

PROJECT PROCUREMENT MANAGEMENT PLAN/
ANNUAL PROCUREMENT PLAN
CY 2014

CORPORATE REQUIREMENT					TOTAL			
PARTICULARS			SUPPLY CODE	UNIT	ESTD. UNIT COST	QTY	TOTAL ESTD. COST/ BUDGET	MODE OF PROCUREMENT
OPERATIONAL & ADMINISTRATIVE SUPPLIES & MATERIALS							179,578,536.52	142,586,167.44
I.0 CENTRALLY- PROCURED SUPPLIES AND MATERIALS							132,254,477.01	95,262,107.92
A.	ACCOUNTABLE FORMS/ITEMS				156,311,200.00		36,992,369.08	
1	Philatelic Stamps						12,862,500.00	alternative mode
	a. Commemorative Stamp Issues							
	a. Stamps (denominations)						-	
	b. First Day Cover Envelope						-	
	c. Souvenir Folders						-	
	d. Souvenir sheets						-	
	b. Special Stamps							
	a. Stamps (denominations)						-	
	b. First Day Cover Envelope						-	
	c. Souvenir Folders						-	
	d. Souvenir sheets						-	
	c. Christmas Issue							
	a. Stamps (denominations)						-	
	b. First Day Cover Envelope						-	
	c. Souvenir Folders						-	
	d. Souvenir sheets						-	
	d. New Year Stamp							
	a. Stamps (denominations)						-	
	b. First Day Cover Envelope						-	
	c. Souvenir Folders						-	
	d. Souvenir sheets						-	
2	Postage /Definitive Stamps						10,071,712.90	Public Bidding
	P 1.00 deno				0.21	6,938,916	1,457,172.36	
	P 3.00 deno				0.21	3,766,620	790,990.20	
	P 5.00 deno				0.21	10,237,500	2,149,875.00	
	P 10.00 deno				0.21	8,237,496	1,729,874.16	
	P 13.00 deno				0.21	2,875,008	603,751.68	
	P 20.00 deno				0.21	2,424,996	509,249.16	
	P 25.00 deno				0.21	2,862,504	601,125.84	
	P 30.00 deno				0.21	2,175,000	456,750.00	
	P 40.00 deno				0.21	3,612,504	758,625.84	
	P 100.00 deno				0.82	642,504	526,853.28	
	First day cover envelope				4.90	1,600	7,840.00	

CORPORATE REQUIREMENT					TOTAL					
PARTICULARS				SUPPLY CODE	UNIT	ESTD. UNIT COST	QTY	TOTAL ESTD. COST/ BUDGET		MODE OF PROCUREMENT
3		Other Philatelic Items						453,000.00		
		a. Presentation Frames (11"x14")				600.00	180	108,000.00		
		b. Presentation Frames (19"x23")				1,500.00	120	180,000.00		
		c. Presentation Frames (28"x22")				1,500.00	30	45,000.00		
		d. Presentation Frames (17"x14")				4,000.00	30	120,000.00		
4		Official Receipt (OR)			pad	47.25	44,200	2,088,450.00		AM/PB
5		Billing Invoice			pad	45.00	33,300	1,498,500.00		AM/PB
6		C25, Postal ID			pc	0.25	1,806,250	455,175.00		
7		DEMS Consignment Notes			set	2.31	607,500	1,403,325.00		AM/PB
8		Domestic MO Checks			pc	1.29	426,625	550,986.19		
9		Domestic Parcel Consignment Notes			pc	2.31	575,000	1,328,250.00		AM/PB
10		IEMS Consignment Notes			set	4.20	600,000	2,520,000.00		AM/PB
11		Serially Numbered Gummed Tape			pc	0.99	3,810,000	3,760,470.00		AM/PB
B.		OPERATIONAL SUPPLIES / MATERIALS						38,826,417.23		
1		Abaca Twine			bndl	84.00	6,500	546,000.00		AM/PB
2		Clear Print drafting vellum U.S.A. Pure Cotton Fiber 42" x 20 yards			roll	1,680.00	25	42,000.00		
3		Continuous Form size: 11" x 9½", 1 ply 500 sets/box,			box	477.75	20	9,555.00		
4		Continuous Form size: 11" x 9½", 3 ply 500 sets/box, carbonless			box	656.25	30	19,687.50		
5		Continuous Form size: 11" x 9½", 3 ply with both side perforation			box	539.70	40	21,588.00		
6		Corrugated Boxes / Filing cartons, Type "C" lane			pc	183.75	2,000	367,500.00		
7		EMS Plastic Bag, extra Large			pc	24.15	15,600	376,740.00		
8		EMS Plastic Bag, Large			pc	18.90	59,280	1,120,392.00		AM/PB
9		EMS Plastic Bag, Medium			pc	15.75	109,824	1,729,728.00		AM/PB
10		EMS Plastic Bag, Small			pc	12.60	102,336	1,289,433.60		AM/PB
11		EMS Plastic Bag, Extra small			pc	10.50	6,240	65,520.00	4,581,813.60	
12		Express Plastic Pouch (L)			pc	7.20	25,000	180,000.00		
13		Express Plastic Pouch (M)			pc	4.80	40,000	192,000.00		
14		Express Plastic Pouch (S)			pc	1.44	70,000	100,800.00		
15		Flexi-Folders			pc	160.65	900	144,585.00		
16		Gummed Paper Tape (wrap material)			roll	26.25	6,000	157,500.00		
17		Label Stickers with Thermal Ribbon Paper, Satin white, size: 3 x 5; 500 per roll, Printer ZEBRA GK420T			roll	472.50	500	236,250.00		
18		Label sticker w/ thermal ribbon Zebra S4M			roll	472.50	370	174,825.00		
19		Letter Bill Envelope /Fuelle D'Avis			box	886.67	350	310,335.38		
20		Letter Head (with new logo), A4 conqueror			ream	2,520.00	200	504,000.00		
21		Mail bag, extra large, 32" x 62" laminated polypropylene woven mail bag			pc	57.75	24,500	1,414,875.00	refer to Opns for stu	PB
22		Mail bag, large, 32" x 48" laminated polypropylene woven mail bag			pc	47.25	5,500	259,875.00		PB
23		Mail bag, medium, 28" x 44" laminated polypropylene woven mail bag			pc	31.50	6,000	189,000.00		PB