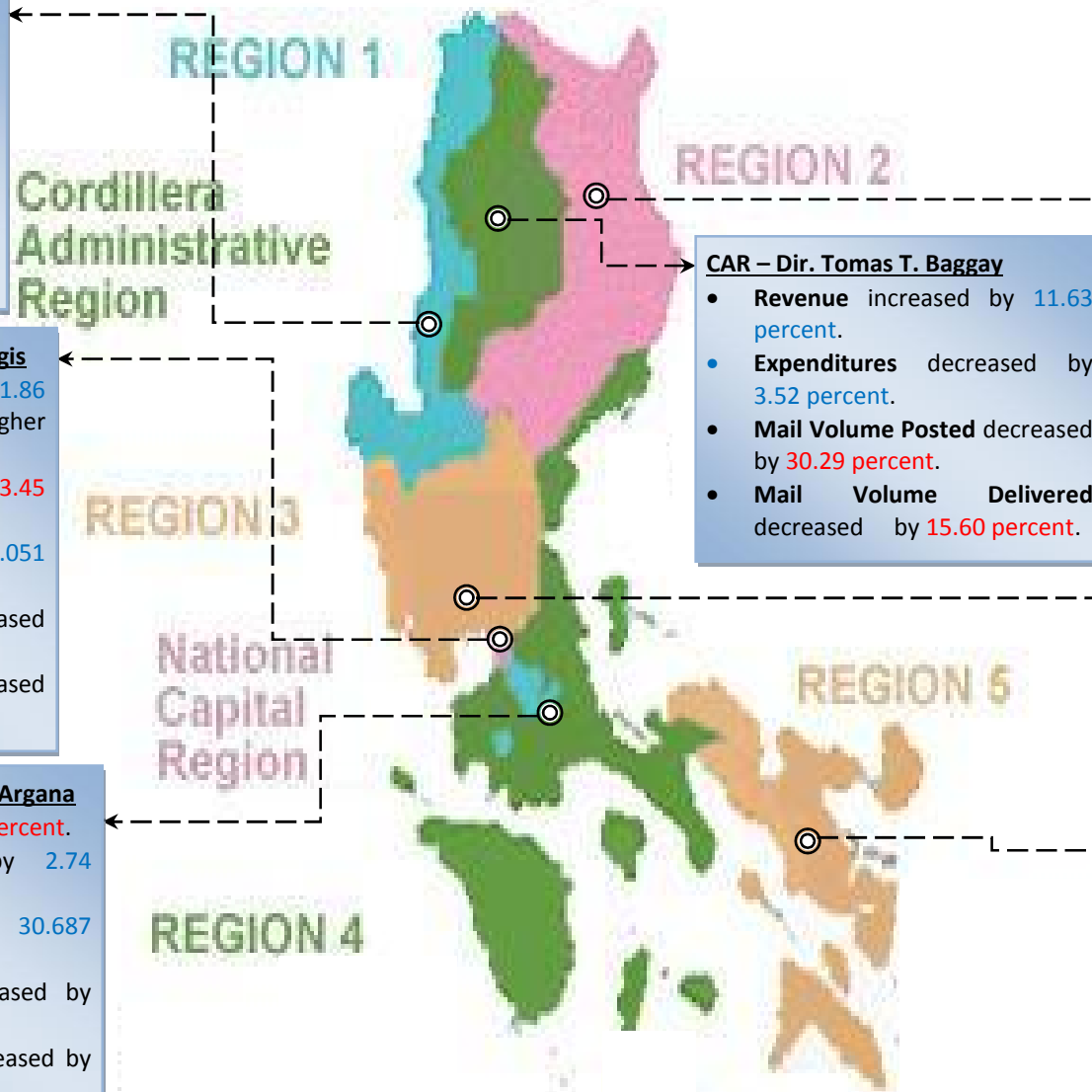
- **Revenue** decreased by **0.43 percent**.
- **Expenditures** increased by **0.47 percent**.
- **Mail Volume Posted** increased by **0.91 percent**.
- **Mail Volume Delivered** decreased by **3.33 percent**.

NCR – Dir. Maura M. Baghari – Regis

- **Revenue** increased by **11.86 percent** and is **3.00 percent** higher than the **Target**.
- **Expenditures** increased by **3.45 percent**.
- Realized a **Net Income** of **859.051 million pesos**.
- **Mail Volume Posted** increased **32.78 percent**.
- **Mail Volume Delivered** increased by **12.69 percent**.

Region IV – Dir. Carlo Reynaldo S. Argana

- **Revenue** decreased by **0.01 percent**.
- **Expenditures** decreased by **2.74 percent**.
- Realized a **Net Income** of **30.687 million pesos**.
- **Mail Volume Posted** decreased by **7.21 percent**.
- **Mail Volume Delivered** decreased by **9.85 percent**.



Region II – Dir. Oscar V. Lazo, Jr.

- **Revenue** increased by **13.85 percent** and is **8.84 percent** higher than the **Target**.
- **Expenditures** decreased by **1.68 percent**.
- **Mail Volume Posted** decreased by **19.00 percent**.
- **Mail Volume Delivered** decreased by **30.54 percent**.

CAR – Dir. Tomas T. Baggay

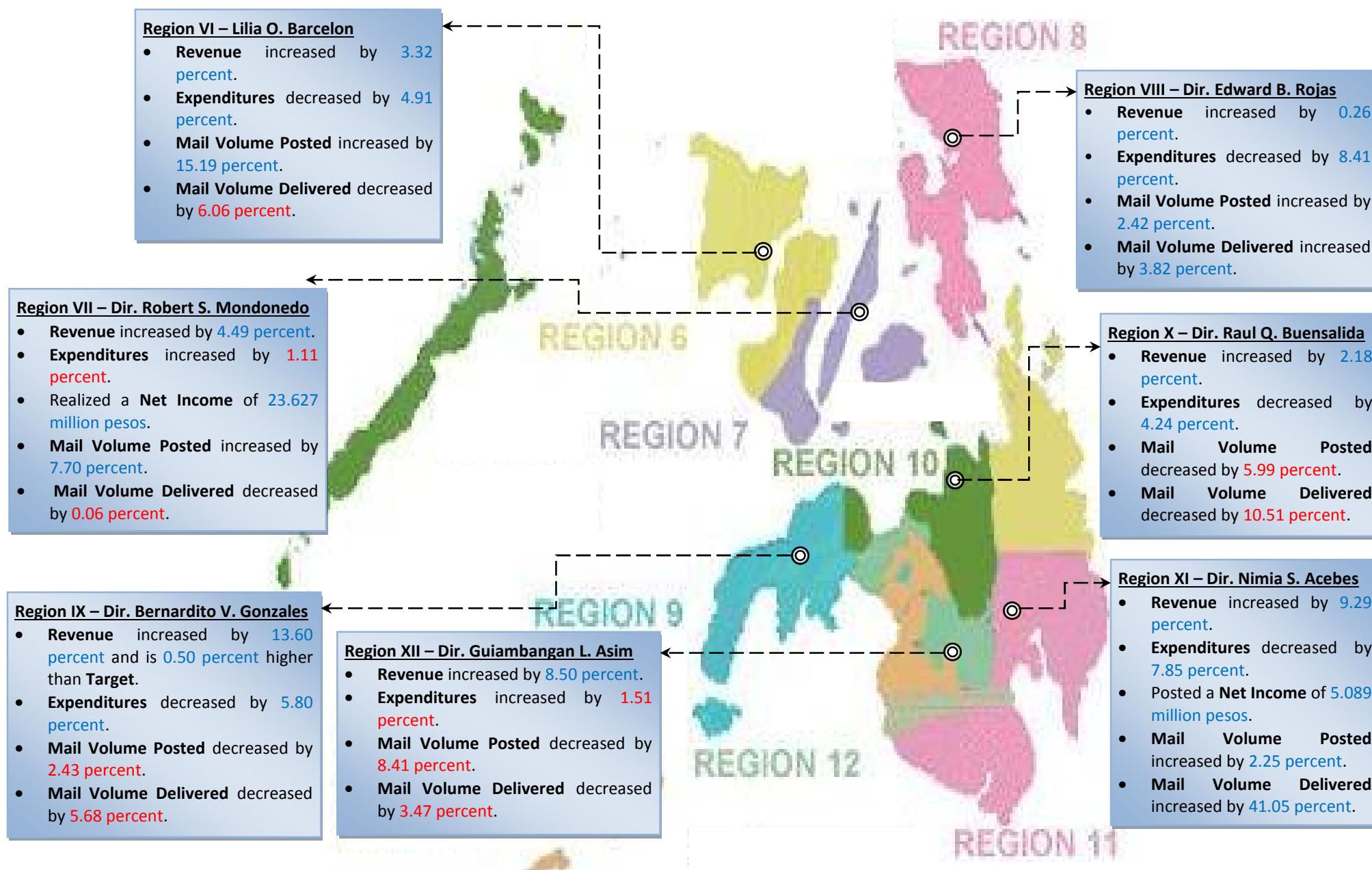
- **Revenue** increased by **11.63 percent**.
- **Expenditures** decreased by **3.52 percent**.
- **Mail Volume Posted** decreased by **30.29 percent**.
- **Mail Volume Delivered** decreased by **15.60 percent**.

Region III – OIC Ramon M. Garcia

- **Revenue** increased by **3.91 percent**.
- **Expenditures** decreased by **5.09 percent**.
- Posted a **Net Income** of **3.422 million pesos**.
- **Mail Volume Posted** decreased by **12.08 percent**.
- **Mail Volume Delivered** decreased by **0.09 percent**.

Region V – Dir. Fabiolita P. Ferraris

- **Revenue** increased by **3.20 percent**.
- **Expenditures** increased by **0.80 percent**.
- **Mail Volume Posted** decreased by **39.47 percent**.
- **Mail Volume Delivered** decreased by **28.55 percent**.



FINANCIAL PERFORMANCE

PHLPost posted a net income of almost PhP175.29 million from a loss of more than PhP266 million in 2010.

Comparative Income Statement

For the Year Ended December 31, 2011 and 2010 (Horizontal/Trend Analysis)

Particulars	2010	2011	Increase/ (Decrease)
Revenue	3,188,998,529	3,429,402,690	240,404,161
Operating Expenses	3,418,006,663	3,409,778,310	(8,228,353)
Income (Loss) from Operations	(229,008,134)	19,624,380	248,632,514
Other Income(Expenses)			-
Interest Income/Dividend Income	2,075,065	2,241,996	166,931
Gain (Loss) on Forex	(4,388,831)	3,421,389	7,810,220
Other Financial Expenses	(34,738,670)	(14,999,287)	19,739,383
Income Before Income Tax	(266,060,570)	10,288,478	276,349,048
Less: Income Tax	-	-	-
NET INCOME AFTER TAX	(266,060,570)	10,288,478	276,349,048
Reimbursement of Franked Mails and Other Subsidies	-	165,000,000	
NET INCOME AFTER SUBSIDIES	(266,060,570)	175,288,478	441,349,048

Service income has remained as the biggest source of revenue of the Corporation. In 2011, it constituted 86.86 percent of the gross revenue. Among the items in service income, postal fees had the biggest share at 84 percent or while income from commission, dividends, insurance, and other miscellaneous income came next at almost 13 percent.

Business income is next to service income as the source of revenue at 10.25 percent. Postal ID card fees made up 77.40 percent of the business income. The remaining 2.89 percent of the gross revenue came from the other income.

In terms of operating expenses, personal services continues to have the lion's share at 70.64 percent while the maintenance and other operating expenses almost ate up 27.69 percent. Personal expenses decreased by 4 percent because of the employees who retired from the service. With regard to capital outlay, almost PhP2.2 million was used to finance the acquisition of fifteen (15) units of computers, IT equipment, software, electrical pad.

NCR had the biggest contribution to the coffer of the Corporation at almost 41 percent. The Head Office came next at 18 percent and Region 4 with 8.19 percent. On the other hand, Region II, IX, and XII had the lowest share in revenue.

In terms of spending, the Head Office is the biggest spender which comprised more than one-third of the total expenditures while CAR had the lowest amount of expenses at less than 2 percent.

The cash flow statement shows that net cash increase only came from operating activities. The cash provided by operating activities includes the subsidy from the National Government contributed to the increase.

Comparative Cash Flow Statement
For the Year Ended December 31, 2011 and 2010

Particulars	2010	2011
Net cash flow from operating activities	409,360,912	510,820,089
Net cash flows from investing activities	(7,747,116)	(2,021,180)
Net Cash flows from financing activities	(118,192,572)	(254,396,451)
Effects of exchange rate changes on cash and cash equivalents	4,388,831	3,421,390
Net increase (decrease) in cash and cash equivalents	287,810,055	257,823,848
Cash and cash equivalents, beginning of the year	328,018,277	615,828,332
Ending Cash Balance	615,828,332	873,652,180

The table below shows the financial position of the Corporation for the past two years. With the positive results of the operations for 2011 as presented in the income statement, the total assets of PHLPost increased by 13 percent.

Comparative Balance Sheet
As of December 31, 2011 and 2010
Horizontal/Trend Analysis

Particulars	2010	2011	Increase/ (Decrease)
Current Assets	3,607,377,695	4,525,344,360	917,966,665
Non-Current Assets	2,963,780,100	2,912,246,707	(51,533,393)
Total Assets	6,571,157,795	7,437,591,067	866,433,272
Current Liabilities	4,463,144,831	4,844,513,991	381,369,160
Non-Current Liabilities	465,582,298	299,237,812	(166,344,486)
Total Liabilities	4,928,727,129	5,143,751,803	215,024,674
Total Stockholders' Equity	1,642,430,668	2,293,839,264	651,408,596
Total Liabilities and Stockholders' Equity	6,571,157,795	7,437,591,067	866,433,270

OPERATIONAL HIGHLIGHTS

Mail Volume Assessment

Table 1.0 (in million pieces)

Mail Volume Posted for CY 2007 to 2011

REGIONS	2007	2008	2009	2010	2011
NCR	108.452	103.931	100.553	97.011	84.757
CAR	1.872	1.761	1.616	1.293	0.707
REG I	3.904	3.247	3.078	3.370	3.401
REG II	1.792	1.411	1.655	1.781	1.443
REG III	6.115	6.712	7.138	6.562	5.066
REG IV	10.495	10.480	9.802	9.124	8.466
REG V	3.839	3.182	2.669	2.919	1.799
REG VI	3.845	3.991	3.119	3.373	3.853
REG VII	5.455	5.113	4.850	5.348	5.540
REG VIII	2.153	2.025	2.234	2.238	2.272
REG IX	1.617	1.386	1.181	1.472	1.440
REG X	3.489	2.981	3.156	3.037	2.620
REG XI	4.263	3.972	3.976	3.864	3.721
REG XII	1.091	1.146	0.894	0.758	0.713
TOTAL	158.381	151.338	145.922	142.150	125.799

Source : Regional Offices

Table 1.0 shows the downward trend in the **mail volume posted** since 2007. It can be seen that 5 years ago, the volume of mails posted was about 21 percent higher or 32.6 million pieces more compared to the 2011 figure. This is equivalent to an average annual decline of 5.5 percent.

The yearly decline in mail volume is mainly attributed to the proliferation and use of ICT by the Filipino people thru social networking sites and SMS for personal and business communications. Furthermore, the growth in the courier industry has been captured by the private companies who continue to operate in the highly urbanized and lucrative markets of the country. Nonetheless, the introduction and aggressive marketing of new products/services have arrested this decline and PHLPost have regained its old clients and captured new customers.

Among the regions that have high average annual decline include CAR at 19.87 percent, Region V at 15.56 percent, and Region XII at 9.52 percent. On the other hand, only Regions VI, VII and VIII recorded a growth in mail volume posted. The growth in the said regions is attributed to marketing efforts and increase in economic activities in these areas.

For 2011, NCR has remained as the biggest contributor at around 67 percent while Region IV is far next at 6.73 percent. On the other hand, CAR and Region XII have the least share with about 1 percent.

Table 2.0 (in million pieces)

Mail Volume Delivered for CY 2007 to 2011

REGIONS	2007	2008	2009	2010	2011
NCR	82.893	81.718	118.002	86.737	41.516
CAR	3.081	2.961	2.615	2.454	2.106
REG I	9.846	9.332	8.452	8.199	7.926
REG II	3.510	3.986	4.748	5.263	3.567
REG III	22.776	21.416	21.257	21.204	21.179
REG IV	34.773	32.528	30.258	28.640	25.819
REG V	7.150	6.863	5.349	6.264	4.568
REG VI	11.238	12.295	10.398	9.520	9.663
REG VII	14.490	12.993	12.132	11.694	11.686
REG VIII	5.329	5.353	4.046	4.461	4.704
REG IX	10.474	7.630	7.759	6.772	6.465
REG X	8.087	8.051	7.699	6.511	5.827
REG XI	9.201	9.170	8.514	7.224	9.990
REG XII	5.043	4.757	1.687	1.164	1.148
TOTAL	227.891	219.054	242.915	206.107	156.165

Source : Regional Offices

Much like the previous table, the report on the **mail volume delivered** presents a declining trend for the last 5 years. Since 2007, volume of mails delivered shrunk by 31 percent or about 72 million pieces. This represents an annual reduction of 8 percent.

Though many innovations in products and services have been introduced this year, mail volume was still insufficient to post a comparable increase.

For the 5-Year average, almost all regions posted percentage decrease except for Regions II and XI that have achieved an increase for the 5-year period. Region II achieved a 2.83 percent while Region XI garnered 3.91 percent.

For 2011, NCR, Region III and IV remains the three largest regions in terms of mail volume delivered owing to its big population and many commercial and industrial centers. NCR's share is about 27 percent, Region IV is 17 percent and Region III is 14 percent.

Postal Network CY 2011

Region	Regular POs	Extension POs	Campus POs	Mall POs	Post Shop	Brgy. POs	Postal Station		Total
							Owned	Private	
NCR	63	18	2	10	1	2	-	-	96
Region I	85	56	-	-	-	-	-	-	141
Region II	60	36	2	-	-	-	-	-	98
Region III	115	37	-	-	-	-	-	-	152
Region IV	140	66	-	4	-	-	-	2	212
Region V	104	19	-	-	-	1	-	1	125
Region VI	109	29	-	-	-	-	6	1	145
Region VII	152	-	-	-	-	-	-	-	152
Region VIII	120	20	-	-	-	-	-	2	142
Region IX	77	32	-	-	-	-	-	-	109
Region X	149	2	8	2	-	1	-	-	162
Region XI	81	20	3	7	1	1	-	-	113
Region XII	66	17	-	-	-	-	-	-	83
CAR	60	20	6	-	-	-	-	2	88
TOTAL	1,381	372	21	23	2	5	6	8	1,818

Source : DOSD, OAPMG for Operations

With the presence of 1,818 post offices strategically located in almost all cities and municipalities, PHLPost is indeed the courier and logistics company that has the widest network in the country. It means that PHLPost covers more geographical areas and serves more people compared to the private courier companies.

According to a study made by the PHLPost Change Management Team (CMT) on the revenue of all post offices, about 62 percent of this network is considered missionary post office since the amount needed to maintain them is greater than their generated monthly income. These are the post offices usually located in far-flung areas and maintained due to our universal service obligation of providing the most basic and affordable means of communications. Missionary offices are subsidized either by the Central Office or post offices in highly urbanized areas.



REGION	MAIL DISTRIBUTION CENTERS	SUB-DISTRIBUTION CENTERS/MAIL HUB
NCR	MMDC, Manila Central Post Office	
Region I	Dagupan City	Laoag City San Fernando, La Union Vigan City
Region II	Tuguegarao City	Santiago City Bayombong, Nueva Vizcaya
Region III	San Fernando, Pampanga	Malolos City Cabanatuan City
Region IV	San Pablo City	Batangas City Calapan City Quezon Capitol Boac, Marinduque Gumaca, Quezon Mamburao, Occidental Mindoro Odiongan, Romblon San Jose, Occidental Mindoro
Region V	Legazpi City	Naga City Daet, Camarines Sur
Region VI	Iloilo City	Bacolod City Kalibo, Aklan Roxas City San Jose, Antique
Region VII	Mandaue City	Dumaguete City Tagbilaran City Larena, Siquijor
Region VIII	Tacloban City	Calbayog City Ormoc City Cataraman, Northern Samar
Region IX	Zamboanga City	Dipolog City Pagadian City Bongao, Tawi-Tawi
Region X	Cagayan de Oro City	Butuan City Iligan City Oroquieta City Ozamis City Surigao City Valencia City Cagayan de Oro City PO Malaybalay, Bukidnon
Region XI	Davao City	Gen. Santos City
Region XII	Cotabato City	Kidapawan City Marawi City Tacurong City
CAR	Baguio City	Banaue, Ifugao Bangued, Abra Bontoc, Mountain Province Mt. Data, Mountain Province San Isidro Luna, Apayao Tabuk, Kalinga
TOTAL	14 Regional MDCs	49 SDCs / Mail Hub

Source : DOSD, OAPMG for Operations

Aside from the 14 Regional Mail Distribution Centers (MDCs) and 49 Sub-Distribution Centers (SDCs)/Mail Hubs, PHLPost has three (3) Offices of Exchange (OEs) such as Express Mail Service Office (EMSO) and the Mail Processing Office (MPO) which are both located in the Central Mail Exchange Center (CMEC) and Foreign Surface Mail Distribution Center (FSMDC). These OEs serve as the central mail processing center hubs handling both the inbound and outbound international mails and the inter-regional mails.

Delivery Personnel Complement C4 2011

Region	Regular		Casual / EL		COS		Total		Grand Total
	Male	Female	Male	Female	Male	Female	Male	Female	
NCR	471	10	328	-	197	-	996	10	1,006
Region I	270	9	-	-	40	-	310	9	319
Region II	102	4	9	-	16	-	127	4	131
Region III	422	-	51	-	29	-	502	-	502
Region IV	277	-	267	3	53	1	597	4	601
Region V	174	1	7	-	19	5	200	6	206
Region VI	163	1	65	-	54	1	282	2	284
Region VII	115	-	64	-	50	-	229	-	229
Region VIII	168	14	18	-	19	2	205	16	221
Region IX	187	9	9	-	1	2	197	11	208
Region X	158	-	19	-	60	3	237	3	240
Region XI	155	-	28	2	41	1	224	3	227
Region XII	156	3	17	1	7	1	180	5	185
CAR	72	18	7	1	3	-	82	19	101
TOTAL	2,890	69	889	7	589	16	4,368	92	4,460

Source : DOSD, OAPMG for Operations

From a total personnel of 10,725 employees as of December 2011, letter carriers represent almost 42 percent of the total personnel complement. About 23 in every 100 of these letter carriers are from NCR, the biggest proportion among the regional areas. CAR, on the other hand, has the least number at only 2.26 percent. In terms of status of employment, the regular constitute almost 65 percent of the total delivery personnel. As to sex ratio, only two (2) for every 100 letter carriers are female.

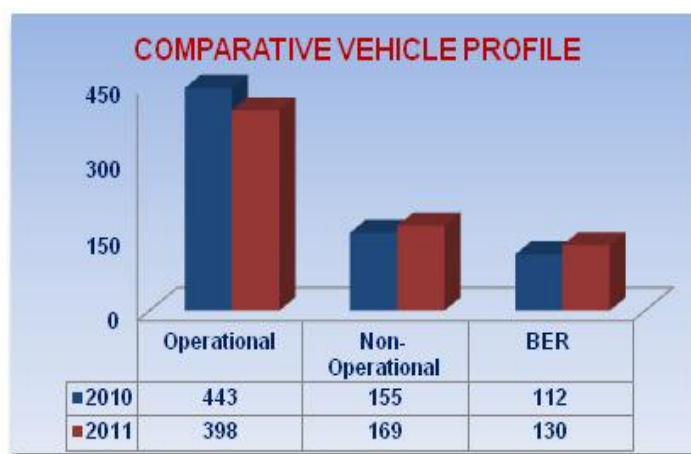
Regions	Total No. of LCs	Delivery Beats	Difference
NCR	1,006	1,067	(61)
Region I	319	366	(47)
Region II	131	2,222	(2,091)
Region III	502	3,588	(3,086)
Region IV	601	727	(126)
Region V	206	1622	(1,416)
Region VI	284	293	(9)
Region VII	229	452	(223)
Region VIII	221	230	(9)
Region IX	208	292	(84)
Region X	240	741	(501)
Region XI	227	278	(51)
Region XII	185	187	(2)
CAR	101	129	(28)
TOTAL	4,460	12,194	(7,734)

Source : DOSD, OAPMG for Operations

The Table shows the shortage in letter carriers after considering the delivery beats.

Generally, all the regions are undermanned with II, III and V representing 85 percent of the total shortage. It must be noted that the delivery beats of regions II, III, V, VII and X are based on the number of barangays unlike the rest which is based on a set delivery areas made up of numerous streets (for urban areas) or a number of barangays (for rural areas).

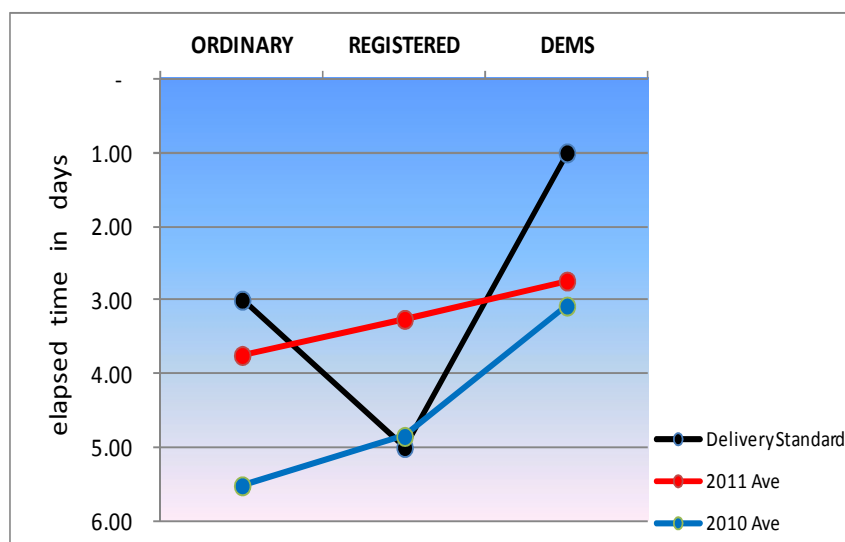
Vehicle Complement for CY 2011



Source : MTD, OAPMG for Administration

As of December 2011, PHLPost has a total of 583 motor vehicles and 114 motorcycles. Out of these 697 units, only 57 percent are operational and the rest are either non-operational or beyond economic repair (BER). Further, considering the age and condition of PHLPost's present fleet, frequent breakdowns were experienced.

Delivery Performance for CY 2011



Source : DOSD, OAPMG for Operations

The chart above shows the delivery performance of PHLPost for Intra-Regional Ordinary, Registered and Domestic Express Mails for the period CY 2010 and 2011. For the last two years, PHLPost was only able to perform above the delivery standard for Registered Mails. Though no new policies or procedures and changes in mail network were issued this year, improvement in registered mails were attributed to the focus in processing and dispatch given by concerned personnel.

The DEMS performance for 2011 has slightly improved as compared to last year but it is still below the 24-Hour delivery commitment. This was attributed to the acceptance of DEMS to non-committed areas by some post offices.

IEMS PERFORMANCE FOR 2011

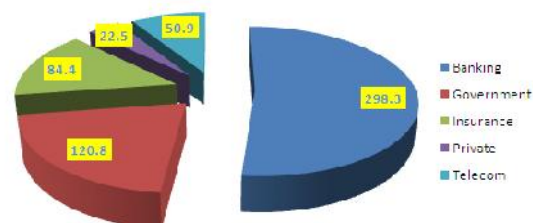
The implementation of the **EMS Pay for Performance Plan** has paved the way for PHLPost to achieve 97 percent performance target for the first three (3) quarters. However, the 4th quarter performance fell to below 80 percent due to the transfer of numerous personnel to other offices which greatly affected the delivery performance. The delivery target for IEMS set by the EMS Cooperative is J+3 at 95 percent for committed areas.

MARKETING HIGHLIGHTS

Top Clients for 2011

The Banking sector remains the biggest client of PHLPost bringing PhP298.3 million to the coffers of the Corporation in 2011. The other big clients include Telecommunications and insurance companies as well as government agencies.

Sales (in Million PhP)



COMPANY	EST. REV. (in millions)
1. BPI	PhP 57.20
2. BDO	52.00
3. Citibank	51.80
4. SSS	48.00
5. PLDT	43.90
6. Bankard	35.00
7. Metrobank	24.00
8. Sunlife of Canada	19.00
9. China Bank	17.40
10. HDMF	18.10



Top Clients from the Insurance Sector

COMPANY	EST. REV. (in millions)
1. Sunlife of Canada	PhP 19.00
2. Philhealth	12.10
3. Philamlife	11.00
4. Manulife	6.60
5. Cocolife	5.60
6. Paramount	5.20
7. Prulife	3.90
8. Grepalife	3.60
9. Phil. Axa Life	3.20
10. Knights of Columbus	3.10

Top Clients from the Banking Sector

COMPANY	EST. REV. (in millions)
1. BPI	PhP 57.20
2. BDO	52.00
3. Citibank	51.80
4. Bankard	35.00
5. Metrobank	24.00
6. China Bank	17.40
7. PNB	12.00
8. Metrobank Corp.	10.30
9. Metrobankcard Corp.	9.00
10. Union Bank	8.60

Top Clients from the Private Sector

COMPANY	EST. REV. (in millions)
1. Royale Logistics	PhP 8.00
2. APCEI	5.00
3. AZ Direct	2.80
4. Quantum Solutions	2.60
5. Fast Trak	2.20
6. San Miguel Corp.	1.00
7. SOS Village	0.80
8. World Vision	0.80
9. Suy Sing Commercial	0.70
10. CEU	0.50

Top Clients from the Telecom Sector

COMPANY	EST. REV. (in millions)
1. PLDT	PhP 43.90
2. Sun Cellular	5.00
3. Smart	2.80
4. Digitel	2.60
5. Eastern Telecom	2.20
6. Globe	1.00
7. Blue Vision Tech	0.80
8. Bel Telecom	0.80

Top Clients from the Gov't. Sector

AGENCY/OFFICE	EST. REV. (in millions)
1. SSS	PhP 48.00
2. HDMF	18.10
3. PDIC	9.30
4. LBP	6.60
5. DOJ	5.60
6. GSIS	5.50
7. NLRC	5.00
8. UNICEF	3.10
9. American Embassy	2.00
10. US Veterans Affairs	1.80

*Top Regional Clients for C4 2011**Top Clients from NCR*

COMPANY	EST. REV. (in millions)
1. BPI	P 57.12
2. Citibank	51.85
3. SSS	47.98
4. PLDT	43.47
5. BDO	34.53
6. HDMF	18.14
7. China Banking Corp.	17.44
8. Sunlife of Canada	13.90
9. RCBC Bankard	12.12
10. Philhealth	12.07

Top Clients from CAR

COMPANY	EST. REV. (in thousands)
1. SSS	P 150.00
2. Philhealth	120.00
3. Pag-Ibig Fund	120.00
4. Baguio Water District	15.00
5. GSIS	10.00
6. DAR	10.00
7. NLRC	7.00
8. DBM	6.00
9. DSWD	5.00
10. CSC	5.00

Top Clients from Region I

COMPANY	EST. REV. (in millions)
1. Philhealth	P 3.68
2. Pag-Ibig Fund	0.83
3. Aimskill Trading	0.54
4. SSS	0.41
5. GSIS	0.39
6. AZ Direct	0.34
7. LBP	0.31
8. APCEI	0.16
9. Office of the Governor	0.11
10. Newsweek Magazine	0.11

Top Clients from Region IV

COMPANY	EST. REV. (in thousands)
1. Quantum Solutions	P 446.36
2. DLS Health Science Inst.	112.17
3. Jennylyn Astrologo	36.67
4. Melba Nollado	30.74
5. Carlo Buenaventura	30.63
6. Sherryl Ibarra	30.49
7. Karen Cruzada	30.04
8. Marissa Toribio	24.77
9. PCSO	21.15
10. Candy Ramirez	19.63

Top Clients from Region II

COMPANY	EST. REV. (in millions)
1. Philhealth	P 1.70
2. HDMF	1.25
3. LBP	0.63
4. Time Life Intl.	0.33
5. CSC	0.24
6. AZ Direct	0.23
7. SSS	0.20
8. GSIS Tuguegarao	0.19
9. DENR Tuguegarao	0.14
10. GSIS Cauayan	0.11

Top Clients from Region V

COMPANY	EST. REV. (in millions)
1. PHIC	P 3.46
2. SSS	1.77
3. HDMF	1.15
4. GSIS	0.76
5. BIR	0.42
6. DAR	0.37
7. CSC	0.27
8. NLRC	0.21
9. DSWD	0.16
10. CHED	0.09

Top Clients from Region III

COMPANY	EST. REV. (in millions)
1. SSS	P 4.63
2. HDMF	3.30
3. Philhealth	2.44
4. Tarlac Provincial Government	1.44
5. Aim High Model Airplane	1.33
6. Cebuana Pawnshop	0.87
7. Aircraft Replicas	0.80
8. BIR	0.66
9. Villarica Pawnshop	0.61
10. Costume Air Model	0.60

Top Clients from Region VI

COMPANY	EST. REV. (in millions)
1. Philhealth	P 3.64
2. SSS	2.83
3. PAG-Ibig Fund	1.30
4. GSIS	1.01
5. LBP	0.57
6. NLRC	0.29
7. BIR	0.27
8. Iloilo Doctor's Hospital	0.11
9. Postal Bank	0.09
10. DOH	0.07

Top Clients from Region VII

COMPANY	EST. REV. (in millions)
1. SSS	P 4.69
2. Philhealth	4.08
3. Jean Pierre Barbier	1.35
4. Ameliza Saragena	1.16
5. KLASS VINK	1.04
6. PRC	1.00
7. Philippine Poppe/Conchology	0.89
8. Pag-Ibig	0.80
9. Dennis Ilao	0.72
10. Quantum Solutions	0.61

Top Clients from Region X

COMPANY	EST. REV. (in millions)
1. Philhealth CDO	P 2.05
2. SSS	2.04
3. Philhealth Butuan City	1.19
4. HDMF Butuan City	0.57
5. World Vision Butuan City	0.55
6. NLRC Region 10	0.34
7. PRC	0.28
8. Green Bank of CARAGA	0.25
9. GSIS Butuan City	0.25
10. Toyota	0.22

Top Clients from Region VIII

COMPANY	EST. REV. (in millions)
1. Philhealth	P 1.27
2. PRC	1.05
3. LBP	0.93
4. GSIS	0.92
5. Pag-Ibig Fund	0.77
6. PHCCI	0.49
7. DAR	0.36
8. BDO	0.30
9. CSC	0.29
10. SSS	0.20

Top Clients from Region XI

COMPANY	EST. REV. (in millions)
1. Good News	P 5.13
2. SSS	3.22
3. Philhealth	2.11
4. HDMF	0.96
5. Promark	0.37
6. PRC	0.33
7. Time/Fortune Magazine	0.27
8. Quantum Solutions	0.23
9. ZIP	0.18
10. Barner Learning Center	0.15

Top Clients from Region IX

COMPANY	EST. REV. (in millions)
1. SSS	P 1.61
2. Philhealth	1.52
3. Pag-Ibig Fund	1.22
4. PRC	0.78
5. LBP	0.49
6. Ateneo de Zamboanga	0.30
7. Bongao Pawnshop	0.30
8. Dave Aque	0.24
9. World Vision	0.22
10. Sun Gate	0.22

Top Clients from Region XII

COMPANY	EST. REV. (in millions)
1. CSC Region XII	
2. SSS Region XII	
3. GSIS Region XII	
4. Children's Foundation, Inc.	
5. NAPOLCOM	
6. PNB	
7. BIR	
• No data given for Revenue	

Special Mailing Project with Banco de Oro

Thru the efforts of our Marketing Office, PHLPost started processing mails for the Special Mailing Project of Banco de Oro last January 2011. The initial mailing involved about 1.2million pieces of mails for BDO's clients nationwide. This was followed by several special mailing projects later in the year.

Due to our efficient handling of BDO's mails, PHLPost now maintains 2 to 3 regular staffs in the BDO Mailing Center located in Binondo, Manila which processes all mails for BDO's products such as its Rewards Program (Emerald and Sapphire), Statement of Account (Individual and Corporate), Welcome and Dormant Letters, Insurance and Official Receipts. Aside from these, PHLPost also handles the return to sender of BDO RTS mails at PhP 33.00 / kilo.

Based on the data gathered from the Business Mail Service Office (BMSO), below is the summary of BDO mails handled by the Metro Manila Mail Distribution Center (MMDC) for 2011 :

BDO Product	Mail Volume (pcs)
Banco de Oro	780,865
BDO – Special Mailing Project	2,024,929
BDO – Statement of Accounts	354,585
BDO – Rewards	331,754
BDO – Out of Scope	351
Total	3,492,484

Source : Business Mail Service Office (BMSO)

Other Marketing Highlights and Special Projects/Activities for 2011

1. Generated a total Income of 577.76 million pesos from direct sales and other marketing activities is higher than the 2010 figures.
2. Earned 0.40 million pesos as commission from the consigned goods and services of the new investors for the Manila and Makati Post Shops.
3. Celebrated "Partners' Day" on November 10, 2011 as part of this year's 228th Postal Service Anniversary celebration which aimed to regain the lost customers and to orient prospective clients about the new products and services.
4. Established Community E-Centers in partnership with the Information/Communications Technology Office of DOST in 6 locations nationwide such as Sta. Cruz, Laguna; Lupao, Nueva Ecija; Kalibo, Aklan; Bantayan, Cebu; San Miguel, Zamboanga City; and Tagum, Davao del Norte.

5. PHLPost – DOJ MOA Signing



Signing the Memorandum of Agreement are Atty. Antonio Z. de Guzman, former Officer In-Charge of PHLPost (2nd from left) and Secretary Leila M. De Lima of DOJ (3rd from Left). Assisting them are Ms. Anabelle M. Erfelo, Manager of Sales and Advertising Department and Ms. Jocelyn Cacho, Marketing Staff, both from PHLPost.

The signing of the Memorandum of Agreement (MOA) between the Philippine Postal Corporation (PHLPost) and the Department of Justice (DOJ) was held on January 18, 2011 at the Business Operations Center (BOC), 3rd Floor, Philpost Main Bldg., Liwasang Bonifacio, Manila.

With this Agreement, PHLPost earned about Php5.6 million for the delivery of DOJ's domestic and international mail matters such as Express Pouch, Express Mails and Registered Mails. The said MOA signing highlighted more than a century of valuable partnership between the two agencies.

6. Exhibit on postal products and services

PHLPost exhibited its postal products and services during the Kabisig Expo last June 10 to 14 at the SM - Mall of Asia, Pasay City. With the theme "*Maging Mabuting Pilipino: Makialam, Maki-Alam at Makipagtulungan sa Pamahalaan*", the said event was spearheaded by the Kabisig People's Movement. The Expo aims to heighten public awareness and understanding on how the government agencies and instrumentalities contribute to national development through their products and services.

After the exhibition of its products and services, PHLPost generated revenue of 135 thousand pesos for the Postal ID and 5 thousand pesos for philatelic items.

7. On-the-Spot Letter Writing Contest

One of the much-awaited activities during the month-long celebration of the 228th Anniversary of the Philippine Postal Service is the “On-the-Spot Letter Writing Contest”. Participated by around 100 students from private and public elementary and high schools in Manila, the event was held on November 8, 2011 at the main lobby of PHLPost building. The activity aims to encourage the youth to write letters to their friends, relatives, family and loved ones. Further, it hopes to promote good values and stronger family ties and develop good communication skills through letter writing.



The Awarding of Winners was held on December 5, 2011 with Manila Vice Mayor Isko Moreno as Guest of Honor during the culminating activity of the PHLPost Anniversary Celebration. Prizes and recognition were given by PMG Josie Dela Cruz, Dir. Ronnie Tuazon, APMG for Operations Luis D. Carlos, APMG for Finance Elizabeth Tungol and APMG for Administration Mama S. Lalanto, al Haj.

8. UNIVERSAL POSTAL UNION (UPU) Letter Writing Contest



The awarding of winners for the UPU International Letter Writing Competition was held on November 8, 2011 as one of the highlights of the 228th Anniversary of the Philippine Postal Service. Prizes and recognition were given to the winners by PHLPost Chairman Cesar N. Sarino, Postmaster General and CEO Ma. Josefina M. Dela Cruz and Ms. Gemma Cruz Araneta of the Manila Historical and Heritage Commission. The International

Letter Writing Competition aims to develop young people's skills in letter composition, the ability to express their thoughts clearly and to help strengthen the bonds of international friendship which is one of the basic missions of the UPU.

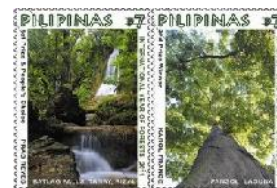
The 1st Prize-winning letter was sent to UPU Postal Administration International Committee in Bern, Switzerland as the Philippines' Official Entry.

9. National Photography Contest

PHLPost, in partnership with Non-Government Organizations (NGOs) and the Private Sector, organized a National Photography Contest with a theme "Celebrating Forests for People" in observance of the International Year of Forests. About 800 college students all over the Philippines participated in the contest through on-line submission of entries which was opened from June 6, 2011 to August 5, 2011.

The awarding of winners was made on September 4, 2011 at the SM – Mall of Asia, Pasay City. The unveiling and presentation of Commemorative Stamp that features the first prize winners of the International Year of Forest Photography Contest was held on November 28, 2011 during the United Nations Reception and Vin d Honneur at the Department of Foreign Affairs that was graced by the Vice President Jejomar C. Binay; DFA Secretary Albert F. Del Rosario; Former First Lady Imelda R. Marcos; UN Resident Coordinator Dr. Jacqui Badcock; PHLPost Postmaster General and CEO Ma. Josefina M. Dela Cruz; Ambassadors and Dignitaries of the international community; and Officials of various government agencies.

Winning photos in the International Year of the Forests National Photography Contest: Stamp 1 shows Batlag Falls in Tanay, Rizal captured by Prab Reyes which won the First Prize; Stamp 2 shows a big tree in Pansol, Laguna captured by Karol France which won the Second Prize.

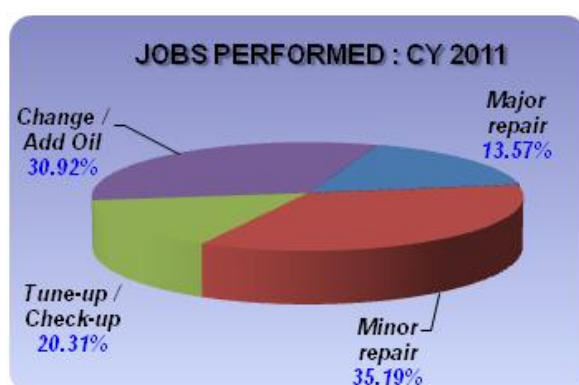


ADMINISTRATIVE HIGHLIGHTS

Behind every accomplishment or stride in PHLPost operations is a sound administrative support. The Administration is in-charge of supplies and other management support services that enable each office to function efficiently and effectively.

Through the help of the following administrative actions, the Corporation managed to improve its revenue generation and operational efficiency.

Fleet Management



In 2011, about 312 incidents of vehicle breakdowns hampered the operations. To arrest this problem, the Motor Transport Department prioritized the repair and maintenance of the delivery vehicles.

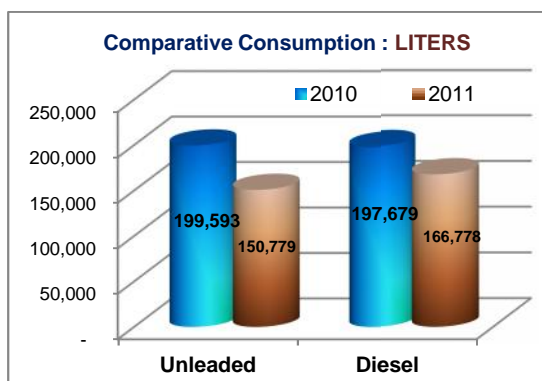
A total of 1,842 repair and maintenance works were undertaken wherein 83 percent have been completed. Majority of the works include, minor repairs, change oil and tune-up or check-up.

Source : MTD, OAPMG for Administration (for Central Office only including CMEC and FSMDC)

Expenses	2010	2011	% Inc / Dec
Fuel (Gasoline/Diesel)	14,533,050.44	14,258,795.88	-1.89%
Oil	240,210.09	296,786.76	23.55%
Brake Fluid	33,669.20	25,252.20	-25.00%
Spare Parts	1,098,598.76	988,181.94	-10.05%
Tires	439,266.00	417,902.06	-4.86%
Batteries	12,000.00	95,652.00	697.10%
Body Repair & Maintenance	92,000.56		-100.00%
Outside Repair	383,889.80	210,387.00	-45.20%
Petty Cash Fund	650,744.73	492,388.98	-24.33%
Registration	291,449.00	251,673.56	-13.65%
Insurance	603,522.56	653,318.17	8.25%
TOTAL	18,378,371.14	17,690,338.55	-3.74%

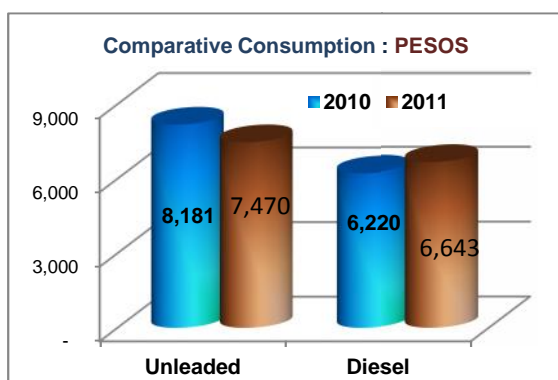
Source : MTD, OAPMG for Administration (for Central Office only including CMEC and FSMDC)

Expenditures for fleet management decreased by 3.74 percent in 2011. Fuel (Gasoline and Diesel) continues to have the lion's share of expenses at 81 percent.



Note : Report on Fuel Consumption refers to CO only including CMEC and FSMDC

Fleet expenditures. PHLPost experienced a decline in fuel consumption in 2011. The consumption of unleaded gasoline in liters fell by 24 percent while the consumption of diesel decreased by 9 percent. This was made possible through the development of an effective control system on fuel consumption. However, the peso equivalent of these consumptions slightly increased because fuel prices in 2011 were higher.



Ensured on-time vehicle registration and insurance. The Motor Transport Department maintains an updated list of the motor vehicles of the Corporation and programs the schedule for registration and insurance. For CY 2011, 140 vehicles have been programmed for insurance and registration. However, only 139 vehicles were insured and 110 vehicles were registered. Vehicles under repair were no longer insured and registered.

Develop effective control system on fuel. In line with the rationalization of fuel consumption, administration initiated the study on the Fleet Card Policy and the Gasoline/Diesel Cap.

Improvement of Postal Facilities and its Surroundings

Implement repair and maintenance, renovation, rehabilitation and improvements of postal buildings and facilities. Priority minor and major repairs were undertaken by the Maintenance Division.

Implemented priority infrastructure projects. Ocular inspection, preparation of plans, scope of work, bill of materials and cost estimates for several priority projects were conducted. Among the major projects accomplished by the General Engineering Department include the following :

- Provision of parking area for PPC Executives and Mailing Patrons located in front of the Main PO Building, Liwasang Bonifacio, Manila.
- Painting of concrete gutter @ the front of the Main PO Building, Liwasang Bonifacio, Manila.
- Provision of parking area for motorcycles and administrative vehicles at the Main PPC compound, Liwasang Bonifacio, Manila
- Fabrication / installation of adjustable signage steel frame located in front of the Main PO Building, Liwasang Bonifacio, Manila
- Repair of roofing of CMEC Building, Domestic Road, Pasay City
- Repair / improvement of Stage located at 3rd Floor Main PO Building, Liwasang Bonifacio, Manila
- Repair of Roofing @ 5th Floor (formerly ROA Office), Main PO Building, Liwasang Bonifacio, Manila

- *Proposed Office of the Area Director, Mega Manila Area located at 5th Floor Main PO Building, Liwasang Bonifacio, Manila.*
- *Proposed NCR Office located at 4th Floor, Main PO Building, Liwasang Bonifacio, Manila.*
- *Electrical rewiring of NCR Office@ 2nd Floor Money Order Building*
- *Rehabilitation of NCR Office located at 4th Floor, Main PO Building*

A total of 211 carpentry works were accomplished major repairs completed were as follows:

1. *Provision of parking area for PPC Executives and Mailing Patrons in front of Main PO Building;*
2. *Proposed parking area for motorcycles and administrative service vehicles at Main PPC Compound;*
3. *Dismantling of Letter Sorting Machine at CMEC Building, Domestic Road, Pasay City;*
4. *Repair of roofing of CMEC Building, Domestic Road, Pasay City;*
5. *Repair improvement of the stage located at 3rd Floor Main PO Building, Liwasang Bonifacio, Manila;*
6. *Repair of Roofing at 5th Floor (formerly ROA Office), Main PO Building, Liwasang Bonifacio, Manila;*
7. *Proposed Office of the Area Director, Mega Manila Area located at 5th Floor Main PO Building, Liwasang Bonifacio, Manila;*
8. *Proposed NCR Office located at 4th Floor, Main PO Building, Liwasang Bonifacio, Manila.*

Month	Number
January	25
February	25
March	33
April	26
May	23
June	14
July	12
August	12
September	10
October	11
November	13
December	7
TOTAL	211

Source : GED, OAPMG for Administration

Maintained the cleanliness and sanitation of Central Office premises and Annexes. PHLPost's Housekeeping Team and D'Triumph Janitorial Services jointly accomplished a total of 690 housekeeping works. They were also mobilized during the special events for physical layout.

Month	Number
January	48
February	57
March	65
April	72
May	76
June	55
July	56
August	59
September	46
October	50
November	50
December	56
TOTAL	690

Source : Maintenance Division, OAPMG for Administration (for CO building only)

Provision of clean and safe water supply, ventilation, illumination of working areas. Regular cleaning of the overhead water tank at the Main PO building was done to ensure a clean and safe water supply for the employees. Ventilation and illumination of work areas are also being given priority to enhance the productivity of the employees.

A regular maintenance schedule for all air-conditioning units in the Central Office was also implemented.

Summarized below are the mechanical and electrical works conducted by the Maintenance Division for CY 2011.

Description / Activities	No. of Units Accomplished Per Month(CY 2012)												Total
	Jan.	Feb.	Mar	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
A. MECHANICAL WORKS													
1. Cleaning and Repair of Air-conditioning Units	56	67	17	54	25	42	24	9	13	17	15	10	349
2. Repair of Telephone Lines	32	23	13	14	12	18	23	23	12	16	20	13	219
3. Repair of Plumbing Lines and Fixtures	35	44	27	36	26	42	31	14	21	33	10	20	339
B. ELECTRICAL WORKS													
1. Repair of Electrical Lines and Fixtures and Set-up of Sound System	72	78	53	44	113	86	93	55	27	187	154	41	1,003
TOTAL	195	212	110	148	176	188	171	101	73	253	199	84	1,910

Source : Maintenance Division, OAPMG for Administration (for CO only)

Bayanihan Program. The Administration Group conducts a “Bayanihan Program” every last Friday of the month wherein all officers and employees of the Office of the APMG for Administration work together on a specific project/undertaking. For CY 2011, the following Bayanihan Projects were conducted:

- General Cleaning at the back of the Money Order Building;
- General Cleaning of the entire Main PPC Compound;
- General Cleaning with minor repair of Sta. Mesa PO Building;
- General Cleaning with minor repair of Ortigas Post Office Building;
- Demolition of existing ceiling boards, ceiling joists including wall partitions at the 4th Floor (former TELOF Office) @ 4th Floor, Main PO Building;
- General cleaning and hauling of all waste materials were also done by the Administration Group at 4th Floor Main PO Building once a month from August to November 2011;
- Assisted the NCR Personnel in the relocation of their Office from NCR-PPSB Building to Money Order Building.

Contribution to the Cost-Saving Measures of the Corporation

Adopted and implemented efficient conservation program. The strict implementation of the energy conservation program during the last quarter of 2010 was continued and strengthened in 2011 to sustain the drop in the electric and water consumption at the Central Office, FSMDC and CMEC.

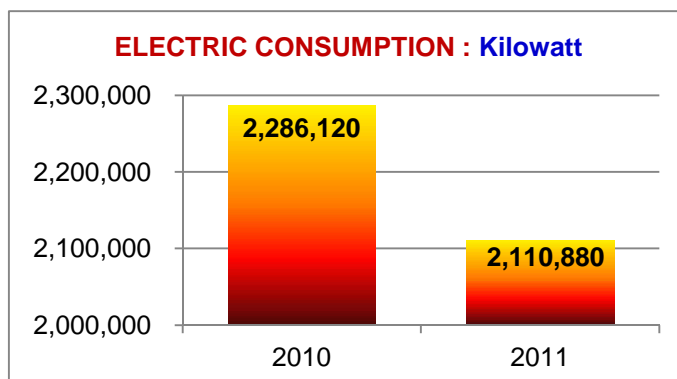
Energy Conservation Officers (Enercon) per Office were designated and were tasked to monitor the implementation of the energy conservation program of the Corporation which includes the strict implementation of the scheduled operation of air-conditioning units and the turning off of lights.

Regular check-up and inspection of water pipes/water system and other electrical devices in the Central Office were done by Maintenance Division Personnel to check for water leaks and instituted preventive maintenance to avoid wastage in water and electric consumption.

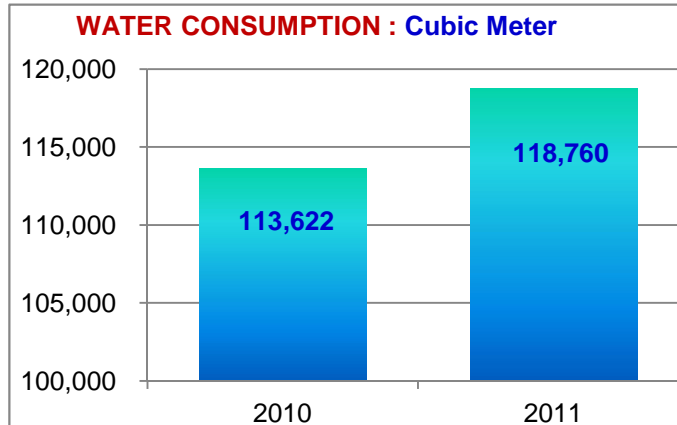
Likewise sub-meters for the electricity and water were installed for the Canteen Operators, PEDCO and the Postal Services Mutual Benefit Association, Inc. (PSMBAI).

Through the abovementioned efforts, the electric consumption of the Corporation continues to decline.

However, a 4.52 percent increase in water consumption was recorded in the Central Office due to the transfer of the Regional Office, NCR to the Money Order Building and Central Office following the fire that raged the NCR Building last July 15, 2011

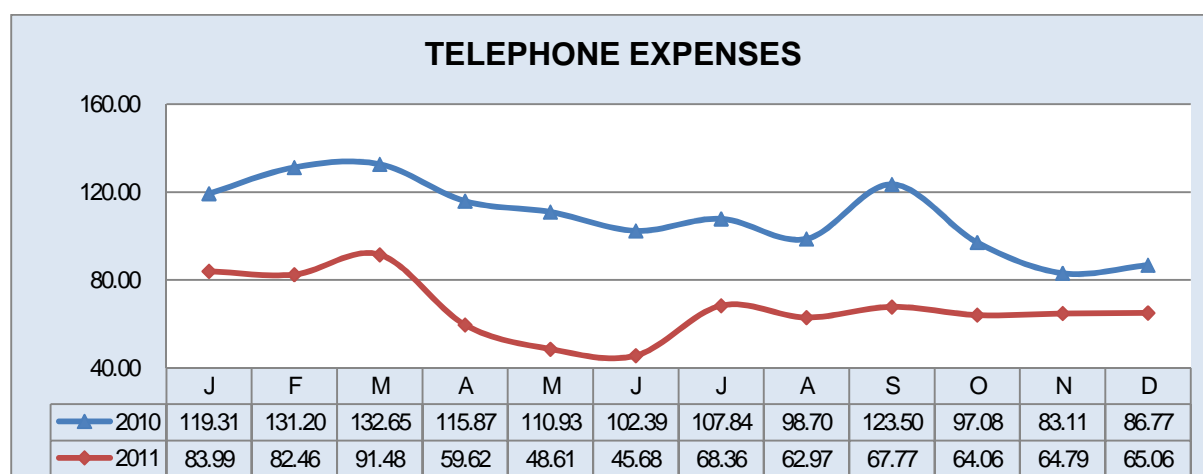


Source : GSD, OAPMG for Adminsitration
(for CO including CMEC and FSMDC)



Source : GSD, OAPMG for Adminsitration
(for CO including CMEC and FSMDC)

Adopted telephone rationalization program. Part of the cost-saving of the Corporation is reduction of telephone lines which is aimed to reduce communication expenses. After coordination with concerned offices and careful evaluation of the telephone requirement per office, telephone lines were reduced from 112 to 100 (in April 2011) which decreased the PhP1.3 million communications expense in 2010 by 38.53 percent in 2011.



Source : GSD, OAPMG for Administration (CO only including CMEC and FSMDC)

Management of the Real Properties of the Corporation

In support of the Public-Private Partnership Program of the National Government, a Task Force on Private-Public Partnership was created by the PHLPost Board of Directors.

Pursuant to Board resolution No. 2011-71, the Task Force is tasked to:

1. *For purposes of monitoring and facilitating action on proposals, serve as information and coordinating center for all projects under PPP;*
2. *Receive proposals under PPP for immediate transmittal, endorsement and evaluation to concerned offices through the TWG;*
3. *Recommend the creation of Joint-Venture or Evaluation Committee and its membership to the Postmaster General and the Board of Directors, for each proposed PPP project;*
4. *Act and endorse the proposals/recommendations of TWG of the Task Force on PPP on the properties, spaces and facilities to be covered by the PPP for final consideration by the Board of Directors;*
5. *Set up a central data center system of PPP Programs and Projects to be managed by the TWG Secretariat;*
6. *Prepare reports on the implementation of PPP Programs and projects through the TWG for submission to the President and the Center for Private-Public Partnership Program;*
7. *Provide regular status report on PPP proposals evaluation and review and implementation.*

The Task Force on PPP identified four (4) properties to be included in the PPP Program of the Corporation such as the *CAR Regional Office, Baguio City; Quezon City Post Office Lot, Brgy. Pinahan; CMEC, Pasay City; and Manila Central Post Office.*

Titling of PHLPost Real Properties. The Real Property Management Division continuously working on the titling of the 27 priority properties of the Corporation. The table below shows the status of these properties :

PROPERTY / LOCATION	AREA (sq. m.)	STATUS OF TITLING
CAR		
1. Bangued, Abra	500	- Perimeter survey was conducted on July 24 & 25, 2007.
2. Manabo, Abra	150	- Perimeter survey conducted
Region I		
3. Dagupan City, Pangasinan	1,539	- Deed of Donation for registration to the Registry of Deeds
4. Vigan City, Ilocos Sur	200	- For relocation survey
Region II		
5. Sta. Teresita, Cagayan	360	- For relocation survey
6. Santiago City, Isabela	500	- For relocation survey
Region III		
7. Baliwag, Bulacan	300	- Donation; Mother Title being reconstructed
8. Lupao, Nueva Ecija	200	- Donation took effect on November 1993. Post Office is PPC-owned building
Region IV		
9. Puerto Princesa City	1,800	- For lot status at LRA
10. Tayabas, Quezon	270	- Survey Plan was already approved by DENR, Region IV
Region V		
11. Tabaco City, Albay	300	- The Land Registration Authority issued a certification that lot 346 of Tabaco Cadastre Province of Albay was issued a Decree No. 469078 on Jan. 25, 1932. For application of reconstituted title with the Provincial Register of Deeds, Legaspi City.
12. Bacacay, albay	150	- For lot status at LRA
Region VI		
13. Roxas City Post Office	500	- For relocation survey
14. Bacolod City Post Office	1,946	- Pending at Legal Service Office for legal action
Region VII		
15. Mandaue Central PO	500	- Pending relocation plan
16. Regional Office	3,913	- Pending relocation plan. Survey conducted on November 7, 2008
Region VIII		
17. Abuyog, Leyte	132	- On-going court proceedings
18. Maasin City, Leyte	388	- For evaluation/review of documents at Plans Examination Section, docket division, LRA
19. Almeria, Biliran	124	- For evaluation/review of documents at Plans Examination Section, docket division, LRA
Region IX		
20. Buug, Zamboanga del Sur	1,000	- For relocation survey
21. Dapitan City, Z. del Norte	232	- For relocation survey
Region X		
22. Bayugan , Agusan del Sur	900	- For relocation survey
23. San Francisco, Agusan de Sur	2,055	- For relocation survey

Region XI		
24. Malungon, Sarangani Prov.	372	- Titling documents under review/Inquiry of lots status from different government agencies
25. Maasim, Sarangani Prov.	300	- Titling documents under review/Inquiry of lots status from different government agencies
Region XII		
26. Regional Office, Cotabato City	1,432	- Surveyed but not yet titled. Copy of Deed of Donation is being secured from the Sangguninang Panglungsod.
27. Parang Post Office, Maguindanao	400	- Surveyed/sketch plan has been approved by the DENR-ARMM

Source : Real Property Management Division, OAPMG for Administration

Rental of spaces in Main Post Office building. To optimize the utilization of the real properties of the Corporation, spaces inside postal facilities were rented out/leased out. Companies that rented space for commercial, movie shooting and promotional exhibit include the *Bank of the Philippine Islands, Citibank, Creative Events and Media Solution, ABS-CBN/Star Cinema (Buhawi Jack), ABS-CBN/Star Cinema (Catch Me I'm in Love), DB Phosgraphis, Herbalife, Wi-tribe, Viva Communications and E-Central Inc.* A total of **PhP202,412.24** in additional revenues was generated from these undertaking.

HUMAN RESOURCES HIGHLIGHTS

Personnel Complement

Towards the planned Rationalization of the Corporation, no plantilla positions were filled-up since 2005. In fact, the total filled-up ratio of the Corporation is only 44.22 percent. The 2nd Level Executive/Managerial positions have the lowest filled-up ratio at 34.95 percent followed by 2nd Level Non-Supervisory and Supervisory positions at 38.66 percent and 36.43 percent, respectively. The 1st Level positions have the highest at 45.65 percent.

Position Level	Authorized No. (1994 Plantilla)	Existing No.
Plantilla Positions		
3 rd Level	1	1
2 nd Level Executive/Managerial	103	36
2 nd Level Supervisory	454	165
2 nd Level Non-Supervisory	2,892	1,118
1 st Level	14,314	6,535
Total	17,764	7,855
Non-Plantilla Positions		
Emergency Laborers	-	1,861
Contract of Service	-	945
Contractual	-	44
Consultant	-	14
Board of Directors	-	6
Total	-	2,870
Grand Total	17,599	10,725

The rationalization is based on Executive Order No. 366 issued last October 2004 by then President Gloria Macapagal-Arroyo which directed a strategic review of the operations and organizations of the Executive Branch through the creation of a Change Management Team (CMT) and the submission of a Rationalization Plan. This effectively stopped the promotion of officials and employees thus resulting to a lot of acting positions and temporary/irregular status of employment. Hiring of additional manpower to replace separated personnel, however, were made through the hiring of Contractual and Contract of Service employees.

Source : Human Resource Management Department

Scholarship Courses/Seminars/Workshops/Trainings Attended by Officials & Employees

PHLPost officials and employees were provided with various trainings, seminars, workshops and other related activities. Most of the 51 in-house activities were conducted to capacitate the letter carriers, postal tellers and newly-hired employees which include orientations for the new Electronic Business Mails. Various foreign scholarship courses mostly held at the Asia-Pacific Postal Training Center (APPTC) and UPU Headquarters in Switzerland and local seminars were participated in by the Corporation's representatives.

REGIONS/ OFFICE	BY PHLPost	NO. OF PARTICIPANTS	BY OTHER AGENCIES / OFFICES	NO. OF PARTICIPANTS
Central Office	-	-	5	6
NCR	4	-	1	1
CAR	4	-	4	-
Region I	4	-	-	-
Region II	1	80	2	5
Region III	7	3	2	2
Region IV	5	-	-	-
Region V	6	-	-	-
Region VI	3	268	9	9
Region VII	12	-	5	-
Region VIII	3	-	-	-
Region IX	-	-	-	-
Region X	-	-	-	-
Region XI	1	40	7	-
Region XII	1	25	-	-
TOTAL	51	416	35	23

Note : Some Activities reported by the Regions did not reflect the total number of participants; some Regions such as Regions IX and X did not report their Seminars/Trainings for the year 2011.

Source : Human Resource Management Department

Disposition of Administrative Cases

Year	Administrative Cases Decided	Investigation Reports Closed/ Resolved	Formal Charges Issued	Motion for Reconsideration Resolved	Total
CY 2007	75	90	45	17	227
CY 2008	45	47	56	14	162
CY 2009	102	42	54	31	229
CY 2010	70	23	19	35	147
CY 2011	63	13	26	27	129
TOTAL	355	215	200	124	894

Source : Legal Service

The Table above shows the disposition of administration cases in the last five (5) years. About 24 percent of the administrative cases for 2011 involved employees from Cordillera Autonomous Region, the highest among all regions. No reported cases were reported for regions V and XII.

Penalties for Decided Administrative Cases

Dismissed	19
Suspended	7
Reprimanded / Warned	8
Fined	13
Forced Resignation	4
Case Closed/ Exonerated of the Charge	12
Total	63

Source : Legal Service

About one-third of the administrative cases decided for 2011 resulted to dismissal. Regions III, IV and NCR had the most number at four (4) dismissed employees each.

Top 3 reasons for dismissal of erring employees were the following :

- a. Dishonesty
- b. Gross Neglect of Duty
- c. Grave Misconduct

PHILPost SUBSIDIARIES

PHILIPPINE POSTAL SAVINGS BANK

A government thrift bank created with a special mission to encourage savings and provide access to financial credit to the 'unbanked' areas of the country.

Originally named the Postal Savings Bank, it was created thru the passage of Act No. 1493 on May 24, 1906 as a division of the former Bureau of Posts. Though it was dissolved via Presidential Decree No. 121 dated January 29, 1973, it was reactivated and renamed as Philippine Postal Savings Bank (PPSB) in 1993 thru the creation of the Philippine Postal Corporation (PHLPost) under Republic Act No. 7354.

Today, the PPSTB is one of the biggest thrift banks in the country with total resources of PhP6.00billion at end of December 2011.

- **Total Resources**
*Resources increased by 13 percent from PhP5.32 billion in 2010 to **PhP6.00billion** in 2011*
- **Total Deposits**
*Deposits (outstanding) stood at **PhP5.24billion** in 2011, 15 percent higher than last year's PhP4.56billion levels*
- **Loans**
*Loans (gross) was maintained at **PhP2.23billion** for 2011*
- **Total Investments**
*Investments (inclusive of Interbank Call Loans) amounted to **PhP2.45billion** in 2011 against PhP2.17billion in 2010 or a 13 percent increase*
- **Total Revenues**
*Revenues recorded in 2011 was **PhP496.32million**: PhP292.55million of which came from interest income from loans, PhP94.83million from investments, PhP56.26million from fee-based activities and PhP52.68million from other income*
- **Net Income**
*Net Income after tax for the year 2011 amounted to **PhP5.34million***
- **Capital**
*Capital position as of December 2011 improved from PhP444.93million in 2010 to **PhP687.00million** in 2011 due to the infusion of fresh capital from the National Government in the amount of PhP249.00million*

PROVIDENT FUND OFFICE

- **Total Assets**
Total Assets as of December 31, 2011 is PhP590.67 million
- **Total Liabilities**
Total Liabilities is PhP9.39 million as of December 31, 2011
- **Total Equity**
Total Equity for 2011 is PhP581.28 million
- **Total Loan Receivables**
Total Receivables for 2011 is PhP397.79 million
- **Net Income**
Net Income for the year was recorded at PhP30.36 million



COMMEMORATIVE STAMPS



UST 400 Years (1611-2011) “Unending Grace”

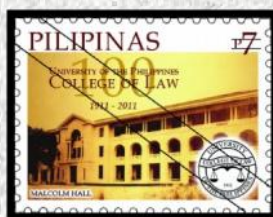


The University of Santo Tomas (UST) 400 Years (1611-2011) “Unending Grace” stamps were issued on January 25, 2011. These stamps are classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 100,000 pieces. About 10,200 souvenir sheets with a denomination of PhP37.00 were also issued.

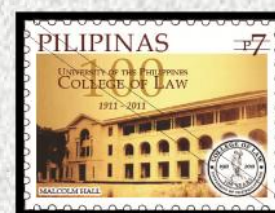
On its 400th Year Anniversary, UST gratefully looks back to July 24, 1605, when Bishop Miguel de Benavides, O.P., the third Archbishop of Manila bequeathed a modest amount from his personal funds and his personal library collection for use in the establishment of a ‘seminary-college’ to prepare young men for the priesthood.



UP College of Law Centennial



The University of the Philippines College of Law stamp was issued on April 11, 2011 in line with the celebration of its 100 years of excellence in law. It is classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 113,000 pieces.



“President Benigno S. Aquino III declared 2011 as the “University of the Philippines College of Law Centennial Year.” The entire UP Law community celebrated 100 years of excellence in law, with various Centennial activities, prepared and organized by the UP Law Centennial Commission. The Centennial Celebration with theme, “The College of Law and the Challenges to Philippine Law at the Beginning of its Second Century” begun last January 2011

COMMEMORATIVE STAMPS



DBM 75th Year

This stamp which recognizes the 75 Years of the Department of Budget and Management was issued on April 25, 2011 with a denomination of PhP7.00 and quantity of 76,000 pieces.



The Budget Commission was established through Executive Order (EO) No. 25 which was issued on April 25, 1936. It became a Ministry by virtue of Presidential Decree (PD) No. 1405, signed on June 11, 1978. Following the pattern in the United States Federal Government, the Budget Commission/Ministry of the Budget (now the Department of Budget and Management) is now a separate entity from other fiscal agencies of government like the Ministry/Department of Finance.

25th Anniversary of Card MRI



The Center for Agriculture and Rural Development Mutually Reinforcing Institutions (CARD MRI) stamp was issued on April 25, 2011 on the occasion of its 25th Anniversary with a denomination of PhP7.00 and quantity of 106,000 pieces.

A group of 15 rural development practitioners organized CARD, Inc. as a social development foundation in December 1986. It was a concerted response to the growing poverty incidence in depressed communities in regions IV and V particularly in the provinces of Laguna, Quezon, Mindoro Oriental, Mindoro Occidental, Marinduque, Masbate and the Bicol Region. Its vision is to establish a bank created for, owned and managed by landless rural women.

COMMEMORATIVE STAMPS



Birth Centenary of Wenceslao Q. Vinzons

This stamp which was issued last May 3, 2011 with a denomination of PhP7.00 and a quantity of 97,000 pieces is for the celebration of the 100th birth Anniversary of Wenceslao Q. Vinzons.

Vinzons was a politician and a leader of the armed resistance against the Japanese occupying forces during World War II. He was foremost a student leader during his time at the University of the Philippines being the Editor of the Philippine Collegian and Student Council President in 1932. He was also a delegate to the 1935 Constitutional Convention and a former Congressman and Governor of Camarines Norte.



60th Anniversary of Grace Christian College Series II



The Grace Christian College (formerly Grace Christian High School) stamps were issued on May 10, 2011. These stamps are classified as “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 180,000 pieces for the four (4) designs.

The four designs feature, (1) The new building which is now known as the Grace Christian College; (2) The old Grace Christian High School; (3) The Grace Christian College anniversary logo; (4) The founders, Ms. Julia L. Tan and Dr. and Mrs. Edward Spahr.

COMMEMORATIVE STAMPS



Security Bank 60th Year

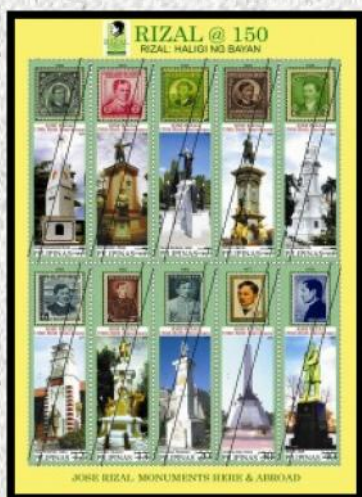
This stamp issued in celebration of the 60 Years of Security Bank (1951-2011) on June 18, 2011 is classified as a “Commemorative” kind of issue with a denomination of PhP10.00 and quantity of 132,000 pieces.



Security Bank Corporation has a proud history of financial management expertise, with a proven track record of stability and consistent profitability achieved through an efficient, perceptive and forward-thinking management style.

Established on June 18, 1951, it has established itself as one of the country's most stable and best managed financial institution, with six decades of corporate success. Security Bank stands firm on a solid reputation as one of the Philippines' top ten private domestic universal banks in terms of assets, deposits, capital and return on equity.

Jose Rizal @ 150



The Jose Rizal@150 stamps were issued on June 19, 2011 in line with the celebration of the 150th birth anniversary of Rizal. These stamps are classified as “Commemorative” kind of issue with a denomination of PhP7.00 and a quantity of 70,000 pieces each for two se-tenant pairs. About 6,000 souvenir sheets with a denomination of PhP150.00 were also issued.



COMMEMORATIVE STAMPS



Goethe Institut Philippinen 50th Anniversary

The Goethe Institut Philippinen 50th anniversary stamps were issued on June 19, 2011. These stamps are classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 172,000 pieces.

Four stamps were launched in June 2011 with designs that pay homage to Dr. Jose Rizal’s legacy and salute the long history of German-Philippine relations to which Rizal has made enduring contributions.



The first stamp features Rizal’s statue in Wilhelmsfeld, the second features the fountain that once stood in the Ullmers’ garden, and the third depicts Pastor Ullmer’s home on the former Pfarrgasse which now bears Rizal’s name – all abiding memories of Dr. Rizal’s footprints in Germany. The fourth stamp bears the colors of the German and Philippine flags, celebrating the deep and continuing friendship between these two countries whose cultural ties have remained strong for over a hundred years.

YGC Centennial



The 100 Years of Yuchengco Group of Companies (YGC) stamp was issued on July 20, 2011. It is classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 150,000 pieces.

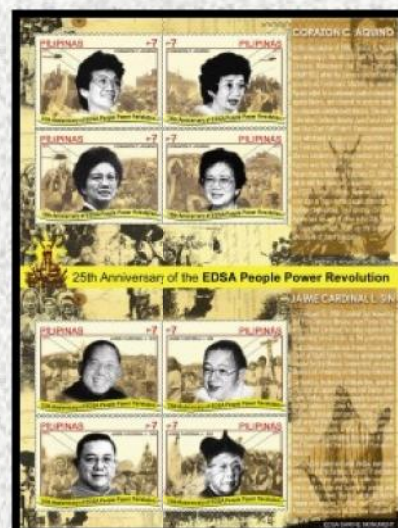
YGC is one of the biggest and most diversified conglomerates in Southeast Asia that celebrated the hundred years of entrepreneurial spirit of the Yuchengco family.

COMMEMORATIVE STAMPS



25th Anniversary of EDSA People Power Revolution

In celebration of the 25th Anniversary of EDSA People Power Revolution, “Commemorative” stamps were issued on August 1, 2011 with a denomination of PhP7.00 and quantity of 120,000 pieces including 7,000 souvenir sheet s worth PhP56.00 each.



Holy Cross of Davao College, Inc. 60th Anniversary

On the 60th Anniversary of the Holy Cross of Davao College, Inc. (HCDC), a “Commemorative” kind of issue (block of four) with a denomination of PhP7.00 and quantity of 168,000 pieces were issued on August 15, 2011.



COMMEMORATIVE STAMPS



300 Years Death Anniversary of Mother Francisca Del Espiritu Santo de Fuentes



A stamp to commemorate the 300 Years Death Anniversary of Mother Francisca Del Espiritu Santo De Fuentes stamps was issued on August 24, 2011. It is classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 62,000 pieces.

Servant of God Francisca del Espíritu Santo de Fuentes (1647 – August 24, 1711) is a Spanish Roman Catholic religious figure. She is the first Prioress of the Congregation of the Dominican Sisters of St. Catherine of Siena in the Philippines. On March 11, 2003, she was elevated as a Servant of God.

75 Years of NBI



The 75 Years Anniversary of the National Bureau of Investigation (NBI) stamps were issued on November 7, 2011. These stamps are classified as “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 150,000 pieces.

According to its official website, NBI saw its inception on November 13, 1936 upon approval of Commonwealth Act No. 181 by the legislature. It was the brainchild of the late President Manuel L. Quezon and Jose A. Yulo, then Secretary of Justice.”

COMMEMORATIVE STAMPS



110 Years of the Office of the Solicitor General (OSG)

The 110th Year Anniversary of the Office of the Solicitor General (OSG) stamp was issued on December 15, 2011. It is classified as a “Commemorative” kind of issue with a denomination of PhP7.00 and quantity of 100,200 pieces.

The seal of the Office of the Solicitor General (OSG), which has stood as the principal law firm of the Philippine Republic since 1901, is shown on the center of the commemorative stamp. An old map, showing the geographical area of the Philippine Republic, serves as the main background of the stamp. For 110 years and counting, the OSG has represented the Philippine Republic in litigations involving the Philippine Republic or its interest. As such, the OSG has the task of ensuring that the rule of law, represented by the lady justice in the lower left corner of the stamp, governs the Philippine Republic.



COMMEMORATIVE STAMPS

Commemorative stamps shall mark anniversaries of national and international significance. These shall be printed in limited quantities and made available for a period of one (1) year from the first day of sale and shall conform with the basic prevailing rates including souvenir sheets. (PHLPost Administrative Order No. 08-01)

SPECIAL STAMPS



Valentine's Day 2011



This Valentine's Day 2011 stamps were issued last January 14, 2011. These stamps are classified as "Special" kind of issue of two (2) designs with a denomination of PhP7.00 and quantity of 70,000 pieces.

The two designs feature Pheepoy, the PHLPost Mascot, as he delivers non-traditional postal products like a box of chocolates and a bunch of flowers. PHLPost also offers special delivery service every Valentine's Day dubbed, "The Postman also delivers Flowers".

Kiwanis Club of Manila

Issued on January 21, 2011, the Kiwanis Club of Manila stamp is classified as a "Special" kind of issue with a denomination of PhP7.00 and quantity of 50,000 pieces.



Kiwanis Club is one of the world's largest service clubs. The Club has carried the slogan "Serving the Children of the World" and its theme "One Can Make a Difference."

1st Quarter Topical Issue - Philippine Hoyas

The 2011 First Quarter Topical Issue featuring the Philippine Hoyas stamps was issued on March 8, 2011. These stamps are classified as "Special" kind of issue with a denomination of PhP7.00 and quantity of 100,000 pieces including 5,000 souvenir sheets worth PhP28.00.



According to the [PCARRD-DOST website](http://www.pcarrd-dost.gov.ph), "Hoya, commonly called wax plant, belongs to the Asclepiadaceae family. They are once part of the Apocinaceae family. In the Philippines, hoyas can be found all over the islands at all altitudes. As early as 1837, Philippine Hoyas was mentioned in the publication of *Flora de las Islas Filipinas*. To date there are 51 species which have been identified."

SPECIAL STAMPS



Beatification of Pope John Paul II



These special stamps were issued on May 30, 2011 featuring the Beatification of Pope John Paul II.

These stamps had a denomination of PhP7.00 and quantity of 140,000 pieces including 7,000 souvenir sheets at PhP40.00 each. The First Day Cover includes the block of four stamps.



Pope John Paul II was beatified in Rome last May 1, 2011 before an estimated 1.5 million of pilgrims. Pope John Paul II reigned as pope of the Roman Catholic Church and sovereign of Vatican City for almost 27 years. Since his death on 2 April 2005, thousands of people have been supporting the beatification and canonization as saint of the late Pope John Paul II.

Commission on Information and Communications Technology (CICT) Month



As part of the celebration of the National ICT Month last June, four (4) stamps classified as

"Special" kinds of issue were released on June 13, 2011 with a denomination of PhP7.00 and quantity of 104,000 pieces.

With the theme, "*A Digitally Empowered Philippines*", the event aims to actively promote, enhance, and instill nationwide awareness and appreciation on the importance and value of ICT to different sectors. The activities included the formal launch of the Philippine Digital Strategy 2011-2016, the launch of the commemorative stamp for the National ICT Month 2011, and the celebration of the 40th Founding Anniversary of the National Computer Center.

SPECIAL STAMPS



2nd Quarter Topical Issue – WWF Crocodile

The Second Quarter Topical Issue - WWF Crocodile stamps were released last May 16, 2011. These stamps were classified as “Special” kind of issue with a denomination of PhP7.00 and quantity of 132,000 pieces. About 6,000 miniature sheets with a denomination of PhP56.00 were also issued.



Arnis as the New National Sport

These special stamps issued last May 23, 2011 features the New National Sport of Arnis. These stamps have a denomination of PhP7.00 and quantity of 70,000 pieces and 5,000 souvenir sheets with a denomination of PhP28.00 were also issued.



Arnis, also known as Eskrima and Kali is the National Sport and Martial Art of the Philippines. It is an umbrella term referring to a class of Filipino martial arts that emphasize weapon-based fighting with sticks, blades and improvised weapons.



SPECIAL STAMPS



3rd Quarter Topical Issue – Philippine Endemic Lizards

The Third Quarter Topical Issue – Philippine Endemic Lizards stamps were issued last August 30, 2011. These stamps are classified as “Special” kind of issue with a denomination of PhP7.00 and quantity of 120,000 pieces and 5,000 souvenir sheets with a denomination PhP28.00 were also issued.



2011 United Nations Issue International Year of the Forests

The United Nations General Assembly declared 2011 as the International Year of Forests to raise awareness on sustainable management, conservation and sustainable development of all types of forests.



These stamps were issued on October 24, 2011 and classified as a “Special” kind of issue with a denomination of PhP7.00 and quantity of 70,000 pieces.

The said stamps feature the winning photos in the contest conducted and sponsored by the United Nations Information Center (Manila) highlighting this year’s celebration of the International Year of the Forests.

SPECIAL STAMPS



Dia del Galeon Festival

These stamps and souvenir sheet featuring the Dia Del Galeon Festival 2011 were issued on November 10, 2011. The stamps are classified as "Special" kind of issue with a denomination of PhP7.00 and quantity of 75,000 pieces and 5,000 souvenir sheets with a denomination of PhP21.00 were also issued.



National Stamp Collecting Month – HR Ocampo



These stamps and souvenir sheet featuring National Artist Hernando R. Ocampo were issued on November 11, 2011. The stamps, a block of 4, have a denomination of PhP7.00 and a quantity of 104,000 pieces. About 5,000 souvenir sheets worth PhP28.00 each were also issued.



Recognized as a National Artist in Visual Arts in 1991, Hernando R. Ocampo, also known as H. R. Ocampo, was a leading figure in modern Philippine art. He was a member of the Saturday Group of artists, and was one of the Thirteen Moderns, a group of modernist artists founded in 1938 led by Victorio C. Edades. He also formed the triumvirate of neo-realists with Vicente S. Manansala and Cesar Legaspi. His artworks were nationalistic and reflected the harsh realities of the country after World War II. However, many of his works also depicted the beautiful Philippine landscape.

SPECIAL STAMPS



Pasko 2011

Stamp collectors were treated last Yuletide Season with the issuance of the Pasko 2011 stamps last November 25, 2011. These stamps are classified as “Special” kind of issue of four (4) designs with a denomination of Php7.00 and quantity of 105,000 pieces.

The design of said stamps were made in animated Christmas symbols showing colorful Christmas Bells; the famous Christmas flowers called “Poinsettias”; colorful Christmas gifts such as card, candy cane, teddy bear and other boxes wrapped in Christmas wrapper; and a colorful Christmas lantern.



2011 Fourth Quarter Issue - Topical Philippine Endemic Frogs

The 2011 Fourth Quarter Issue - Topical Philippine Endemic Frogs stamps came out last December 15, 2011. These stamps are classified as “Special” kind of issue with a denomination of Php7.00 and quantity of 105,000 pieces.



Around 5,000 souvenir sheets with a denomination of Php28.00 were also issued.



SPECIAL STAMPS

Special Stamps shall promote, publicize and draw attention to events, personages and objects of national and international significance. These shall be printed in limited quantities and made available for a period of one (1) year from the first day of sale and shall conform with the basic prevailing rates including souvenir sheets.

(PHLPost Administrative Order No. 08-01)

DEFINITIVE STAMPS



Philippine Marine Biodiversity Stamps 1

This 1st batch of Philippine Marine Biodiversity stamp is classified as a “Definitive” kind of issue with a denomination of Php3.00 and quantity of 3,000,000 pieces. It was issued last January 20, 2011.



Philippine Marine Biodiversity Stamps 2

Classified as a “Definitive” kind of issue, the 2nd batch of Philippine Marine Biodiversity stamps was issued on May 5, 2011.

Particulars are as follows:



Yellowstripe Snapper
Denomination / Quantity:
Php2.00 / 1,000,000 pieces



Two banded Anemone Fish
Denomination / Quantity:
Php20.00 / 700,000 pieces



Lipstick Tang
Denomination / Quantity
Php30.00 / 500,000 pieces



Yellow-backed Damselfish
Denomination / Quantity:
Php 40.00 / 115,000 pieces

Philippine Marine Biodiversity Stamps 3

The 3rd batch of Philippine Marine Biodiversity, classified as a “Definitive” kind of issue, was issued on May 12, 2011.

Particulars are as follows:

Banded Vexillum
Denomination / Quantity:
Php4.00 / 225,000 pieces



Mushroom Coral
Denomination / Quantity:
Php10.00 / 115,000 pieces



Cowfish
Denomination / Quantity
Php17.00 / 100,000 pieces



Pink Tube Sponge
Denomination / Quantity:
Php100.00 / 50,000 pieces



DEFINITIVE STAMPS



Philippine Marine Biodiversity Stamps 4

Classified as a “Definitive” kind of issue, the 4th batch of CY 2011 Philippine Marine Biodiversity stamps was issued on August 17, 2011.

Particulars are as follows:



Dendronephthya Soft Coral
Denomination / Quantity:
PhP1.00/500,000 pieces



Sea Apple
Denomination / Quantity:
PhP5.00/1,000,000 pieces



Spotted Boxfish
Denomination / Quantity:
PhP7.00/1,000,000 pieces



Broadclub Cuttlefish
Denomination / Quantity:
PhP9.00/500,000 pieces

DEFINITIVE STAMPS

Definitives or regular stamps are for general and continuous use for all existing postal rates. These shall be printed in sufficient quantities to last for a minimum of one (1) year. Number issues shall be limited to one (1) series every year. (PHLPost Administrative Order No. 08-01)

Philippine Marine Biodiversity Stamps 5

The 5th batch of the Philippine Marine Biodiversity stamps, classified as a “Definitive” kind of issue, was issued on October 17, 2011.

Particulars are as follows:

Picasso Tiger

Denomination / Quantity:
PhP1.00/8,040,000 pieces



Marmorated Cone

Denomination / Quantity:
PhP2.00/6,000,000 pieces



Copper-band Butterfly Fish

Denomination / Quantity:
PhP5.00/9,470,000 pieces



Triton Trumpet

Denomination / Quantity:
PhP10.00/8,070,000 pieces



Bennet's Feather Star

Denomination / Quantity:
PhP20.00/4,830,000 pieces



Eibl's Angelfish

Denomination / Quantity:
PhP30.00/4,870,000 pieces



DEFINITIVE STAMPS



Philippine Marine Biodiversity Stamps 6

The 6th batch of Philippine Marine Biodiversity stamps, classified as a “Definitive” kind of issue, was issued on October 25, 2011. Particulars are as follows:



Blue-faced Angelfish
Denomination / Quantity:
Php4.00/1,820,000 pieces



Murex Shell
Denomination / Quantity:
Php4.00/18,950,000 pieces



Regal Tang
Denomination / Quantity
Php100.00/790,000 pieces

Philippine Marine Biodiversity Stamps 7

The 7th batch of Philippine Marine Biodiversity stamps, classified as a “Definitive” kind of issue, was issued on November 4, 2011. Particulars are as follows:



Polyclad Flatworm
Denomination / Quantity:
Php9.00/6,850,000 pieces



Oriental Sweetlips
Denomination / Quantity:
Php25.00/6,590,000 pieces



Kunie's Chromodoris
Denomination / Quantity
Php35.00/4,150,000 pieces

Philippine Marine Biodiversity Stamps 8

The 8th batch of Philippine Marine Biodiversity stamps, classified as a “Definitive” kind of issue, was issued on November 11, 2011. Particulars are as follows:



Valentine Puffer
Denomination / Quantity:
Php13.00/250,000 pieces



Polka-Dot Grouper
Denomination / Quantity:
Php17.00/1,580,000 pieces



Royal Empress Angelfish
Denomination / Quantity
Php40.00/960,000 pieces

PRODUCTS and SERVICES

A. MAIL SERVICES

1. Express Post

- a. **International Express Mail Service (IEMS)** is the fastest means of sending time-sensitive items to addresses abroad. Any articles such as documents, samples of merchandise and goods not specifically prohibited by regulations can be sent by IEMS. Currently, the Philippines have bilateral agreement with 45 countries for the reciprocal exchange of EMS items.
- b. **Domestic Express Mail Service** or DEMS is the fastest means of sending urgent messages, business documents or goods to addresses within the Philippines. Generally, DEMS items are delivered the next day after the date of mailing provided that they are posted on or before the prescribed cut-off time. Currently, the service is available in all major cities and towns nationwide.
- c. **Express Pouch** is a next day delivery guaranteed to time-sensitive and important documents. It is a guaranteed next-day door-to-door delivery to selected areas either by land or air.

2. Letter Post items include letters and post-cards weighing not more than 2 kilos which can be accepted in post offices and postal stations for delivery locally or any part of the world.

- a. **Letters** are first class mails which are either ordinary, priority or registered
 - **Ordinary Mail** includes all unrecorded items which are charged the basic postage and delivered through the regular delivery channels. Mails are classified into first, second and third class.
 - **Priority Mail** is a next-day delivery of unrecorded mails in Metro Manila and selected cities and towns nationwide if posted on or before 3:00PM.
 - **Registered Mail** is accorded mail security with the entire process being recorded from acceptance to delivery to the addressee. As proof of delivery, the sender may attach a registry return receipt to be signed by the recipient. Indemnity is paid in case of loss or damage of registered mail.
- b. **Literature for the Blind** are letter post items containing writings used by the blind, sound recordings and/or special paper intended solely for the use of the blind.
- c. **M Bags** are defined as direct sacks of printed matters sent to a single addressee at a single address. There are three types of M-bags: Airmail M-bags, International Priority Airmail (IPA) M-bags, and International Surface Air Lift (ISAL) M-bags.
- d. Articles that meet the definition of **Printed Matters** include newspapers, magazines, journals, books, sheet music, catalogs, directories, commercial advertising, promotional matter, and the likes.
- e. **Small Packets** are specially provided for the transmission of goods (including trade samples), whether dutiable or not, in the same mail as Printed Papers, with a limit of 2 kilograms and below.

3. Parcel Post is a convenient means of sending non-perishable foodstuff, handicrafts and other merchandise to addressees within the country and abroad. This service is available in all post offices nationwide. Parcel may be sent by air or surface means.

- a. **Air Parcel Post** is the fastest means of sending parcels to foreign countries. This service is available only in countries with which the Philippines have bilateral agreements.
 - b. **Surface Parcel Post** is the cheapest means of sending parcels to foreign countries with which the Philippines have bilateral agreements. Surface parcels may be sent to countries where we have no bilateral agreements only through the intermediary of the United States of America.
 - c. **Insured Parcel Post** includes parcels with a maximum insured value of PhP5,000.00 which may be accepted for delivery in selected foreign countries. At present, this service is available only to Switzerland and the United States of America and its possessions.
4. **Direct Mail** is offered by PHLPost under its Unaddressed Advertising Mail Service (UAMS) and allows the client to get optimum advertising mileage for its products and services at the least cost. Companies can send brochures, flyers, cards, catalogues including product samples to their customers in specific areas of their choice. Moreover, they can send announcements, public notices, important news items and research or survey questionnaires which will be delivered at the doorstep of their targeted customers.
 5. The main **Logistics / Warehousing** hub of PHLPost for the bulk and break-bulk cargo delivery is located at the Foreign Surface Mail Distribution Center. Such item includes light equipment, appliances, and agricultural products among many others for delivery within limited areas initially and subsequently into the international arena where bilateral agreements have been finalized with other countries.
 6. At present, PHLPost maintains **Mail Room Service** for one client through the processing of its outgoing business mails such as Statement of Account (SOA) and the encoding of RTS mails and Proof of Delivery (POD) slips.
 7. **P.O. Box Rental** refers to lock boxes that are installed in major post offices for rent to postal customers. These facilities provide special handling, security and utmost confidentiality of mails of individuals, business firms and government offices. They are available in three (3) different sizes such as small, medium and large.
 8. **Postal ID Card** is an identity card designed by the Universal Postal Union and is the most widely accepted means of identification in postal transactions both locally and worldwide. Generally, banks and other financial institutions honor the Postal ID as proof of identity in their transactions. Postal ID cards are valid for a period of three (3) years from date of issuance.

B. FINANCIAL SERVICES

1. Postal Financial Services

- a. **Postal Money Order** is a financial instrument issued by and payable at a post office as an alternative to sending cash thru the postal system. It is exchangeable for cash on demand and generally accepted as means of payment. All the designated domestic money order offices are also authorized to transact international money order business with Brunei Darussalam, Hong Kong, Indonesia, Japan, Korea, Kuwait, Malaysia, Qatar, Singapore, Thailand, UAE and USA. Exchange rates for international money orders are provided by the Central Office to post offices nationwide from time to time.

- b. **e-Money Order Service (e-Post MO)/Remittance Service** is an electronic remittance system that will facilitate fund transfers through an instant payout process. Aside from its real time characteristic that allows faster transmission, this service is also accessible and does not require complicated identification processes. Recipients can go to any postal station to claim their remittance. This e-money service can interface with Universal Postal Union-member countries, EUROGIRO members, and duly licensed money remittance companies, local and foreign international banks. Thus, families of OFWs can also avail of this service.
2. **Agency Services**
 - a. Through an agreement signed between PHLPost and the CIS Bayad Center Inc., post offices within Mega Manila and various provinces in the country shall now assume the function of collecting payments for institutional clients. This service makes it possible for selected PHLPost post offices to function as a **bayad center** outlet and collect payments for utilities such as electric, water, telephone bills as well as other services
 - b. Aside from institutional clients mentioned above, PHLPOST also has an agreement with **PhilHealth** for the collection of monthly contribution from its members.
3. **Philately** or stamp collecting is considered the world's most fascinating hobby. Through philately, one can learn of a country's history, art, culture, nature and industry as depicted in special and commemorative stamps. Philatelic stamps come in different forms such as mint, cancelled, se-tenant, souvenir sheets and sheetlets. Other Philatelic products such as First-Day Covers, Stamp Albums and presentations packs are available at the Stamp and Philatelic Division of the Manila Central Post Office and in major post offices nationwide.

C. OTHER PRODUCTS AND SERVICES

1. **Collect-on-Delivery Service (COD)** is available for mailable materials or merchandise, including books, magazines, periodicals and other printed matters may be sent collect-on-delivery, where the amount due is paid by the addressee upon delivery of the articles.
2. **Fax Mail Service** is an electronic mail service which provides the fastest means of transmission and delivery of written messages or documents. This service is available in selected major post offices nationwide.
3. **Business Reply Envelopes/Cards (BRE/BRC)** may be sent to parties within the country and returned by mail to the sender whose name appears on the card or envelope as the addressee upon prepayment of postage. Postage and other charges shall be paid by the addressee upon delivery. Persons or business firms desiring to avail of this service may file a written application with the Regional Office concerned. The application shall indicate the post office where the cards or envelopes are to be returned and a pledge that the postage and other charges, if any, shall be paid at the time of delivery.
4. **Address Check Service** offers to validate and provide business entities, especially those involved in direct marketing with the correct address of their customers within a locality, region or nationwide at a minimum cost.
5. **General Delivery Service** is available for transients who have no fixed address in locality. Transients can have their mails addressed c/o General Delivery Service followed by the name of the local post office.

6. **Proof of delivery (POD)** is locally offered to companies that require an assurance/proof that their mails reached their clients. Generally, POD slip is filled-out properly with the post office of entry, name of client/sender, actual date of dispatch, and delivery of the mail.
7. **International Reply Coupon** is sold to postal customers for use in prepaying reply postage from other countries. Those originating from foreign countries may be exchanged with postage stamps representing the highest charged fixed rate for an ordinary mail of the first step sent by air to a foreign country.

Annex**Board Resolutions Passed by the PHLPost Board of Directors**

BOARD RESOLUTION NO.	SUBJECT	BOARD RESOLUTION NO.	SUBJECT
2011-04	Approving the Guidelines for the Speedy Disposition of Administrative Cases	2011-112	Approving the postage rate increase on domestic express mail service in the amount of P10.00 in the first 500 grams (both Intra and Inter-Regional mails) and P5.00 thereafter up to 2,000 grams
2011-06	Approving the Increases in Postage Rate for International Express Mail Service (IEMS)	2011-114	Approving the procurement of secured postal identification cards in accordance with Republic Act No. 9184 and its revised implementing rules and regulations and other applicable laws, rules and regulations
2011-07	Granting Authority to Management to Grant Discounts to Bulk Mails and other Postal Services	2011-119	Approving the terms of reference for the proposed acquisition of secured credit card-type plastic Postal Identification Cards (PID)
2011-10	Requesting Assistance from the Department of Finance (DOF) for the Allotment of Funds and/or Inclusion in the Budget of the National Government for Calendar Year 2012 for the Payment of the Balance of the Equity Contribution of the National Government to the Philippine Postal Corporation (PPC)	2011-122	Approving the merger of the office of the Assistant Postmaster General for operations and the office of the Assistant Postmaster General for Marketing and Business Development with the office of the Assistant Postmaster General for Operations as the surviving office
2011-11	Requesting Assistance from the Department of Finance for the Allotment of Funds and/or Inclusion in the Budget of the National Government the Reimbursement of the Cost Incurred by the Philippine Postal Corporation (PPC) in Extending Franking Privilege to Various Government Offices/Agencies and in Serving Missionary Areas	2011-123	Approving the abolition of the Office of the Assistant Postmaster General for Information Technology and revert the Office of the Management Information System under the direct supervision and control of the Office of the Postmaster General
2011-14	Approving the Service Agreement Between Banco de Oro Unibank, Inc. And Philippine Postal Corporation (PPC) for the Delivery and Distribution of New Dormancy Service Fee Letters to BDO Clients' Address, Necessary Filtering of Incomplete Address and Sorting of Letters per Area of Destination, and other Related Services	2011-126	Approving the purchase of computers and barcode scanners to be used in electronic track and trace and electronic proof of delivery systems with an estimated value of three million three hundred twenty four thousand pesos (php3,324,000.00) in accordance with revised implementing rules and regulations of republic act no. 9184 and applicable laws, rules and regulations
2011-15	Authorizing the Management to File an Application for the Accreditation to the Philippine Postal Corporation (PPC) as Collecting Agent of Pag-Ibig Fund	2011-131	Authorizing the Postmaster General and Chief Executive Officer of the Philippine Postal Corporation (PPC), Ma. Josefina M. Dela Cruz, to proceed with the negotiation and enter into an agreement with Banco De Oro Unibank, Inc. (BDO) for the purchase of Quezon City Central Post Office (QCCPO) property
2011-17	Approving the Creation of Task Force on Public-Private Partnership Projects of the Philippine Postal Corporation	2011-140	Authorizing the management of Philippine Postal Corporation to engage commercial post and logistics business

			and approving the guidelines for its implementation
2011-29	Approving the Increase in Rates of Outward International Money Order (IMO) Service Fee	2011-142	Approving the amendment of the contract of lease between the Philippine Postal Corporation (PPC) and Philippine Postal Savings Bank, Inc. (PPSB) executed on July 21, 2008
2011-30	Approving the Rates for Other Charges for International Money Order Service	2011-144	Delegation of authority to the Postmaster General to approve and sign vouchers and other related documents for disbursement of funds not exceeding five million pesos (P5,000,000.00)
2011-31	Granting Authority to Management to Propose and/or Negotiate with Prospective Partners in the Remuneration of USD5.00 for Inward Remittances in International Money Order Service Utilizing the EuroGiro System	2011-152	Approving the issuance of common shares to the national government
2011-37	Adopting as a Matter of Corporate Policy to Give Priority, in Terms of Budget Allocation for Repairs and Renovation of Post Offices, to Postal Regions which Generated Revenue from Rental or Lease of Unused or Idle Properties of the Corporation Situated Within its Jurisdiction	2011-153	Authorizing the Postmaster General and Chief Executive officer through the change management team to proceed with the preparation of the rationalization plan of the Philippine Postal Corporation (PPC) and interposing no objection for the submission of the same to the Department of Budget and Management (DBM) for review and evaluation
2011-39	Approving the Renovation and/or Rehabilitation of DAPO Building	2012-154	Approving the new vision and mission of the Philippine Postal Corporation which read as follows
2011-39-A	Approving the Grant of Relocation Allowance to Affected Employees of Postal Region IX	2011-154-A	Approving the grant of authority to management to adopt an alternative method of procurement for the acquisition of services for the carriage of mails (international by air) through direct contracting
2011-40	Authorizing Noel V. Dacasin and Godardo Abordo to File an Appropriate Criminal Complaint Before the Prosecutor's Office of San Pedro, Laguna, against Ronald G. Santiago, Joseph I. Hilario, Ramia M. Santiago, Carlo L. Cabrera, Arnold D. Alipon, Lito S. Sangbia,, Philip D. Santos and George M. Cariaga	2011-155	Approving the memorandum of agreement between the Philippine Postal Corporation (PHLPost) and Philippine Postal Savings Bank, Inc. (Postalbank) for the utilization of post offices as extensions of the bank in extending its banking services to the public
2011-45	Granting Authority to Management to Engage the Services of a Licensed Appraisal Company to Conduct a Re-Appraisal of the Real Properties of the Philippine Postal Corporation to Determine its Current Fair Market Value	2011-160	Approving the memorandum of agreement between the Philippine Postal Corporation (PPC) and Commission on Elections (Comelec) for the renewal of lease of a portion of FSMDC building with total area of 8,688.84 sq.m., for six (6) months, at a monthly rental of p1,216,437.60
2011-53	Approving the Amendment in Board Resolution No. 2011-29 dated January 31, 2011	2011-161	Reconstituting and revitalizing the various committees of the Board of Directors of the Philippine Postal Corporation
2011-58	Authorizing the Regional Director of Postal Region III, Joel I. Zamudio, to Conduct Public Bidding for the Acquisition of Security Service for the Regional Office of Postal Region III, San Fernando City	2011-162	Approving bilateral agreement for transactions concerning cash payments through Eurogiro network between Philippine Postal Corporation and Poste Italiane

	Post Office, Angeles City Post Office and Cabanatuan City Post Office		
2011-59	Confirming the Reconstitution the PPC-GAD Focal Point Committee and its Technical Working Group	2011-164	Authorizing the Postmaster General to apply for and maintain a credit line facility with Cebu Pacific Air, Inc. (Cebu Pacific) in the amount not exceeding three million pesos (php3,000,000.00)
2011-72	Approving the Annual Procurement Plan of the Philippine Postal Corporation for Calendar Year 2011	2011-165	Authorizing the Postmaster General to apply for issuance of a standby letter of credit with Banco de Oro in the amount not exceeding three million pesos (PhP3,000,000.00)
2011-89	Authorizing the Officer-in-Charge of the Philippine Postal Corporation (PPC), Antonio Z. De Guzman, to Sign for and on Behalf of PPC the New/Revised Agreement for Exchanging Transactions on the Eurogiro Network Between PPC and Thailand Post	2011-166	Approving the Integration of Bulacan province in the operational and administrative jurisdiction of the National Capital Region
2011-92	Approving the Revocation of Board Resolution No. 2005-14 dated February 24, 2005 and Adopting as Matter of Corporate Policy that the Decision of the Postmaster General Pending Appeal to the Board of Directors of the Philippine Postal Corporation (PPC) shall be Immediately Executory	2011-167	Adopting as a matter of corporate policy the filing of criminal case against officials and employees found to have committed dishonesty through malversation of public funds or mail pilferage simultaneous with the filing of administrative cases against them
2011-93	Authorizing the OIC-Postmaster General of the Philippine Postal Corporation, Antonio Z. De Guzman, to enter into a Memorandum of Understanding (MOU) with Philippine Health Insurance Corporation (Philhealth) and Maritime Industry Authority (MARINA) to jointly undertake a pilot Biometric capture services project to capture Biometric and demographic data of Philhealth and Marina personnel	2011-168	Approving the grant of financial incentive to postal employees employed under contract of service in the amount equal to the productivity enhancement incentive granted to other employees of the corporation
2011-97	Approving the grant of authority to the Officer-in-Charge of the Philippine Postal Corporation, Antonio Z. De Guzman, to sign the renewal of performance surety bond with Social Security System	2011-170	Approving the conversion of fourteen (14) regional postal offices to nine (9) postal regional areas in partial implementation of the rationalization plan of the Philippine Postal Corporation
2011-98-A	Approving the dismantling hauling and disposal of one (10 unit Parcel, Machine Sorter (PMS) and three 93) units Letter Sorter Machine (LSM) presently stationed at the Central Mail Exchange Center (CMEC) through public bidding in accordance with applicable laws, rules and regulations	2011-171	Confirming the compromise agreement between the Philippine Postal Corporation (PHLPost) and Banco De Oro Unibank, inc. (BDO) to facilitate the repurchase of the property covered by TCT No. n-203561 of the registry of deeds of Quezon City situated at BIR Road, East Avenue, Barangay Pinyahan, Quezon City (QCCPO property)
2011-101	Approving the service agreement between Philippine Postal Corporation and Deutsche Postbank AG for Euro settlement service	2011-172	Confirming the Deed of Absolute sale executed by Banco De Oro Unibank, Inc. (BDO) in favor of the Philippine Postal Corporation (PHLPost) for the repurchase of the property covered by TCT no. n-203561 of the registry of deeds of Quezon City situated at BIR Road, East Avenue, Barangay Pinyahan, Quezon City (QCCPO property)
2011-102	A resolution expressing concurrence on the turn-over by the Department of	2011-173	Authorizing the Bids and Awards committee (BAC) to conduct public

	Agrarian Reform of lot No. 274 (400), CCS 04-0081 (AR), in favor of the Municipality of Tanay, Province of Rizal, located at Barangay Sampaloc, Tanay, Rizal, and granting authority to the Officer-in-Charge of the Philippine Postal Corporation to enter into a contract of usufruct with the Municipality of Tanay, Rizal		bidding for the procurement of internet service connection for the Philippine Postal Corporation (PHLPost) in accordance with Republic Act No. 9184 and its revised implementing rules and regulations and applicable laws, rules and regulations
2011-103	Approving the contract between CIS Bayad Center, Inc. (CBCI) and Philippine Postal Corporation (PPC) for the application, processing and handling of e-payments (Bills Payment) project		