

TRAININGS CONDUCTED IN CY2020

	PROGRAM	DATE/S	PARTICIPANTS			VENUE/ CONDUCTED BY	AMOUNT
			Male	Female	Total		(in Peso)
A. IN-HOUSE TRAINING							
	CENTRAL OFFICE						
1	ISO Orientation and 5S Program (Batch 1 - AMED & Batch 2 - AMED/EMED)	February 12, 2020			114	CMEC	-
2	Basic Photography Workshop	March 5-6, 2020			24	BOC	₱20,000.00
3	Quality Management Systems (QMS) ISO Certification Plan Seminar	October 5, 2020	3	8	11	Domestic Mail Processing Unit, Manila CPO	₱1,356.90
		October 6, 2020	3	8	11		₱1,336.90
		October 7, 2020	5	7	12		₱1,435.43
		October 12, 2020	3	9	12		
		October 19, 2020	12	1	13		₱1,450.00
		October 20, 2020	12	0	12		₱1,545.00
		October 21, 2020	12	0	12		₱1,545.00
		October 26, 2020	12	0	12		₱3,150.10
		October 27, 3030	12	1	13		₱1,723.14
		October 28, 2020	11	1	12		₱2,003.40
		November 4, 2020	11	2	13		₱2,037.60
		November 5, 2020	10	8	10		₱1,455.93
		November 9, 2020	5	6	11		₱2,308.06
		November 10, 2020	4	7	11		₱1,545.00
		November 11, 2020	4	9	13	₱1,634.06	
		November 9, 2020	8	-	8	Imus Post Office	₱1,324.00
		November 10, 2020	4	3	7	Imus Post Office	₱1,129.50
		November 11, 2020	4	6	10	Imus Post Office	₱1,193.00
		November 11, 2020	1	1	2	San andres Post Office	₱346.50
		November 11, 2020	1	-	1	Pandacan Post Office	
		November 16, 2020	2	4	6	Sta. Mesa/Sampaloc Post Offices	₱378.00
November 16, 2020	1	2	3	San Lazaro Post Office	₱516.00		
November 17, 2020	2	2	4	Tondo Post Office	₱551.71		
November 18, 2020	-	3	3	Arellano Post office	₱242.00		
November 19-20, 2020	3	4	7	Ermita Post Office	₱802.00		

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3	Quality Management Systems (QMS) ISO Certification Plan Seminar	December 3, 2020	4	9	13	Surface Mail Exchange Department Port Area, Manila	₱3,976.03
		December 4, 2020	7	3	10		₱2,851.10
		December 9, 2020	4	9	13		₱4,340.00
		December 10, 2020	5	8	13		₱4,891.10
		December 11, 2020	2	11	13		
		December 14, 2020	11	-	11		
		December 15, 2020	5	8	13		
4	Webinar Training on Philately	October 13, 2020	10	14	24	for Mega Manila batch 1	₱2,241.78
		October 28, 2020	6	18	24	for Postal Area 1 - Northeast Luzon	₱3,553.13
		November 18, 2020	17	17	34	for Postal Area 9 - Western Mindanao	₱8,215.63
		November 24, 2020	3	9	12	for Mega Manila batch 2	
5	Online Training on Zoom Platform	December 16, 2020			74		
B. LOCAL EXTERNAL							
CENTRAL OFFICE							
1	Office Archiving Workshop	February 4, 2020	3	6	9	(Beehive Technologies Inc.) 5F Function Hall, al Fresco, 8007 Cromagen Bldg., Pioneer St., Pasig City	₱7,200.00
2	Professionalization Program for Public Procurement Practitioners	Commenced on February 15, 2020 - March 14, 2020 (Rescheduled due to pandemic - Resumed via webinar - ongoing)	2	6	8	Pamantasan ng Lungsod ng Maynila	₱148,000.00
3	Public Management Development Program (PMDP)	Commenced on August 2020	1	-	1	Development Academy of the Philippines	
4	PSP Webinar 5: Appreciating Risk Management Concepts in the time of the Pandemic (August 28 Replay)	August 28, 2020	-	1	1	Development Academy of the Philippines	
5	Public Sectoral Leaders and HR Forum Theme: Public Service Continuity and Recovery	September 10, 2020	-	1	1	Civil Service Commission	
6	Regional GAD Budget Forum for Regional Line Agencies, State Universities and Colleges, Higher Education Institutions and Other Government Instrumentalities in Region XII	September 23, 2020	-	2	2	Philippine Commission on Women	
7	Forum on Kwentong Lingkod Bayani Theme: The Growing Seed Within Us: Championing the Value of Patriotism (Pagiging Makabayan)	October 2, 2020	-	1	1	Civil Service Commission	

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8	Pagsasanay sa paggamit ng Wikang Filipino sa Corespondensiya Opisyal	October 9, 2020	12	18	30	Komisyon sa Wikang Filipino	Frames & Stamps
9	Beyond Attribution: Use of HGDG to mainstream GAD elements in the Project Development Cycle Webinar	October 13, 2020	-	1	1	Philippine Commission on Women	
10	Forum on Kwentong Lingkod Bayani Theme: The Growing Seed Within Us: Championing the Value of Integrity (Pagiging Matapat)	November 6, 2020	-	1	1	Civil Service Commission	
11	Online Training on The GAD Agenda: Formulating the GAD Strategic Framework and GAD Strategic Plan	November 19, 2020	-	2	2	Philippine Commission on Women	
12	Public Service Productivity Webinar Series	November 23-25, 2020		1	1	Development Academy of the Philippines, Center for Governance	
13	Orientation on the Interim Guidelines on Absences and Alternative Work Arrangements of Government Officials and Employees (IGAWA)	December 10, 2020	-	1	1	Civil Service Commission	
14	Webinar on Innovation & Productivity Initiatives in the Public Sector: COVID-19 Response in the Philippines						
C. FOREIGN SCHOLARSHIP/FELLOWSHIP							
1	Digital Financial Services	January 6-17, 2020	-	1	1	APPC, Bangkok, Thailand	₱3,120.00
2	Advanced Business Management Course	February 3-21, 2020	1	-	1	APPC, Bangkok, Thailand	₱3,120.00
3	Online Training Course on Parcel and Logistics Management	August 13 - September 4, 2020	-	1	1	-	-
4	Interactive Online Training Programme (IOTP) on Quality Management for Service Excellence	September 25 - October 1, 2020	-	1	1	-	-
5	Interactive Online Training Programme (IOTP) on Strategic Marketing Management	October 1-7, 2020	1	-	1	-	-
6	Online Training Course on Human Resource Management (HRM)	October 19 - 30, 2020	-	1	1	-	-
7	Interactive Online Training Programme (IOTP) on Operations Management	November 2 - 6, 2020	1	-	1	-	-
8	Interactive Online Training Programme (IOTP) on Practical E-Commerce Management	November 2 - 6, 2020	-	1	1	-	-
9	Interactive Online Training Programme (IOTP) on Strengthening Supply Chain - To be a Leader in E-Commerce	November 6 - 12, 2020	1	-	1	-	-
10	Interactive Online Training Programme (IOTP) on International Postal System (IPS) or IPS.Post Workshop	November 30 - December 4, 2020	1	-	1	-	-
11	Online Course on International Mail Accounting	November 30 - December 18, 2020	1	-	1	-	-

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12	Interactive Online Training Programme (IOTP) on Setting Service Standards	December 4 - 10, 2020	-	1	1	-	-
13	Interactive Online Training Programme (IOTP) on Terminal Dues Workshop	December 9 - 15, 2020	-	1	1		
D. OTHER PROGRAMS							
CENTRAL OFFICE							
1	National Women's Month Celebration and National Women's Day	March 2020 and March 8, 2020			500	Distributed T Shirts and Tarp	₱109,000.00
2	National Disability Prevention and Rehabilitation (NDPR) Week	June - July 2020					
3	18-Day Campaign Against Violence Against Women and Children	August 2020			1000	Distributed Face Shields and Tarp	
E. PEEAP							
		Varied dates	2	2	4	Postal Areas 4 (SLA) & 7 (EMA)	₱65,415.00
		TOTAL			2186		₱416,933.00